

# Tina Mohd Anuar

[LinkedIn Profile: linkedin.com/in/tina](https://www.linkedin.com/in/tina)

tinaanuar22@gmail.com | +6018-2120310 | 010422-10-0562  
Sungai Buloh, Selangor



## Relevant Skills

- Critical Thinking
- Observative
- Hands On Skills
- Attention to Details
- Ability to work under pressure.

## Language

- Bahasa Melayu
- English

## Experience

### **Internship Programme, Aerotree Defence & Services**

Engineering Department of CL-415MP

*February 2024 - July 2024*

- Experienced with CL 415MP, line and base maintenance.
- Participated in task related to B1.1.

### **NinjaVan Delivery Personnel**

Subang Bestari Hub

*February 2024 - Present*

- Safely transported packages to designated locations in a timely manner.
- Strong attention to detail to ensure accurate deliveries.

### **Rejimen Askar Wataniah Tentera Darat**

Rejimen 502 AW

*April 2021 - Present*

- Completed Kursus Asas Prajurit Muda Sukarelawan (APMS) focusing on Infantry Unit.

### **Kuala Lumpur Event Crew**

Sepang/ Kuala Lumpur/ Putrajaya District

*October 2019 - February 2024*

- Provided on-site supports to vendors, exhibitors, and guest during setup and throughout the event.
- Strong teamwork and collaboration skills in a fast-paced event environment.

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Sungai Buloh, Selangor

## Education History

### **Bachelor of Aircraft Engineering Technology (Hons.) in Mechanical**

Institution: Universiti Kuala Lumpur, Malaysian Institute of Aviation Technology

Year of Graduation: 2024

CGPA: 3.47

- EXCO Entrepreneurial, Public Relation, and Alumni, Student Representative Committee
- President, Askar Wataniah MIAT Club

### **Foundation in Science and Technology UniKL**

Institution: Kolej MARA Kuala Nerang

Year of Graduation: 2020

CGPA: 3.58

- IIEC 2020 Gold Award, IPMA Global Challenge
- TVET Debate UniKL

### **Sijil Pelajaran Malaysia**

Institution: Sekolah Menengah Teknik Kuala Lumpur

Year of Graduation: 2018

SPM Results: 5A, 2B, 3C

- Librarian

## Reference

### **Lim Lian Chuan**

Final Year Project Supervisor, UniKL MIAT

**Phone:** +6012-9162456

**Email:** lclim@unikl.edu.my

### **Ts. Dr. Shahani Aman Shah**

Deputy Dean SDCL, UniKL MIAT

**Phone:** +6012-6800144

**Email:** shahani@unikl.edu.my

**For Office Use : HRIS**

Interview

Date:

Panel Interview :

Checked :

Date &amp;

Initial



## EMPLOYMENT APPLICATION FORM

### PERSONAL PARTICULARS

Name as per NRIC : TINA BINTI MOHD ANUAR

Preferred Name : TINA

Gender : Male [ ] Female [ X ]

Old I/C No. : -

New I/C No. : 010422-10-0562

Nationality : MALAYSIAN

Passport No. : -

Date of Birth : 22 APRIL 2001

Place of Birth : PETALING JAYA, SELANGOR

Age : 23

Marital Status : SINGLE

Permanent Address (house)

LOT 2852-M, LORONG MAWAR 2, KG.  
PAYA JARAS HILIR, 47000 SG. BULOH,  
SELANGOR.

Correspondence Address (mailing)

Effective Until : -

Tel No. : (House) -

(Mobile) 018-2120310

Tel. No. : (House) -

(Office) -

Fax No. : -

E-mail :

### FAMILY PARTICULARS

i) Name of Spouse :  
(if applicable) :  
Occupation :  
Name of Employer :  
Tel No. :

ii) Details of Children (if applicable)

Name	Gender	Birth Date	Level of Education
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

NO

### EDUCATIONAL DETAILS

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s)	1/2014 1/2018	12/2017 12/2018	PMR/PT3 Grade : 7A 2B 1C Aggregate : SPM Grade : 5A 2B 3C Aggregate :
A-Level/STPM/Matriculation(s)	6/2019	6/2020	Results(s) : 3.58
Certificate(s)			Major : Grade :
Diploma Course(s)			Major : CGPA/Grade :
Degree Course(s)	7/2020	7/2024 7-	Major : BACHELOR OF AIRCRAFT ENGINEERING TECHNOLOGY (HONS.) IN MECHANICAL Minor : CGPA/Class : 3.47
Post Graduate Course(s)			Area of study : CGPA/Class :
Professional Qualification(s)			Level/Stage :

### COURSE/TRAINING ATTENDED

Title(s)	Organised by	Date attended	Location
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

### LANGUAGE PROFICIENCY

### COMPUTER LITERACY

\* Please indicate (Average, Good, Excellent)

Bahasa Melayu : \_\_\_\_\_  
English : \_\_\_\_\_  
Others : \_\_\_\_\_

* Written	* Spoken
EXCELLENT	EXCELLENT
EXCELLENT	GOOD

- Are you familiar in operating a computer?  
Yes\*/No GOOD
- List of PC Software that you are familiar with  
MICROSOFT OFFICE, WORD, EXCEL, POWERPOINT, AUTOCAD

### OTHER SKILLS ( Please Specify)

### EXTRA CO-CURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

Highest Achievements  
or Current  
Involvement

EXCO ENTREPRENEURIAL, PUBLIC RELATION AND ALUMNI,  
STUDENT REPRESENTATIVE COMMITTEE UNIKL MIAT

## WORKING EXPERIENCE

Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/ current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
NinjaVan Delivery Personnel	2/2024	Present	6Mths	Safely transported packages to designated locations in a timely manner.	-	-
Rejimen Askar Wataniah Tentera Darat	4/2021	Present	3Yrs	Attended training organised by Rejimen.	-	-
Kuala Lumpur Event Crew	10/2019	2/2024	4Yrs	Provided on-site supports to vendors, exhibitors, and guest during setup and throughout the event.	-	-

**Please use attachment for additional information.**

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT		TRANSPORTATION	
Basic monthly salary:	Bonus (No. of months): Contractual : _____ Variable : _____	Do you possess your own transport Yes : <u>X</u> No : _____	What type of transport license do you have? B2, D
Allowances (Please specify if any): Car Privilege Type : _____ Driver : (Yes/No) Petrol Allowance/month : _____	Loan subsidy : Interest rate House (Yes/No) : _____ % Car (Yes/No) : _____ % Others : _____ %	Other Benefits (If any):	
Expected monthly salary: <u>Rm 2000</u>		Resignation notice period : <u>19/8/2024</u>	

What is your greatest achievement in your previous/current career?

-

Is there any other information (personal or work experience) which is relevant to this application?  
(If yes, please specify)

-

Have you been interviewed before in Galaxy Aerospace or Gading Group? If **yes**, please provide the position interviewed for and date of the interview.

NO.

### PERSONAL REFERENCES (NON-RELATIVES / NONSCEMPLOYEE)

Name : Lim Lian Chuan

Address : UniKL Malaysian Institute  
of Aviation Technology

Tel No. 012-9162456

Relationship Final Year Project Supervisor

Name Ts. Dr. Shahani Aman Shah

Address UniKL Malaysian Institute  
of Aviation Technology

Tel No. 012-6800144

Relationship : Deputy Dean SDCL, UniKL MIAT

### DECLARATION

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature : 

Date : 7 August 2024

# INTERVIEW APPRAISAL FORM

Name : TINA BT. MOHD ANUAR Position : PROTEGE PPC Date : 8/8/2024

Interviewer's name : JASMAUDAM JAMALUDIN Designation : E-C Dept : ENGINEERING

PHYSICAL APPEARANCE	Unpleasant appearance <div style="text-align: right;">1</div>	Appears to lack energy <div style="text-align: right;">2</div>	Good physical appearance <div style="text-align: right;"><del>3</del></div>	Appears fit and alert <div style="text-align: right;">4</div>	Exceptionally energetic <div style="text-align: right;">5</div>	3
TRAITS	Nervous and embarrassed <div style="text-align: right;">1</div>	Stiff and uncomfortable <div style="text-align: right;">2</div>	comfortable and at ease <div style="text-align: right;"><del>3</del></div>	Alert and free of tension <div style="text-align: right;">4</div>	Unusually self possessed/alert <div style="text-align: right;">5</div>	3
CONFIDENCE	Shy, retiring, arrogant <div style="text-align: right;">1</div>	Submissive, and argumentative <div style="text-align: right;">2</div>	Reasonably self assured <div style="text-align: right;"><del>3</del></div>	Shows self confidence <div style="text-align: right;">4</div>	Self assured and inspires confidence <div style="text-align: right;">5</div>	3
EXPRESSION OF IDEAS	Unclear and illogical <div style="text-align: right;">1</div>	Not well defined or expressed <div style="text-align: right;">2</div>	Makes sense <div style="text-align: right;"><del>3</del></div>	Convincing thoughts <div style="text-align: right;">4</div>	Exceptionally good and logical <div style="text-align: right;">5</div>	3
EXPERIENCE	No experience at all <div style="text-align: right;">1</div>	Experience not suitable but helpful <div style="text-align: right;">2</div>	Fair experience <div style="text-align: right;"><del>3</del></div>	Experience suits job <div style="text-align: right;">4</div>	Experienced. suits job very well <div style="text-align: right;">5</div>	3
EDUCATION	No education at all <div style="text-align: right;">1</div>	Basic education but not enough <div style="text-align: right;">2</div>	Sufficient education <div style="text-align: right;"><del>3</del></div>	Has relevant qualifications and certificates <div style="text-align: right;">4</div>	Has additional qualifications, Diploma/Degree <div style="text-align: right;">5</div>	3
MOTIVATION & AMBITION	No motivation and ambition <div style="text-align: right;">1</div>	Little interest, seems to be complacent <div style="text-align: right;">2</div>	Interest fair, and reasonable desire to succeed <div style="text-align: right;"><del>3</del></div>	Definite future wants to succeed <div style="text-align: right;">4</div>	Ambitious, high aims, planned aims, of success <div style="text-align: right;">5</div>	3
COMMUNICATION SKILL	No skill at all <div style="text-align: right;">1</div>	Little skill <div style="text-align: right;">2</div>	Reasonable amount of skill <div style="text-align: right;"><del>3</del></div>	Good skill <div style="text-align: right;">4</div>	Exceptionally good skill <div style="text-align: right;">5</div>	3
SUPERVISORY SKILL	Lacking in such skill <div style="text-align: right;">1</div>	Has skills but not enough <div style="text-align: right;"><del>2</del></div>	Reasonably skilled <div style="text-align: right;">3</div>	Good skill <div style="text-align: right;">4</div>	Exceptionally good skill and experience <div style="text-align: right;">5</div>	2
ADAPTABILITY	Incompatible <div style="text-align: right;">1</div>	Alright but not good enough <div style="text-align: right;">2</div>	Reasonably sufficient <div style="text-align: right;"><del>3</del></div>	Good adaptability <div style="text-align: right;">4</div>	Can definitely adapt well <div style="text-align: right;">5</div>	3
<b>TOTAL</b>						<b>29</b>

Recommendations for employment :

YES / NO / KIV

Comments : Has experience internship at Aseprite, can start immediately,

Signature of Interviewer : Basic salary : RM2000.00 Allowances : -

Reporting to : JASMAUDAM Department : ENGINEERING Section : PPC

Commencing date : ..... Probation : ..... Others : .....

Verified by HRD : ..... Approved by : ..... Date : .....

# INTERVIEW APPRAISAL FORM

Name : Tina Binti Mohd Anuar Position : Protege ppc Date : 8/8/2024

Interviewer's name : Muhamad Aif Bin Ngoludin Designation : HR Dept : HR

PHYSICAL APPEARANCE	Unpleasant appearance <div style="text-align: right;">1</div>	Appears to lack energy <div style="text-align: right;">2</div>	Good physical appearance <div style="text-align: right;">(3)</div>	Appears fit and alert <div style="text-align: right;">4</div>	Exceptionally energetic <div style="text-align: right;">5</div>	3
TRAITS	Nervous and embarrassed <div style="text-align: right;">1</div>	Stiff and uncomfortable <div style="text-align: right;">2</div>	comfortable and at ease <div style="text-align: right;">(3)</div>	Alert and free of tension <div style="text-align: right;">4</div>	Unusually self possessed/alert <div style="text-align: right;">5</div>	3
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EXPERIENCE	No experience at all <div style="text-align: right;">1</div>	Experience not suitable but helpful <div style="text-align: right;">(2)</div>	Fair experience <div style="text-align: right;">3</div>	Experience suits job <div style="text-align: right;">4</div>	Experienced. suits job very well <div style="text-align: right;">5</div>	2
EDUCATION	No education at all <div style="text-align: right;">1</div>	Basic education but not enough <div style="text-align: right;">(2)</div>	Sufficient education <div style="text-align: right;">3</div>	Has relevant qualifications and certificates <div style="text-align: right;">4</div>	Has additional qualifications, Diploma/Degree <div style="text-align: right;">5</div>	2
MOTIVATION & AMBITION	No motivation and ambition <div style="text-align: right;">1</div>	Little interest, seems to be complacent <div style="text-align: right;">2</div>	Interest fair, and reasonable desire to succeed <div style="text-align: right;">(3)</div>	Definite future wants to succeed <div style="text-align: right;">4</div>	Ambitious, high aims, planned aims, of success <div style="text-align: right;">5</div>	3
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ADAPTABILITY	Incompatible <div style="text-align: right;">1</div>	Alright but not good enough <div style="text-align: right;">(2)</div>	Reasonably sufficient <div style="text-align: right;">3</div>	Good adaptability <div style="text-align: right;">4</div>	Can definitely adapt well <div style="text-align: right;">5</div>	2
<b>TOTAL</b>						<b>25</b>

Recommendations for employment :

YES / NO / KIV

Comments : Recommended for hiring as protege

Signature of Interviewer : awef Basic salary : \_\_\_\_\_ Allowances : \_\_\_\_\_

Reporting to : Engineering Controller Department : Engineering Section : \_\_\_\_\_

Commencing date : \_\_\_\_\_ Probation : \_\_\_\_\_ Others : \_\_\_\_\_

Verified by HRD : \_\_\_\_\_ Approved by : \_\_\_\_\_ Date : \_\_\_\_\_