

INTERVIEW APPRAISAL FORM



Name: Nur Asykin bin Ruslan

Position: PLANNER

Date: 6-11-2022

Interviewer's name : AMRAN SHAH MASNON

Designation: CHIEF ENGINEER

Dept : AMO

PHYSICAL APPEARANCE	Unpleasant appearance	Appears to lack energy	Good physical appearance	Appears fit and alert	Exceptionally energetic	4
TRAITS	Nervous and embarrassed	Stiff and embarrassed	comfortable and at ease	Alert and free of tension	Unusually self possessed / alert	4
CONFIDENCE	Shy, retiring, arrogant	Submissive, and argumentative	Reasonably self assured	Shows self confidence	Self assured and inspires confidence	5
EXPRESSION OF IDEAS	Unclear and illogical	Not well defined or expressed	Makes sense	Convincing thoughts	Exceptionally good and logical	4
EXPERIENCE	No experience at all	Experience not suitable but helpful	Fair experience	Experience suits job	Experienced suits job very well	4
EDUCATION	No education at all	Basic education but not enough	Sufficient education	Has relevant qualifications and certificates	Has additional qualifications, Diploma/Degree	5
MOTIVATION & AMBITION	No motivation and ambition	Little interest, seems to be complacent	Interest fair, and reasonable desire to succeed	Definite future wants to succeed	Ambitious, high aims, planned aims, of success	4
COMMUNICATION SKILL	No skill at all	Little skill	Reasonable amount of skill	Good skill	Exceptionally good skill	4
SUPERVISORY	Lacking in such skill	Has skills but not enough	Reasonably skilled	Good skill	Exceptionally good skill and experience	4
ADAPTABILITY	Incompatible	Alright but not good enough	Reasonably sufficient	Good adaptability	Can definitely adapt well	4
TOTAL						42

Recommendations for employment

YES

Comments SUBANG BASE

Signature of Interviewer:

Amran Shah
Chief Engineer
1/11/2022

Reporting to
Commencing date:

Salary
Department
Probation
Approved by

RM2,600.00
AMO

Verified by HRD



NUR ASYKIN BINTI RUSLAN

Nilai, Negeri Sembilan

+6013-2261796

nurasykinbtruslan@gmail.com

SOFT SKILL

Customer Service
Team Oriented
Problem Solving
Time Management

TECHNICAL SKILL

MS Office Suites
Visual Basic
C Programming
Solidworks

EDUCATION

UNIKL MALAYSIAN INSTITUTE OF AVIATION TECHNOLOGY (MIAT)

Dengkil, Selangor

July, 2015 - Oct, 2019

Bachelor of Aircraft Engineering Technology (Hons) in Avionics

Cumulative GPA: 3.50

KOLEJ MARA KUALA NERANG

Kuala Nerang, Kedah

Jan, 2014 - March, 2015

Foundation In Science And Technology

Cumulative GPA: 3.80

WORK EXPERIENCE

TELEKOM MALAYSIA BERHAD

Technical Assistant, Carrier Service Management TM Wholesale

Nov, 2020 - Present

- Assisting Executives in Coordination end-to-end HSBA installation, termination and others task in supporting HSBA order according to appointment date via effective collaboration with Group IT, sales, infra team & fulfilment workgroups.
- To entertain enquires on any issues regarding Return Order, System related issue, HSBA orders and installation, in meeting customers' target delivery timeline.
- Trained and supervised new staff on HSBA fulfilment daily task

MALAYSIA AIRPORTS HOLDING BERHAD

Protege, Customer Experience Mangement

Feb, 2020 - May, 2020

- Completing in performing task for ongoing operational and customer service activities
- Act as Airport Care Ambassador for Malaysia Airports in assisting passengers' enquiries regarding flight information, services and facilities
- Ensure the facilities management and report management
- Support various units in the airport in passenger related issue

TELEKOM MALAYSIA BERHAD

Intern, HSBA Assurance, TM GWSOC Cyberjaya

Jan, 2019 - June, 2019

- Perform and monitoring in HSBA network service assurance and various task related to HSBA CTT fault handling during 6 month internship
- Carried out on first level troubleshooting and verify the BTU status and configuration
- Responsible in managing cases assigned daily within SLA
- Monitoring EMS trace and escalating case on BTU issues and verify circuit status to close the CTT

ACHIVEMENT AND INVOLVELMENT

STUDENT DEAN'S LIST AWARD

- Attained the honor of achieving GPA 3.5 and above on Unikl Dean's List Award

CERTIFIED SOLIDWORKS ASSOCIATE (CSWA)

- Participate in certified SOLIDWORKS prep courses and training exam

MALAYSIA AIRPORT HIDDEN DISABILITY TRAINING

- Participate in training courses for hidden disability awareness that aims to understand and support people with invisible disabilities

COMMUNITY SERVICE IN FELDA

- A part of volunteering team at Felda Lok Heng Johor to performed work and service to the people in community

UNIKL STUDENT SPORT CARNIVAL (KSSU)

- A part of volunteer team and act as a scorekeeper during volleyball tournament

HANGAR UNIKL MIAT

- Practical experience in Unikl Miat hangar to perform and carry out practical aircraft maintenance during courses

For Office Use : HRIS

Interview

Date:

Panel Interview :

Checked :

Date &

Initial



EMPLOYMENT APPLICATION FORM

PERSONAL PARTICULARS

Name as per : NUR ASYKIN BINTI RUSLAN
NRIC

Preferred Name : ASYKIN

Gender : Male [] Female []

Old I/C No. :

New I/C No. : 961217-14-5706

Nationality : MALAYSIAN

Passport No. :

Date of Birth : 17 DECEMBER 1996

Place of Birth : KUALA LUMPUR

Age : 25

Marital Status : SINGLE

Permanent Address (house)

NO. 6, JALAN DAHLIA 2,
NILAI IMPIAN, 71800 NILAI,
NEGERI SEMBILAN

Correspondence Address (mailing)

Effective Until : _____

NO. 6, JALAN DAHLIA 2,
NILAI IMPIAN, 71800 NILAI,
NEGERI SEMBILAN

Tel : (House)

Tel. No. : (House)

(Mobile) 013-2261796

(Office)

Fax No. :

E-mail : nurasykinbtruslan@gmail.com

FAMILY PARTICULARS

i) Name of Spouse :
(if applicable)
Occupation :
Name of Employer :
Tel No. :

ii) Details of Children (if applicable)

Name	Gender	Birth Date	Level of Education
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

EDUCATIONAL DETAILS

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s) SMK TUNKU AMPUAN NAJIAH MAKTAB RENDAH SAINS KULIM, KEDAH	JAN 2009 JAN 2012	JAN 2012 DEC 2013	PMR/PT3 Grade : 7A 1B Aggregate : SPM Grade : 2A+ 3A 4B+ Aggregate :
A-Level/STPM/Matriculation(s) KOLEJ MARA KUALA NERANG	JAN 2014	MAC 2015	Result(s) : CGPA 3.80
Certificate(s)			Major : Grade :
Diploma Course(s)			Major : CGPA/Grade :
Degree Course(s) UNIKL MALAYSIAN INSTITUTE OF AVIATION TECHNOLOGY	JULY 2015	OCT 2019	Major : AIRCRAFT ENGINEERING TECHNOLOGY (AVIONICS) Minor : CGPA/Class : 3.50 / CLASS 1
Post Graduate Course(s)			Area of study : CGPA/Class :
Professional Qualification(s)			Level/Stage :

COURSE / TRAINING ATTENDED

Title(s)	Organised by	Date attended	Location
CERTIFIED SOLIDWORKS ASSOCIATE	DR JARONIE MOHD JANI	10/2020	MICROSOFT TEAMS
PROGRAMMING IN VISUAL BASIC	DR JARONIE MOHD JANI	09/2020	MICROSOFT TEAMS
HIDDEN DISABILITY TRAINING	MALAYSIA AIRPORT	02/2020	MALAYSIA AIRPORT

LANGUAGE PROFICIENCY

COMPUTER LITERACY

* Please indicate (Average, Good, Excellent)

• Are you familiar in operating a computer?

Yes*/No

Bahasa Melayu

* Written

* Spoken

English : ENGLISH

EXCELLENT
EXCELLENT

EXCELLENT
EXCELLENT

Others : _____

• List of PC Software that you are familiar with
MS EXCEL, WORDS, AUTOCAD, SOLIDWORKS, VISUAL
BASIC

OTHER SKILLS (Please Specify)

C PROGRAMMING, ARDUINO, CUSTOMER SERVICE

EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

Highest Achievements or Current Involvement	RUNNER UP FOR MIX DOUBLE BADMINTON TM WHOLESALE TOURNAMENT 2022
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WORKING EXPERIENCE

Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
TELEKOM MALAYSIA TECHNICAL ASSISTANT	11/2020	PRESENT	1 YEAR 11 MO.	Assisting Executives in Coordination end-to-end High Speed Broadband Access (HSBA) installation, termination and others task in supporting HSBA order via effective collaboration with Group IT, The Company, sales, infra team and fulfillment workgroups.	RM1908	Searching for bigger challenges and right position that will allow me space for professional development.
MALAYSIA AIRPORT HOLDING BERHAD PROTEGE	02/2020	05/2020	4 MO.	Performing task for ongoing operational, facilities mangement, report management and customer service activities.	RM2000	I am leaving because our contract was completed and fulfilled.
TELEKOM MALAYSIA INTERN	01/2019	06/2019	6 MO.	Perform and monitoring in High Speed network service assurance and various task related to customer trouble ticket fault handling.		Position ended after completing 6 month of internship.

Please use attachment for additional information.

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT		TRANSPORTATION	
Basic monthly salary: RM1700	Bonus (No. of months): _____ Contractual : _____ Variable : _____	Do you possess your own transport Yes : <u>YES</u> No : _____	What type of transport license do you have? B2,D,Others(Please specify) : <u>D</u>
Allowances (Please specify if any) : Phones allowances	Car Privilege Type : _____ Driver : (Yes/No) Petrol Allowance/month : _____	Loan subsidy : Interest rate House (Yes/No) : _____ % Car (Yes/No) : _____ % Others : _____ %	
Other Benefits (If any): Medical Card, Travelling Reimbursement, Outstation Work and Expenses			
Expected monthly salary: RM2700		Resignation notice period : 30 Days	

What is your greatest achievement in your previous/current career?

I have had many achievement in my career but a recent one is we discovered that our company system had a shortcoming due to newly develop system which affect the completion of certain orders on service installation which results in return orders. Working with network infra work team and IT team, we manage to cater the service to the customer within service level agreement

Is there any other information (personal or work experience) which is relevant to this application?
(If yes, please specify)

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.

PERSONAL REFERENCES (NON - RELATIVES / NONSCEMPLOYEE)

Name : ANIS AMIRA BINTI MOHD ZAHARI	Name : _____
Address : NO 79, LORONG IV 2/2,	Address : _____
: IMPIANA VILLA, 71800 NILAI,	: _____
: NEGERI SEMBILAN	: _____
Tel No. : 010-9836919	Tel No. : _____
Relationship : CLOSED FRIEND	Relationship : _____

DECLARATION

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature :  _____

Date : 06/10/2022 _____