

INTERVIEW APPRAISAL FORM

Galaxy Aerospace

Name : UMI FATHRI BT. MOHD RETHUAN Position : PROTÉGÉ PPC Date : 29/11/2023

Interviewer's name : JASMALIZAM JAMALUDIN Designation : EC Dept : ENGINEERING

PHYSICAL APPEARANCE	Unpleasant appearance 1	Appears to lack energy 2	Good physical appearance 3	Appears fit and alert 4	Exceptionally energetic 5	4
TRAITS	Nervous and embarrassed 1	Stiff and uncomfortable 2	comfortable and at ease 3	Alert and free of tension 4	Unusually self possessed/alert 5	3
CONFIDENCE	Shy, retiring, arrogant 1	Submissive, and argumentative 2	Reasonably self assured 3	Shows self confidence 4	Self assured and inspires confidence 5	3
EXPRESSION OF IDEAS	Unclear and illogical 1	Not well defined or expressed 2	Makes sense 3	Convincing thoughts 4	Exceptionally good and logical 5	3
EXPERIENCE	No experience at all 1	Experience not suitable but helpful 2	Fair experience 3	Experience suits job 4	Experienced. suits job very well 5	3
EDUCATION	No education at all 1	Basic education but not enough 2	Sufficient education 3	Has relevant qualifications and certificates 4	Has additional qualifications, Diploma/Degree 5	3
MOTIVATION & AMBITION	No motivation and ambition 1	Little interest, seems to be complacent 2	Interest fair, and reasonable desire to succeed 3	Definite future wants to succeed 4	Ambitious, high aims, planned aims, of success 5	4
COMMUNICATION SKILL	No skill at all 1	Little skill 2	Reasonable amount of skill 3	Good skill 4	Exceptionally good skill 5	4
SUPERVISORY SKILL	Lacking in such skill 1	Has skills but not enough 2	Reasonably skilled 3	Good skill 4	Exceptionally good skill and experience 5	3
ADAPTABILITY	Incompatible 1	Alright but not good enough 2	Reasonably sufficient 3	Good adaptability 4	Can definitely adapt well 5	3
TOTAL						33

Recommendations for employment :

YES / NO / KIV

Comments : PREVIOUS WORK WITH GIG GLOBAL, ON GOING STUDY FOR MASTERS. HAS AN IDEA REGARDING PPC ROLE. WILLING TO START AS PROTÉGÉ

Signature of Interviewer : Basic salary : RM2000.00 Allowances : -

Reporting to : Department : ENGINEERING Section : PRODUCTION PLANNING CONTROL

Commencing date : Probation : Others :

Verified by HRD : Approved by : Date :

INTERVIEW APPRAISAL FORM

Galaxy Aerospace

Name : CUNU PATHRI BT MOHD RETHMAN Position : PPC Date : 29/11/2023

Interviewer's name : ANWAR USMAN Designation : TRAINING CONTROLLER Dept : HR

PHYSICAL APPEARANCE	Unpleasant appearance 1	Appears to lack energy 2	Good physical appearance 3	Appears fit and alert 4	Exceptionally energetic 5	4
TRAITS	Nervous and embarrassed 1	Stiff and uncomfortable 2	comfortable and at ease 3	Alert and free of tension 4	Unusually self possessed/alert 5	3
CONFIDENCE	Shy, retiring, arrogant 1	Submissive, and argumentative 2	Reasonably self assured 3	Shows self confidence 4	Self assured and inspires confidence 5	4
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SUPERVISORY SKILL	Lacking in such skill 1	Has skills but not enough 2	Reasonably skilled 3	Good skill 4	Exceptionally good skill and experience 5	4
ADAPTABILITY	Incompatible 1	Alright but not good enough 2	Reasonably sufficient 3	Good adaptability 4	Can definitely adapt well 5	3
TOTAL						37

Recommendations for employment :

YES / NO / KIV

Comments : skill in master program

High in energy

Signature of Interviewer : Basic salary : Protege Allowances :

Reporting to : Department : Section :

Commencing date : Probation : Others :

Verified by HRD : Approved by : Date :

For Office Use : HRIS

Interview

Date:

Panel Interview :

Checked :

Date &

Initial

**EMPLOYMENT APPLICATION FORM****PERSONAL PARTICULARS**

Name as per NRIC : UMI FATHRI BINTI MOHD. RETHUAN

Preferred Name : UMI FATHRI

Gender : Male [] Female [✓]

Old I/C No. :

New I/C No. : 950514-13-5340

Nationality : MALAYSIAN

Passport No. : K37608777

Date of Birth : 14 MAY 1995

Place of Birth : KUCHING, SARAWAK

Age : 28 YEARS 6 MONTHS

Marital Status : SINGLE

Permanent Address (house)

NO. 255, LORONG 4A, KAMPUNG SIOL KANDIS,
93050, KUCHING, SARAWAK.

Correspondence Address (mailing)

Effective Until : TBA

C-5-15, PANGSAPURI PUTRA, JALAN PUTRA IMPIAN,
TAMAN PUTRA IMPIAN, 43000, KAJANG SELANGOR.

Tel No. : (House) N/A

Tel. No. : (House) N/A

(Mobile) 011-33341210

(Office) N/A

Fax No. :

E-mail : umifathri@icloud.com

FAMILY PARTICULARSi) Name of Spouse (if applicable) : **SURIA FATHRI BINTI MOHD RETHUAN**

Occupation :

Name of Employer :

Tel No. : **018-3834144**

ii) Details of Children (if applicable)

	Name	Gender	Birth Date	Level of Education
1.	LUTHFIA ARMANIE BINTI AMIRUL AIMAN	FEMALE	24 JUNE 2018	N/A
2.	LILLY ALANA BINTI AMIRUL AIMAN	FEMALE	10 SEPTEMBER 2020	N/A
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

NO

EDUCATIONAL DETAILS

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s) SMK TUN ABANG HAJI OPENG	2008	2012	PMR/PT3 Grade : Aggregate : SPM Grade : Aggregate :
A-Level/STPM/Matriculation(s) N/A	N/A	N/A	Result(s) : N/A
Certificate(s) N/A	N/A	N/A	Major : Grade : N/A
Diploma Course(s) DIPLOMA IN BUILDING, UiTM KOTA SAMARAHAN	JUNE 2013	APRIL 2016	Major : BUILDING CONSTRUCTION CGPA/Grade : 3.03
Degree Course(s) BACHELOR DEGREE IN BUILDING SURVEYING, UiTM SHAH ALAM	SEPT 2016	JUNE 2018	Major : BUILDING PATHOLOGY Minor : BUILDING DESIGN & CONSERVATION CGPA/Class : 2.82
Post Graduate Course(s) MASTERS OF SCIENCE IN FACILITIES MANAGEMENT	OCT 2022	PRESENT	Area of study : FACILITIES MAINTENANCE MANAGEMENT CGPA/Class : 3.50
Professional Qualification(s) N/A	N/A	N/A	Level/Stage : N/A

COURSE / TRAINING ATTENDED

Title(s)	Organised by	Date attended	Location
5TH JKR BIM DAY LEADING THE DIGITAL TRANSFORMATION IN PROJECT MANAGEMENT	JKR	25/10/2023	KUALA LUMPUR
THE TRENDS IN ASSET AND FM INDUSTRY	MBSA	18/10/2023 - 19/10/2023	SHAH ALAM
CURRENT ASSET AND FM POLICY AND ITS DIRECTION IN BUSINESS SUSTAINABILITY	CREAM	30/5/2023	ONLINE
	CREAM	25/5/2023	ONLINE

LANGUAGE PROFICIENCY

* Please indicate (Average, ~~Good~~, Excellent)

	* Written	* Spoken
Bahasa Melayu	EXCELLENT	EXCELLENT
English : _____	GOOD	GOOD
Others : _____		

COMPUTER LITERACY

• Are you familiar in operating a computer?

Yes* / No

• List of PC Software that you are familiar with
MICROSOFT WORD, POWERPOINT, EXCEL, PROJECT, —

OTHER SKILLS (Please Specify)

SQL, REVIT, CANVA, PREZI

EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

Highest Achievements or Current Involvement	N/A
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WORKING EXPERIENCE						
Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/ current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
G7 GLOBAL AEROSPACE - PURCHASING EXECUTIVE	OCT 2022	NOV 2023	1Y 1M	ASSIST IN PURCHASING MANAGER-SOURCED GOODS, GENERATE PURCHASE ORDERS, UPDATE TRACKING TO HRC, AND DIRECTLY ENGAGE WITH LPM12Y PROJECT FOR F/A-18D DEPOT MAINTENANCE, INCLUDING PURCHASING MATERIALS AND SUPPLIES.	MYR3,063.00	TO SEEK NEW KNOWLEDGE AND CAREER GROWTH IN AEROSPACE
SERBA DINAMIK GROUP BERHAD - JUNIOR EXECUTIVE TECHNICAL SUPPORT	DEC 2019	OCT 2022	2Y 9M	SUPERVISING ADMINISTRATIVE STAFF, DIVIDING RESPONSIBILITIES, CREATING AND UPDATING RECORDS AND DATABASES, AND FILING ALL DOCUMENTATION TO ENSURE PERFORMANCE.	MYR1,928.00	TO SEEK NEW KNOWLEDGE AND CAREER GROWTH

Please use attachment for additional information.

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT		TRANSPORTATION	
Basic monthly salary: MYR3,063.00 <i>BASIC Fixed</i>	Bonus (No. of months): _____ Contractual : _____ Variable : _____	Do you possess your own transport Yes : _____ No : _____	What type of transport license do you have? B2,D,Others(Please specify) : D
Allowances (Please specify if any) :	Car Privilege Type : _____ Driver : (Yes/No) Petrol Allowance/month : _____	Loan subsidy : Interest rate House (Yes/No) : _____ % Car (Yes/No) : _____ % Others : _____ %	
Other Benefits (If any): MYR1,000.00 (MEDICAL + DENTAL)			
Expected monthly salary: <i>2000.00</i>		Resignation notice period : <i>NO</i>	

PROTÉGÉ' PPC

What is your greatest achievement in your previous/current career?

PURCHASING ALL SPARES & CONSUMABLES FOR LPM12Y PROJECT WHICH HELPS TO DELIVER AIRCTFT ON TIME.
HELP TO REDUCE OPERATION COST BY MONITORING THE SST & DUTY CHARGE BY CUSTOMS AND FORWARDER.

Is there any other information (personal or work experience) which is relevant to this application?

(If yes, please specify)

NO EXPERIENCE IN THIS POSITION, BUT I AM EAGER TO LEARN A NEW THING.

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.

NO

PERSONAL REFERENCES (NON-RELATIVES / NONSCEMPLOYEE)

Name : NASRON BIN TAMBI

Address : G7 GLOBAL AEROPACE

:

:

Tel No. : 019-8474093

Relationship : HEAD OF COMMERCIAL-MARKETING

Name : JERRY BIN SIRAT

Address : SERBA DINAMIK GROUP BERHAD

:

:

Tel No. : 013-5677395

Relationship : VICE PRESIDENT GROUP TECHNICAL SUPPORT

DECLARATION

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature : umifathri

Date : 28/11/2023