

For Office Use : HRIS

Interview

Date:

Panel Interview :

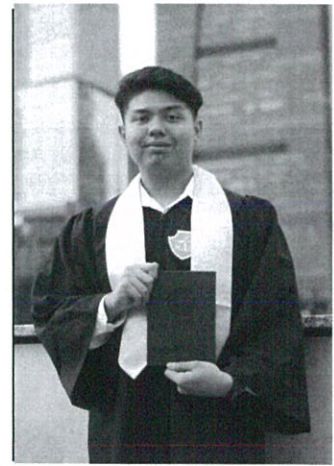
Checked :

Date &

Initial

GalaxyAerospace

maintenance . repair . overhaul

**EMPLOYMENT APPLICATION
FORM****PERSONAL PARTICULARS**

Name as per NRIC : ADI DANIEL BIN AZHAR

Preferred Name : ADI

Gender : Male Female

Old I/C No. : 011101140445

New I/C No. : 011101140445

Nationality : MALAYSIAN

Passport No. : A54846356

Date of Birth : 01/11/2001

Place of Birth : KUALA LUMPUR

Age : 21

Marital Status : SINGLE

Permanent Address (house)
11 JALAN KENANGA SD 9/1F BANDAR SRI
DAMANSARA 52200 KUALA LUMPURCorrespondence Address (mailing)
Effective Until : _____Tel No. : (House)
(Mobile) 60135125424Tel. No. : (House)
(Office)

Fax No. :

E-mail : adidaniel.azh@gmail.com

FAMILY PARTICULARSi) Name of Spouse :
(if applicable)
Occupation :
Name of Employer :
Tel No. :

ii) Details of Children (if applicable)

	Name	Gender	Birth Date	Level of Education
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

NO

EDUCATIONAL DETAILS

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s) MRSM KUALA KUBU BHARU	02/2014	11/2017	PMR/PT3 Grade : 7A 3B Aggregate : SPM Grade IGCSE : 4A2B1C Aggregate :
A-Level/STPM/Matriculation(s) FOUNDATION IN SCIENCE AND RUSSIAN LANGUAGE COURSE	02/2018	09/2018	Result(s) : 5/5
Certificate(s)			Major : Grade :
Diploma Course(s)			Major : CGPA/Grade :
Degree Course(s) MOSCOW AVIATION INSTITUTE (National Research University)			Major : DEGREE IN PROPULSION ENGINEERING Minor : CGPA/Class : 4/5
Post Graduate Course(s)			Area of study : CGPA/Class :
Professional Qualification(s)			Level/Stage :

COURSE / TRAINING ATTENDED

Title(s)	Organised by	Date attended	Location
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

LANGUAGE PROFICIENCY

COMPUTER LITERACY

* Please indicate (Average, Good, Excellent)

• Are you familiar in operating a computer?

Yes*/No

Bahasa Melayu

* Written

* Spoken

English : _____

Excellent

Excellent

Others : Russian

Good

Excellent

Good

Good

• List of PC Software that you are familiar with
Microsoft Office, Powerpoint, Excel

OTHER SKILLS (Please Specify)

EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

Highest Achievements
or Current
Involvement

1. RUGBY REPRESENTATIVE FOR UNIVERSITY
2. RUGBY REPRESENTATIVE FOR STATE (MOSCOW) IN RUSSIA

WORKING EXPERIENCE

Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/ current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
Marks & Spencer (Retail Advisor)	NOV 2022	DEC 2022	1 month	Answered phones, relayed important messages, and served as a general liaison between customers.	MYR 1800	
KitKat Nestle MY (Promoter)	JAN 2023	JAN 2023	5 Days	Promote new KitKat products to customer. Serve people wet sampling to try	MYR 650	

Please use attachment for additional information.

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT		TRANSPORTATION	
Basic monthly salary: MYR 1800 ✓	Bonus (No. of months): _____ Contractual : _____ Variable : _____	Do you possess your own transport Yes : <u>YES</u> No : _____	What type of transport license do you have? B2,D,Others(Please specify) : <u>D</u>
Allowances (Please specify if any) :	Car Privilege Type : _____ Driver : (Yes/No) Petrol Allowance/month : _____	Loan subsidy : Interest rate House (Yes/No) : _____ % Car (Yes/No) : _____ % Others : _____ %	
Other Benefits (If any):			
Expected monthly salary: MYR 2500		Resignation notice period : n/a	

What is your greatest achievement in your previous/current career?

Is there any other information (personal or work experience) which is relevant to this application?
(If yes, please specify)

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.

PERSONAL REFERENCES (NON - RELATIVES / NONSCEMPLOYEE)

Name : _____
Address : _____
: _____
: _____
Tel No. : _____
Relationship : _____

Name : _____
Address : _____
: _____
: _____
Tel No. : _____
Relationship : _____

DECLARATION

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature : Adi Daniel

Date : 28/03/2023

INTERVIEW APPRAISAL FORM



Name: ADI DANIEL BIN AHAR Position: PROTEGE - PGU Date: 29/8/2023

Interviewer's name: ANUDE / ANURAG Designation: HR Dept: HR

PHYSICAL APPEARANCE	Unpleasant appearance 1	Appears to lack energy 2	Good physical appearance 3	Appears fit and alert 4	Exceptionally energetic 5	4
TRAITS	Nervous and embarrassed 1	Stiff and uncomfortable 2	comfortable and at ease 3	Alert and free of tension 4	Unusually self possessed/alert 5	5
CONFIDENCE	Shy, retiring, arrogant 1	Submissive, and argumentative 2	Reasonably self assured 3	Shows self confidence 4	Self assured and inspires confidence 5	4
EXPRESSION OF IDEAS	Unclear and illogical 1	Not well defined or expressed 2	Makes sense 3	Convincing thoughts 4	Exceptionally good and logical 5	4
EXPERIENCE	No experience at all 1	Experience not suitable but helpful 2	Fair experience 3	Experience suits job 4	Experienced. suits job very well 5	4
EDUCATION	No education at all 1	Basic education but not enough 2	Sufficient education 3	Has relevant qualifications and certificates 4	Has additional qualifications, Diploma/Degree 5	4
MOTIVATION & AMBITION	No motivation and ambition 1	Little interest, seems to be complacent 2	Interest fair, and reasonable desire to succeed 3	Definite future wants to succeed 4	Ambitious, high aims, planned aims, of success 5	5
COMMUNICATION SKILL	No skill at all 1	Little skill 2	Reasonable amount of skill 3	Good skill 4	Exceptionally good skill 5	5
SUPERVISORY SKILL	Lacking in such skill 1	Has skills but not enough 2	Reasonably skilled 3	Good skill 4	Exceptionally good skill and experience 5	4
ADAPTABILITY	Incompatible 1	Alright but not good enough 2	Reasonably sufficient 3	Good adaptability 4	Can definitely adapt well 5	4
TOTAL						4

Recommendations for employment :

Comments : Adi Daniel graduated from MAI in propulsion Engineering.
Available to replace Secretary at CANO - PGU.

Signature of Interviewer : [Signature] Basic salary : Allowances :

Reporting to : Department : Section :

Commencing date : Probation : Others :

Verified by HRD : [Signature] Approved by : Date :

