



WAN IZAHAN ZAMEREE BIN ISHAK

(+60) 126817902 | machos1@yahoo.com |

Experience

19 years of total experience

Jul 2013 – Feb 2020
(6 years 7 months)

Assistant Manager, QMS Unit – SQM Department

Sime Darby Property Berhad | Selangor, Malaysia

Industry Construction / Building / Engineering
Specialization Engineering - Civil/Construction/Structural

Responsibilities:

Assist immediate superior in establish, plan, implement, monitor & analyze QMS Unit direction, strategy, program and initiative to ensure works carried out in SDP is in accordance with the QESH MS requirement, legal and other requirements.

Experiences gained:

- Prepared Quality Management System Unit M-Plan and budget.
- Planning, maintaining, execute and monitoring full cycle of Integrated QESH Management System and Energy MS to comply with external certification for Sime Darby Property (SDP).
- Lead Auditor for QESH & Energy MS (ISO 9001, ISO 14001, ISO 18001, MS 1722 & ISO 50001).
- Conducted in-house upgrading for MS 1722:2011, ISO 9001:2015 and ISO 14001:2015.
- Secretary of Management Review Meeting (MRM) for QESH MS.
- Establish, plan, implement, monitor & analyze QMS program and initiative for townships/operations.
- Plan and conduct evaluation of compliance of QESH MS for SDP.
- Review, streamline and improve SDP SOP and business process to ensure it is consistent with current work practice and management system requirement.
- Managing QESH MS online documentation.
- Establishing the online SOP submission (e-DCF).
-

Note: Managing the QMS & Quality Assurance (QA) Unit starting from August 2019 until February 2020.

Experiences gained:

- Coordinating quality inspection for township/ Business Unit (Mock-up Unit, Structural, Architectural, Pre-CPC Inspection & QLASSIC Inspection).
- Prepare Quality Assurance Unit M-Plan and budget.
- Conducted Mock-up Unit and Pre-CPC Inspection.
- Prepared all QA inspections report.
- Secretary for SDP Quality Steering Committee (QSC).
- Risk Coordinator for SQM Department.
- Improvising the Construction Inspection Checklist for under quality initiative.
- Establishing the additional material testing for Procurement Department.
- Involved in Quality at Source Program.

Nov 2010 - Jun 2013
(2 years 8 months)

Senior Executive, ESH

Sime Darby Property Berhad

Industry	Property / Real Estate
Specialization	Engineering - Environmental/Health/Safety
Role	Management
Position Level	Senior Executive

Responsibilities:

- Assist ESH Manager in maintaining the QESH Management System
- Conduct QESH internal audit,
- Assist ESH Manager to ensure the ESH Compliance i.e., Legal Legislative, SDP ESH & GPA requirements,
- Provide ESH consultancy services to Business Units,
- Conduct accident / incident investigation

Experiences gained:

- Lead Auditor for QESH Management System
- Assisting in preparation of ESH Legal Photo and ESH Safety Booklet
- Trainer for Mentor Mentee Program (Internal Audit preparation program)
- Involved in preparation and submission of the PMHA 2010
- Conducted QESH Internal Audit for Sime Darby Property for 2011 & 2012

Jan 2008 - Oct 2010
(2 years 10 months)

Senior Executive, ESH

Sime Darby Berhad

Industry	Environment / Health / Safety
Specialization	Engineering - Environmental/Health/Safety
Role	Management
Position Level	Senior Executive

Responsibilities:

- Support Manager/AM ESH in coordinating and collaborating with DERs, other functional departments, peers and government agencies.
- Review and analyze Division and Company ESH performance (e.g., Plan, Monthly Update, accident trend, audit results) and highlight concern to Manager/AM ESH to improve relevant Division/Company performance.
- Assist Manager ESH in meeting requirements of focus areas by GCE and GH-ESH, through effective and meaningful follow-up, review, reporting and achieving results (e.g., EPR, legal, risks).
- Support Manager ESH in carrying out scheduled visits and inspections, providing improvement advice and follow-up to ensure implementation

Experiences Gained:

- Plan, execute and monitor progress Motor Division (Malaysia Region) in Meeting ESH Legal Compliance,
- Coaching Motors/HSDM/ABD ESH representative on legal requirements,
- Assisting ESH Manager to resolved ESH issues in Bakun HEP Project,
- Involved in preparation at the early stage of RSPO for Plantation Division,
- Assisting ESH Manager to carry out incident investigation at Property & Plantation Div.,
- Carry out ESH/OSHSAS 18001 audit at Plantation Div.,
- Conduct ESH training/coaching for Plantation/Motors & Energy Div.
- Attended training on ESH (OHSAS & EMS), Finance, GRI, SDSE/SDQA

Activities:

- Involved in managing a function at SD Group Level (World Safety Day, 3R Launching, Health & Wellness Launching)
- Participate in SD Group Games (tennis)

- Secretary for ESH & 3R Committee at GHO level

Sep 2000 - Dec 2007
(7 years 4 months)

Safety and Environment Officer

L&L Const. S/B.

Industry	Construction / Building / Engineering
Specialization	Engineering - Environmental/Health/Safety
Role	Environmental, Health & Safety Engineer
Position Level	Senior Executive

Duties:

Perform a duty in environment, safety, security and safety aspects in earthwork and building project in Putrajaya.

Accomplishment:

Coordinate with the developer and local authority of Putrajaya (Putrajaya Holding and Putrajaya Corporation) to fulfil their requirement in health, safety, security and environment requirements.

Construction work packages involved in Putrajaya/Cyberjaya/Kedah/Perlis:

Putrajaya

EW200A-Earthwork; EW400-Earthwork; LK3-Putrajaya Lake/Main Dam; Precinct 18- Infracworks; WWF2A-Sewerage Pump Station; Taman Wetland Putrajaya In Precinct 13; WS9- Water Pipe Line/Water Reservoir Work; EW300-Earthwork; School Complex in Precinct 11; Bridge Crossing ERL Line in Precinct 7; ECM-Environmental Control Measures at Upper Bisa (Precinct 1) & Upper East (Precinct 13); Putrajaya Wastewater Development (WW15).

Cyberjaya

Construction of Multimedia University (Phase 2), Cyberjaya.

Kedah/ Perlis

Construction of Kota Setar Centralized Sludge Treatment Facilities (KS CSTF, Kedah).
Construction of Kangar Sewerage Treatment Plant (Kangar STP, Perlis).

Education

2018

Universiti Teknologi Mara (UiTM)

Master's Degree in Business Studies/Administration/Management | Malaysia

Major	MBA
CGPA	3.56 / 4.0

2000

UNIVERSITI PUTRA MALAYSIA

Bachelor's Degree in Business Studies/Administration/Management | Malaysia

Major	BACHELOR OF SCIENCE
Grade	Grade C/2nd Class Lower

Skills

Intermediate

MS Office, SPSS, Mendeley

Languages

Proficiency level: 0 - Poor, 10 - Excellent

Language	Spoken	Written
Bahasa Malaysia	10	9
English	7	7

Additional Info

Other Information

REMARK:

Combination of 7 years ESH & project management hands-on experience in construction and 12 years experience of corporate QESH in Sime Darby Berhad & Sime Darby Property.

STRENGTHS:

Time management skills, dependable, energetic, able to work in team, able to work under pressure.

COURSE/SEMINAR ATTENDED:

- i. Environmental Management in Construction-Putrajaya Experience - 17th - 18th Oct.2000 by Putrajaya Holdings SB & ENSEARCH
- ii. Three Days Course on Practical Environmental Auditing of Construction Sites - 14th-16th August 2001 by PJH S/B
- iii. Occupational Safety & Health Management System in Construction - 12th September 2001 by CIDB
- iv. Seminar on Personal Protective Equipment - 15th May 2002 by NIOSH, Bangi
- v. Safety & Health Officer Course - 2002 at NIOSH, Bangi
- vi. Accident/Incident Investigation Training - 18th June 2003 by KLCC Holdings Berhad
- vii. OSH in Construction Industry Seminar 2004(OCIS 2004) - 8th & 9th September 2004 by NIOSH, Bangi
- viii. Registered Safety & Health Officer (SHO) with DOSH, 2006
- ix. Finance for Non-Finance Personnel Course by FMM Institute,2009
- x. EMS ISO 14001:2004 Internal Audit Training by SIRIM, 2009
- xi. OHSAS 18001: 2007 OHSMS Lead Auditor Course by SIRIM, 2010
- xii. Global Initiative Reporting (GRI) Level 2 by Centre for Sustainability, 2010
- xiii. Integrated QESH Lead Auditor Training by SIRIM, 2012
- xiv. NEBOSH International General Certificate (passed with credit), 2012
- xv. SHASSIC Awareness Assessor Course (passed) by CIDB, 2013
- xvi. Effective Environment Management for Construction Site Training by Ecolestari Consult, 2014
- xvii. Train the Trainer Course by NIOSH, 2014
- xviii. CSHO (passed) by CIDB, 2015
- xix. QLASSIC Assessor Training Course: Module 1 by CIDB, 2016
- xx. Trained Lean Six Sigma Green Belt, 2017
- xxi. ISO 9001:2015-Transition Course-Implementing the Changes, 2015
- xxii. ISO 14001:2015 Understanding & Implementing, 2016
- xxiii. ISO 45001:2018 Moving Ahead with ISO 45001:2018, 2018
- xxiv. ISO 45001:2018 Migration Training Course, 2018
- xxv. Certified Train the Trainer by HRDF, 2019
- xxvi. ISO 45001 CQI &IRCA Lead Auditor (Passed), 2020

About Me

Gender	Male
Age	45 years
Address	No.34, Jalan Suakasih 3/1D, Bandar Tun Hussein Onn, 43200, Cheras, Selangor, Malaysia.
Nationality	Malaysia