

# INTERVIEW APPRAISAL FORM



Name : Nurul Janah Binti Khairunizam Position : PPC Date : 22/4/2024

Interviewer's name : Muhamad Arif Ngahudin Designation : Human Resource Dept : HR

PHYSICAL APPEARANCE	Unpleasant appearance 1	Appears to lack energy 2	Good physical appearance 3	Appears fit and alert 4	Exceptionally energetic 5	4
TRAITS	Nervous and embarrassed 1	Stiff and uncomfortable 2	comfortable and at ease 3	Alert and free of tension 4	Unusually self possessed/alert 5	3
CONFIDENCE	Shy, retiring, arrogant 1	Submissive, and argumentative 2	Reasonably self assured 3	Shows self confidence 4	Self assured and inspires confidence 5	4
EXPRESSION OF IDEAS	Unclear and illogical 1	Not well defined or expressed 2	Makes sense 3	Convincing thoughts 4	Exceptionally good and logical 5	3
EXPERIENCE	No experience at all 1	Experience not suitable but helpful 2	Fair experience 3	Experience suits job 4	Experienced. suits job very well 5	2
EDUCATION	No education at all 1	Basic education but not enough 2	Sufficient education 3	Has relevant qualifications and certificates 4	Has additional qualifications, Diploma/Degree 5	3
MOTIVATION & AMBITION	No motivation and ambition 1	Little interest, seems to be complacent 2	Interest fair, and reasonable desire to succeed 3	Definite future wants to succeed 4	Ambitious, high aims, planned aims, of success 5	3
COMMUNICATION SKILL	No skill at all 1	Little skill 2	Reasonable amount of skill 3	Good skill 4	Exceptionally good skill 5	3
SUPERVISORY SKILL	Lacking in such skill 1	Has skills but not enough 2	Reasonably skilled 3	Good skill 4	Exceptionally good skill and experience 5	2
ADAPTABILITY	Incompatible 1	Alright but not good enough 2	Reasonably sufficient 3	Good adaptability 4	Can definitely adapt well 5	2
<b>TOTAL</b>						<b>29</b>

Recommendations for employment :

**YES** / NO / KIV

Comments : Recommended for hiring PPC at Lumut

Signature of Interviewer : [Signature] Basic salary : ..... Allowances : .....

Reporting to : Engineering Controller Department : Engineering Section : PPC

Commencing date : ..... Probation : ..... Others : .....

Verified by HRD : ..... Approved by : ..... Date : .....

## INTERVIEW APPRAISAL FORM



Name : NURULJANNAH BT. KHAIROLUNDAM Position : PROTEGE PPC Date : 22/4/2024

Interviewer's name : JASMAUZAM B. JAMALUDIN Designation : E-C Dept : ENGINEERING AMO

PHYSICAL APPEARANCE	Unpleasant appearance 1	Appears to lack energy 2	Good physical appearance 3	Appears fit and alert 4	Exceptionally energetic 5	3
TRAITS	Nervous and embarrassed 1	Stiff and uncomfortable 2	comfortable and at ease 3	Alert and free of tension 4	Unusually self possessed/alert 5	3
CONFIDENCE	Shy, retiring, arrogant 1	Submissive, and argumentative 2	Reasonably self assured 3	Shows self confidence 4	Self assured and inspires confidence 5	3
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ADAPTABILITY	Incompatible 1	Alright but not good enough 2	Reasonably sufficient 3	Good adaptability 4	Can definitely adapt well 5	3
<b>TOTAL</b>						<b>28</b>

Recommendations for employment :

**YES** / NO / KIV

Comments : TO BE STATION IN LUMUT BASE, 10 minutes from house to Lumut base

Has background in statistics. Availability mid May 2024. Suggest to hire due to huda will move back to Subang

Signature of Interviewer : [Signature] Basic salary : RM 2000.00 Allowances : -

Reporting to : JASMAUZAM Department : ENGINEERING Section : PPC

Commencing date : ..... Probation : ..... Others : .....

Verified by HRD : ..... Approved by : ..... Date : .....