

INTERVIEW APPRAISAL FORM

Galaxy Aerospace

Name : AHMAD ZIYAD RAHMAT Position : PROTEGE Date : 11/11/2022
 Interviewer's name : JASMALIZAM JAMALUDIN Designation : E. C Dept : AMO ENGINEERING

PHYSICAL APPEARANCE	Unpleasant appearance <div style="text-align: right;">1</div>	Appears to lack energy <div style="text-align: right;">2</div>	Good physical appearance <div style="text-align: right;">3</div>	Appears fit and alert <div style="text-align: right;">4</div>	Exceptionally energetic <div style="text-align: right;">5</div>	4
TRAITS	Nervous and embarrassed <div style="text-align: right;">1</div>	Stiff and uncomfortable <div style="text-align: right;">2</div>	comfortable and at ease <div style="text-align: right;">3</div>	Alert and free of tension <div style="text-align: right;">4</div>	Unusually self possessed/alert <div style="text-align: right;">5</div>	4
CONFIDENCE	Shy, retiring, arrogant <div style="text-align: right;">1</div>	Submissive, and argumentative <div style="text-align: right;">2</div>	Reasonably self assured <div style="text-align: right;">3</div>	Shows self confidence <div style="text-align: right;">4</div>	Self assured and inspires confidence <div style="text-align: right;">5</div>	4
EXPRESSION OF IDEAS	Unclear and illogical <div style="text-align: right;">1</div>	Not well defined or expressed <div style="text-align: right;">2</div>	Makes sense <div style="text-align: right;">3</div>	Convincing thoughts <div style="text-align: right;">4</div>	Exceptionally good and logical <div style="text-align: right;">5</div>	3
EXPERIENCE	No experience at all <div style="text-align: right;">1</div>	Experience not suitable but helpful <div style="text-align: right;">2</div>	Fair experience <div style="text-align: right;">3</div>	Experience suits job <div style="text-align: right;">4</div>	Experienced. suits job very well <div style="text-align: right;">5</div>	4
EDUCATION	No education at all <div style="text-align: right;">1</div>	Basic education but not enough <div style="text-align: right;">2</div>	Sufficient education <div style="text-align: right;">3</div>	Has relevant qualifications and certificates <div style="text-align: right;">4</div>	Has additional qualifications, Diploma/Degree <div style="text-align: right;">5</div>	4
MOTIVATION & AMBITION	No motivation and ambition <div style="text-align: right;">1</div>	Little interest, seems to be complacent <div style="text-align: right;">2</div>	Interest fair, and reasonable desire to succeed <div style="text-align: right;">3</div>	Definite future wants to succeed <div style="text-align: right;">4</div>	Ambitious, high aims, planned aims, of success <div style="text-align: right;">5</div>	3
COMMUNICATION SKILL	No skill at all <div style="text-align: right;">1</div>	Little skill <div style="text-align: right;">2</div>	Reasonable amount of skill <div style="text-align: right;">3</div>	Good skill <div style="text-align: right;">4</div>	Exceptionally good skill <div style="text-align: right;">5</div>	3
SUPERVISORY SKILL	Lacking in such skill <div style="text-align: right;">1</div>	Has skills but not enough <div style="text-align: right;">2</div>	Reasonably skilled <div style="text-align: right;">3</div>	Good skill <div style="text-align: right;">4</div>	Exceptionally good skill and experience <div style="text-align: right;">5</div>	3
ADAPTABILITY	Incompatible <div style="text-align: right;">1</div>	Alright but not good enough <div style="text-align: right;">2</div>	Reasonably sufficient <div style="text-align: right;">3</div>	Good adaptability <div style="text-align: right;">4</div>	Can definitely adapt well <div style="text-align: right;">5</div>	3
TOTAL						35

Recommendations for employment : **YES / NO / KIV**

Comments : CANDIDATE HAS GOOD EXPERIENCE IN PPC

Signature of Interviewer : Basic salary : 2,000 Allowances : -

Reporting to : _____ Department : _____ Section : _____

Commencing date : _____ Probation : _____ Others : _____

Verified by HRD : _____ Approved by : _____ Date : _____



Ahmad Ziyad Rahim

Technical Record Assistant at Malaysia Airline Berhad .



ziyadprestigious@gmail.com



+6014-8241756



SALAK PERDANA, SEPANG
43900, SELANGOR

Education

- Bachelor Aviation Management (Malaysian Institute Aviation Technology) 2018-2022
- CGPA: 3.35
- International Boarding School 2011-2016

Expert Skills

- (Amos) System - Aircraft Maintenance and Engineering Operating System
- (iDeM) System - Integrated Documents and Electronic Records Management System
- Microsoft Word
- Microsoft Power Point
- Microsoft Excel

WORK EXPERIENCE

AERONAUTIKA SERVICES.SDN BHD (MARCH 2022 TILL NOW)

Technical Record

- End of Lease (EOL) Project on Malaysia Airlines' Fleet of Airbus A380-800, Airbus A330-200/300 and Boeing 737- 800.
- Utilize Malaysia Airlines' Aircraft Maintenance and Engineering Operating System (AMOS), Integrated Documents and Electronic Records Management System (iDeM) and Microsoft Excel.

Archiving

- Update on going Technical log, Flight log, fuel log, cabin log to AMOS system
- Managing aircraft data (HANGAR CHECK PACKAGE, A1, A2, A3, A4 CHECK)

SUPPLY CHAIN MANAGEMENT

Receiving

- Receiving good from supplier and sorting the goods, counting the goods as mentioned on received order
- Keeping goods
 - Customer rent the storage.
- Data Recording
 - Record and scan received order
 - Update on Amos

Achievements

Successfully completing 6 A380-800 airframe and its engine's Phase 1 records review within 4 months and 3 B737-800 records consolidation for delivery to Firefly.

Scholarship

Awarded Full Scholarship for SIJIL KEMAHIRAN MALAYSIA (SKM 2, AND 3) at GERMAN MALAYSIAN INSTITUTE AND TRAINEE OF COMPOSITE MANUFACTURING AT CTRM.

ADDITIONAL SKILLS

Leadership

Team Work

Canva

Language

English = Medium

Bahasa = Expert

Arabic = Expert

WhatsApp QR Code



WORK EXPERIENCE

COMPOSITE TECHNOLOGY RESEARCH MALAYSIA (CTRM)

MARCH 2017-MARCH 2018

Assistant Technician

- Assist and support technicians in repairing conveyor machine products and prepared tools.
- Perform tests and repairs on electronic items, equipment and machinery.

FIREFLYZ.SDN BHD JUNE 2021-DEC 2021

Planner

- Forecast and coordinate a schedule in given area of planning. produce a maintenance schedule or a fuel plan. (ATR72-600)
- Overseeing the execution of plan or schedule.
- Evaluating proposals for the expansion or updating of schedule.
- Monitoring any inconsistencies and making adjustments to improve efficiency.
- Reporting on progress and any issues that emerge.

References

- MS NASIBAH BT MADZUKI Project Manager End of Lease
Contact No: +60187774283
Email : ext_nasibah.noormadzuki01@malaysiaairlines.com
- MR FAUZI JANAL Human Resources department of CTRM
Contact No: 017-666 8905
- MRS FARAHIM Quality department of Firefly Subang,
Contact No: 016-2173752

For Office Use : HRIS

Interview

Date:

Panel Interview :

Checked :

Date &

Initial

Please Affix a
Recent Passport Size
Photograph**EMPLOYMENT APPLICATION
FORM****PERSONAL PARTICULARS**Name as per : AHMAD ZIYAD BIN RAHIM
NRIC

Preferred Name : AHMAD

Gender : Male [] Female []

Old I/C No. : 960507 - 02 - 5011

New I/C No. : -

Nationality : MALAYSIAN

Passport No. : -

Date of Birth : 07 MAY 1996

Place of Birth : HOSPITAL KULIM.

Age : 26

Marital Status : SINGLE

Permanent Address (house)

NO 69 PEKAN BUNGAJ BELUANG
09600 LUNAS KEDAH

Correspondence Address (mailing)

Effective Until : _____

NO 27 SP 4/8 SALAK PERDANA
43900 SERANGI, BELANGOR.

Tel : (House) -

Tel. No. : (House) -

(Mobile) 014 - 824 1756

(Office) -

Fax No. :

E-mail : ziyadprestigious@gmail.com

FAMILY PARTICULARSi) Name of Spouse : -
(if applicable)
Occupation : -
Name of Employer : -
Tel No. : -

ii) Details of Children (if applicable)

	Name	Gender	Birth Date	Level of Education
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

EDUCATIONAL DETAILS

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s)	2014	2015	PMR/PT3 Grade : Aggregate : SPM Grade : Good Aggregate :
A-Level/STPM/Matriculation(s)	2015	2016	Result(s) : Good
Certificate(s)	2016	2017	Major : Composite Aerospace manufacturing Grade : Good
Diploma Course(s)	-	-	Major : - CGPA/Grade : -
Degree Course(s) Aviation Management	2018	2021	Major : Aviation Management Minor : Management CGPA/Class : 3.25
Post Graduate Course(s)	-	-	Area of study : - CGPA/Class : -
Professional Qualification(s)	-	-	Level/Stage : -

COURSE / TRAINING ATTENDED

Title(s)	Organised by	Date attended	Location

LANGUAGE PROFICIENCY

COMPUTER LITERACY

* Please indicate (Average, Good, Excellent)

	* Written	* Spoken
Bahasa Melayu		
English : _____	Good	Good
Others : Arabic	Excellent	Excellent

• Are you familiar in operating a computer?
Yes*/No

• List of PC Software that you are familiar with
Microsoft, Amos, CorelDraw, Cadia, AutoCAD

OTHER SKILLS (Please Specify)

EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

Highest Achievements or Current Involvement	
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WORKING EXPERIENCE						
Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/ current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
Composite Technology Research Malaysia	5/2017	5/2018	1 year	Assistant Technician	RM1050	Study.
Fireflyz	8/2021	12/2021	5 months	Planner	RM 0.00	Internship
Aeronautika Services Sdn Bhd	3/2022	Now	9 months	Assistant Technical Record MAB	Rm1300	-

Please use attachment for additional information.

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT		TRANSPORTATION	
Basic monthly salary: RM 1300	Bonus (No. of months): - Contractual : _____ Variable : _____	Do you possess your own transport Yes : <u>motor</u> No : _____	What type of transport license do you have? B2,D,Others(Please specify) : <u>B2,D</u>
Allowances (Please specify if any) :	Car Privilege Type : <u>✓</u> Driver : (Yes/No) Petrol Allowance/month : _____	Loan subsidy : _____ % House (Yes/No) : _____ % Car (Yes/No) : _____ % Others : _____ %	
Other Benefits (If any):			
Expected monthly salary: 2500 (Negotiable)		Resignation notice period : 2 weeks (3 weeks)	

What is your greatest achievement in your previous/current career?

Completed Pelelively A380 data providing phase 1

Is there any other information (personal or work experience) which is relevant to this application?
(If yes, please specify)

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Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.

NO

PERSONAL REFERENCES (NON-RELATIVES / NONSCEMPOYEE)

Name : NASIBAH BINTI MAZUKI
Address : SEPAANG, SELANGOR
:
:
:
Tel No. : 018-777 4283
Relationship : MANAGER AERONAUTIKA

Name : _____
Address : _____
:
:
:
Tel No. : _____
Relationship : _____

DECLARATION

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature : 

Date : 11 / 11 / 2022