

INTERVIEW APPRAISAL FORM



Name : Haizul Azhar bin Sirojudin Position : Tool Store Keeper Date : 30/11/2023

Interviewer's name : Syaiful Yamani Safruddin Designation : EM Dept : AMO

| | | | | | | |
|-----------------------|--|---|--|--|--|-----------|
| PHYSICAL APPEARANCE | Unpleasant appearance <input type="checkbox"/> 1 | Appears to lack energy <input type="checkbox"/> 2 | Good physical appearance <input type="checkbox"/> 3 | Appears fit and alert <input checked="" type="checkbox"/> 4 | Exceptionally energetic <input type="checkbox"/> 5 | 4 |
| TRAITS | Nervous and embarrassed <input type="checkbox"/> 1 | Stiff and uncomfortable <input type="checkbox"/> 2 | comfortable and at ease <input checked="" type="checkbox"/> 3 | Alert and free of tension <input type="checkbox"/> 4 | Unusually self possessed/alert <input type="checkbox"/> 5 | 3 |
| CONFIDENCE | Shy, retiring, arrogant <input type="checkbox"/> 1 | Submissive, and argumentative <input type="checkbox"/> 2 | Reasonably self assured <input type="checkbox"/> 3 | Shows self confidence <input checked="" type="checkbox"/> 4 | Self assured and inspires confidence <input type="checkbox"/> 5 | 4 |
| EXPRESSION OF IDEAS | Unclear and illogical <input type="checkbox"/> 1 | Not well defined or expressed <input type="checkbox"/> 2 | Makes sense <input type="checkbox"/> 3 | Convincing thoughts <input checked="" type="checkbox"/> 4 | Exceptionally good and logical <input type="checkbox"/> 5 | 4 |
| EXPERIENCE | No experience at all <input type="checkbox"/> 1 | Experience not suitable but helpful <input type="checkbox"/> 2 | Fair experience <input type="checkbox"/> 3 | Experience suits job <input checked="" type="checkbox"/> 4 | Experienced, suits job very well <input type="checkbox"/> 5 | 4 |
| EDUCATION | No education at all <input type="checkbox"/> 1 | Basic education but not enough <input type="checkbox"/> 2 | Sufficient education <input checked="" type="checkbox"/> 3 | Has relevant qualifications and certificates <input type="checkbox"/> 4 | Has additional qualifications, Diploma/Degree <input type="checkbox"/> 5 | 3 |
| MOTIVATION & AMBITION | No motivation and ambition <input type="checkbox"/> 1 | Little interest, seems to be complacent <input type="checkbox"/> 2 | Interest fair, and reasonable desire to succeed <input checked="" type="checkbox"/> 3 | Definite future wants to succeed <input type="checkbox"/> 4 | Ambitious, high aims, planned aims, of success <input type="checkbox"/> 5 | 3 |
| COMMUNICATION SKILL | No skill at all <input type="checkbox"/> 1 | Little skill <input type="checkbox"/> 2 | Reasonable amount of skill <input type="checkbox"/> 3 | Good skill <input checked="" type="checkbox"/> 4 | Exceptionally good skill <input type="checkbox"/> 5 | 4 |
| SUPERVISORY SKILL | Lacking in such skill <input type="checkbox"/> 1 | Has skills but not enough <input type="checkbox"/> 2 | Reasonably skilled <input type="checkbox"/> 3 | Good skill <input checked="" type="checkbox"/> 4 | Exceptionally good skill and experience <input type="checkbox"/> 5 | 4 |
| ADAPTABILITY | Incompatible <input type="checkbox"/> 1 | Alright but not good enough <input type="checkbox"/> 2 | Reasonably sufficient <input type="checkbox"/> 3 | Good adaptability <input checked="" type="checkbox"/> 4 | Can definitely adapt well <input type="checkbox"/> 5 | 4 |
| TOTAL | | | | | | 37 |

Recommendations for employment :

YES / NO / KIV

Comments : Have experienced in the required field. Quite confidence with the apply position.

Signature of Interviewer : [Signature] Basic salary : RM 3,400 Allowances : RM 100.00
 Reporting to : EC Department : AMO Section : STORE
 Commencing date : 01/01/2024 Probation : 3 M Others :
 Verified by HRD : Approved by : Date :

INTERVIEW APPRAISAL FORM

Galaxy Aerospace

Name: HAFIZU AZHAR B. SIROJUDIN Position: Tools Store Keeper Date: 30/11/2023

Interviewer's name: JASMALIZAM JAMALUDIN Designation: E-C Dept: ENGINEERING

| | | | | | | |
|-----------------------|---|--|--|---|---|-----------|
| PHYSICAL APPEARANCE | Unpleasant appearance <div style="text-align: right;">1</div> | Appears to lack energy <div style="text-align: right;">2</div> | Good physical appearance <div style="text-align: right;">3</div> | Appears fit and alert <div style="text-align: right;">4</div> | Exceptionally energetic <div style="text-align: right;">5</div> | 4 |
| TRAITS | Nervous and embarrassed <div style="text-align: right;">1</div> | Stiff and uncomfortable <div style="text-align: right;">2</div> | comfortable and at ease <div style="text-align: right;">3</div> | Alert and free of tension <div style="text-align: right;">4</div> | Unusually self possessed/alert <div style="text-align: right;">5</div> | 4 |
| CONFIDENCE | Shy, retiring, arrogant <div style="text-align: right;">1</div> | Submissive, and argumentative <div style="text-align: right;">2</div> | Reasonably self assured <div style="text-align: right;">3</div> | Shows self confidence <div style="text-align: right;">4</div> | Self assured and inspires confidence <div style="text-align: right;">5</div> | 4 |
| EXPRESSION OF IDEAS | Unclear and illogical <div style="text-align: right;">1</div> | Not well defined or expressed <div style="text-align: right;">2</div> | Makes sense <div style="text-align: right;">3</div> | Convincing thoughts <div style="text-align: right;">4</div> | Exceptionally good and logical <div style="text-align: right;">5</div> | 4 |
| EXPERIENCE | No experience at all <div style="text-align: right;">1</div> | Experience not suitable but helpful <div style="text-align: right;">2</div> | Fair experience <div style="text-align: right;">3</div> | Experience suits job <div style="text-align: right;">4</div> | Experienced. suits job very well <div style="text-align: right;">5</div> | 4 |
| EDUCATION | No education at all <div style="text-align: right;">1</div> | Basic education but not enough <div style="text-align: right;">2</div> | Sufficient education <div style="text-align: right;">3</div> | Has relevant qualifications and certificates <div style="text-align: right;">4</div> | Has additional qualifications, Diploma/Degree <div style="text-align: right;">5</div> | 3 |
| MOTIVATION & AMBITION | No motivation and ambition <div style="text-align: right;">1</div> | Little interest, seems to be complacent <div style="text-align: right;">2</div> | Interest fair, and reasonable desire to succeed <div style="text-align: right;">3</div> | Definite future wants to succeed <div style="text-align: right;">4</div> | Ambitious, high aims, planned aims, of success <div style="text-align: right;">5</div> | 4 |
| COMMUNICATION SKILL | No skill at all <div style="text-align: right;">1</div> | Little skill <div style="text-align: right;">2</div> | Reasonable amount of skill <div style="text-align: right;">3</div> | Good skill <div style="text-align: right;">4</div> | Exceptionally good skill <div style="text-align: right;">5</div> | 4 |
| SUPERVISORY SKILL | Lacking in such skill <div style="text-align: right;">1</div> | Has skills but not enough <div style="text-align: right;">2</div> | Reasonably skilled <div style="text-align: right;">3</div> | Good skill <div style="text-align: right;">4</div> | Exceptionally good skill and experience <div style="text-align: right;">5</div> | 3 |
| ADAPTABILITY | Incompatible <div style="text-align: right;">1</div> | Alright but not good enough <div style="text-align: right;">2</div> | Reasonably sufficient <div style="text-align: right;">3</div> | Good adaptability <div style="text-align: right;">4</div> | Can definitely adapt well <div style="text-align: right;">5</div> | 3 |
| TOTAL | | | | | | 37 |

Recommendations for employment :

YES / NO / KIV

Comments : HAS A GOOD EXPERIENCE, HAS A KNOWLEDGE REGARDING TOOL STORE

Signature of Interviewer : Basic salary : RM 3 400 Allowances : RM 100.00
 Reporting to : EC Department : AMB Section : TOOLS STORE
 Commencing date : _____ Probation : _____ Others : _____
 Verified by HRD : _____ Approved by : _____ Date : _____

INTERVIEW APPRAISAL FORM



Name : Hairul Azhar Bin Sirojudin Position : Tool store keeper Date : 30/11/2023

Interviewer's name : DIAN NOOR AQIELLA Designation : HR Exec Dept : HR

| | | | | | | |
|-----------------------|--|---|---|---|--|----------|
| PHYSICAL APPEARANCE | Unpleasant appearance <input type="checkbox"/> 1 | Appears to lack energy <input type="checkbox"/> 2 | Good physical appearance <input type="checkbox"/> 3 | Appears fit and alert <input checked="" type="checkbox"/> 4 | Exceptionally energetic <input type="checkbox"/> 5 | 4 |
| TRAITS | Nervous and embarrassed <input type="checkbox"/> 1 | Stiff and uncomfortable <input type="checkbox"/> 2 | comfortable and at ease <input type="checkbox"/> 3 | Alert and free of tension <input checked="" type="checkbox"/> 4 | Unusually self possessed/alert <input type="checkbox"/> 5 | 4 |
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| EXPERIENCE | No experience at all <input type="checkbox"/> 1 | Experience not suitable but helpful <input type="checkbox"/> 2 | Fair experience <input type="checkbox"/> 3 | Experience suits job <input type="checkbox"/> 4 | Experienced. suits job very well <input checked="" type="checkbox"/> 5 | 4 |
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| MOTIVATION & AMBITION | No motivation and ambition <input type="checkbox"/> 1 | Little interest, seems to be complacent <input type="checkbox"/> 2 | Interest fair, and reasonable desire to succeed <input type="checkbox"/> 3 | Definite future wants to succeed <input checked="" type="checkbox"/> 4 | Ambitious, high aims, planned aims, of success <input type="checkbox"/> 5 | 4 |
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| SUPERVISORY SKILL | Lacking in such skill <input type="checkbox"/> 1 | Has skills but not enough <input type="checkbox"/> 2 | Reasonably skilled <input checked="" type="checkbox"/> 3 | Good skill <input type="checkbox"/> 4 | Exceptionally good skill and experience <input type="checkbox"/> 5 | 3 |
| ADAPTABILITY | Incompatible <input type="checkbox"/> 1 | Alright but not good enough <input type="checkbox"/> 2 | Reasonably sufficient <input type="checkbox"/> 3 | Good adaptability <input checked="" type="checkbox"/> 4 | Can definitely adapt well <input type="checkbox"/> 5 | 4 |
| TOTAL | | | | | | 4 |

Recommendations for employment : **YES / NO / KIV**

Comments : Good high knowledge on tool store.

Signature of Interviewer : Basic salary : _____ Allowances : _____
 Reporting to : _____ Department : _____ Section : _____
 Commencing date : _____ Probation : _____ Others : _____
 Verified by HRD : _____ Approved by : _____ Date : _____

expected salary : 3500

For Office Use : HRIS

Interview

Date:

Panel Interview :

Checked :

Date &

Initial

**EMPLOYMENT APPLICATION FORM****PERSONAL PARTICULARS**Name as per NRIC : *HAIRUL AZHAR BIN SIROJUDIN*

Preferred Name : Gender : Male [] Female []

Old I/C No. : *A 2749744* New I/C No. : *740728-06-5231*Nationality : *MALAYSIA* Passport No. :Date of Birth : *28 JULAI 1979* Place of Birth : *K. LIDIS, BAHANG.*Age : *49 TH* Marital Status : *KAHWIN.*Permanent Address (house) Correspondence Address (mailing)
Effective Until : _____*A-1-4, NO3, TAMAN LTAJ
JALAN BUKIT JALIL INDAH
57000 WP K. LUMPUR.*

Tel No. : (House) Tel. No. : (House)

(Mobile) *014-9148875* (Office)Fax No. : E-mail : *AZHARSIRO@YAHOO.COM***FAMILY PARTICULARS**i) Name of Spouse : *ZALINA BT KASSIM.*

(if applicable)

Occupation :

Name of Employer :

Tel No. : *016-2348875*

ii) Details of Children (if applicable)

| Name | Gender | Birth Date | Level of Education |
|--------------------------|----------|-------------------|---------------------------|
| <i>MUHAMMAD SYAFIQ</i> | <i>L</i> | <i>13/12/1997</i> | <i>DIPLOMA ELECTRICAL</i> |
| <i>MUHAMMAD SYAFII</i> | <i>L</i> | <i>12/06/2000</i> | <i>IJAZAH SYARIE</i> |
| <i>MUHAMMAD SYAFIZAL</i> | <i>L</i> | <i>18/03/2003</i> | <i>SPMV</i> |
| <i>MUHAMMAD SYAFIAN</i> | <i>L</i> | <i>21/08/2004</i> | <i>SPM</i> |
| 5. _____ | _____ | _____ | _____ |

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

NO

EDUCATIONAL DETAILS

| Name of School/College/University | START | FINISH | Qualification obtained (CGPA/Class) |
|--|----------------|----------------|--|
| | month/year | month/year | |
| Secondary Education(s) <i>SEKOLAH MENENGAH VOKASIONAL BENTENG</i> | <i>01/1990</i> | <i>12/1991</i> | PMR/PT3 Grade : Aggregate : SPM Grade : Aggregate : <i>3</i> |
| A-Level/STPM/Matriculation(s) | | | Result(s) : |
| Certificate(s) | | | Major : Grade : |
| Diploma Course(s) <i>PENTABIRAN OPERASI LOGISTIK</i> | | | Major : CGPA/Grade : <i>TAHAP 4</i> |
| Degree Course(s) | | | Major : Minor : CGPA/Class : |
| Post Graduate Course(s) | | | Area of study : CGPA/Class : |
| Professional Qualification(s) | | | Level/Stage : |

COURSE / TRAINING ATTENDED

| Title(s) | Organised by | Date attended | Location |
|--|------------------------------|--------------------------------------|------------------------------------|
| <i>TECHNICAL AIRWORTHINESS MANAGEMENT COURSE (REG 485)</i> | <i>DGTA</i> | <i>19-20 OKT 20</i> | <i>DGTA</i> |
| <i>BUILDING AND FIRE SAFETY OSH - C</i> | <i>SAFA ACADEMY JHEV</i> | <i>01-03 OKT 21 13-15 OKT 23</i> | <i>SAFA ACADEMY IKRAM-BANJ</i> |

LANGUAGE PROFICIENCY

COMPUTER LITERACY

| | | | |
|--|------------------|---|--|
| * Please indicate (Average, Good, Excellent) | | <ul style="list-style-type: none"> Are you familiar in operating a computer? <input checked="" type="radio"/> Yes*/No List of PC Software that you are familiar with <i>EXCEL, POWERPOINT, WORD</i> | |
| Bahasa Melayu | * Written | * Spoken | OTHER SKILLS (Please Specify) <i>1) ELECTRICAL 3) EVENT MANAGER 2) PHOTOGRAPHER</i> |
| English : _____ | <i>EXCELLENT</i> | <i>EXCELLENT</i> | |
| Others : _____ | <i>AVERAGE</i> | <i>AVERAGE</i> | |

EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

| | |
|---|--|
| Highest Achievements or Current Involvement | |
|---|--|

WORKING EXPERIENCE

| Name of Organization and Position Held | Period of Employment | | | Summary of responsibility | Last drawn/current salary | Reason(s) for leaving/wanting to leave |
|--|----------------------|------------|--------------------|---------------------------|---------------------------|--|
| | From (mm/yy) | To (mm/yy) | Total No. of years | | | |
| TEMERLOH ELECTRICAL | 1992 | 1993 | 01 | WIREMAN | RM1000.00 | RESUME |
| TERAMAJU SDN BHD | 1993 | 1995 | 02 | TECHNICIAN | RM1400.00 | RESIGN |
| TENTEZA UDARA DIRAJA MALAYSIA | 03/1995 | 03/2019 | 24 | LOGISTIK | RM1800.00 | PENCEN . |
| BHICAS | 02/2020 | 06/2022 | 02 | LOGISTIK | RM4500.00 | CONTRACT |

Please use attachment for additional information.

| REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT | TRANSPORTATION |
|---|--|
| Basic monthly salary: RM4500.00 Bonus (No. of months): <u> - </u> Contractual : <u> </u> Variable : <u> </u> | Do you possess your own transport Yes : <input checked="" type="checkbox"/> No : <input type="checkbox"/> What type of transport license do you have? B2,D,Others(Please specify) : B, D, E |
| Allowances (Please specify if any) : Car Privilege Type : <u> </u> Driver : (Yes/No) <u> </u> Petrol Allowance/month : <u> </u> | Loan subsidy : Interest rate House (Yes/No) : <u> </u> % Car (Yes/No) : <u> </u> % Others : <u> </u> % |
| Other Benefits (If any): | |
| Expected monthly salary: RM3500.00 can nego | Resignation notice period : 01 MONTH |

What is your greatest achievement in your previous/current career?

Is there any other information (personal or work experience) which is relevant to this application?
(If yes, please specify)

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.

PERSONAL REFERENCES (NON-RELATIVES / NONSCEMPLOYEE)

Name : FARIDZAL HAR YADI
(L1 KOL TUDIM) RETIRED

Address : _____

Tel No. : 016-212 7216

Relationship : EX-EMPLOYER

Name : EKMAN MAZLAN B. HARUN

Address : NO 173, LORONG KIJANG

: 2/5, TAMAN KIJANG LUNAS

: 09600 KULIM, KEDAH

Tel No. : 019-367 2223

Relationship : FREIND

DECLARATION

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature : _____

Date : 30/11/2023