



Wan Muhammad Nasrullah Bin Wan Saiful Bahri

An independent and self-motivated business graduate with proven and tested business, procurement and purchasing. A strong link between theory and practice from an, practical internship and a part-time job.

CONTACT

✉ nasrullahwan77@gmail.com

☎ 014 – 740 5240

📍 Season Garden Residences, Wangsa Maju, Kuala Lumpur

TECHNICAL SKILLS

MS Word	●●●●●
MS PowerPoint	●●●●●
MS Excel	●●●●●
Canva	●●●●●

SOFT SKILLS

Communication	●●●●●
Creativity	●●●●●
Teamwork	●●●●●
Organization	●●●●●
Leadership	●●●●●

LANGUAGE

Malay	●●●●●
English	●●●●●

REFERENCE

Name: Puan Rosni Binti Abdul Rani @ Ibrahim

Email: Rosni@dhu.edu.my

Telephone: 013 - 9797171

Designation: Program Coordinator, Lecturer

Company: DRB - HICOM UNIVERSITY OF AUTOMOTIVE MALAYSIA

WORKING EXPERIENCES

Project Coordinator Supply Chain Department | 17 Oct 2022 – 30 Jan 2023
Kidzs Edustore

- Prepare the documentation for the receiver.
- Prepare Tax Invoice documentation.
- Ensuring the item supplied meets client's requested requirements.
- Conducting negotiation between customers/client and suppliers.
- Assuring the business purchase order flow works flawlessly.
- Managing on item delivery and related documentations.
- Handling and updates warranty tasks for clients.

Part Time Theatre Usher | 28 Feb 2023 – 11 May 2023
TGV Wangsa Walk

- Operated and maintained cinema equipment to ensure optimal screening and sound quality.
- Assisted with the setup and breakdown of movie screenings, including seating, lighting, and sound checks.
- Handled concession sales and ensured accuracy of transactions.
- Upheld cleanliness and sanitation standards in the cinema and concessions areas.
- Collaborated with team members to enhance the overall movie-going experience for patrons.

Customer Service Executive | 28 May 2023 – 28 February 2024
Umobile Sdn Bhd

- Managed a high volume of customer inquiries via phone, email, and chat, exceeding customer satisfaction targets.
- Implemented customer service best practices to increase efficiency and improve overall service quality.
- Provided product and service information to customers, resolving inquiries and issues in a timely and empathetic manner.
- Maintained accurate records of customer interactions and transactions, ensuring data integrity and compliance with company policies.

EDUCATION BACKGROUND

DRB-HICOM University of Automotive Malaysia
Bachelor of Business Administration in Supply Chain Management | CGPA: 3.63
Thesis: Customer Perception Towards Green Food Packaging

DRB-HICOM University of Automotive Malaysia
Foundation In Business | CGPA: 2.75

AWARD & PARTICIPATION

- Participation in DHU Coloration 2019
- Dean's List Award in Semester 2 until 9 in BSCM Course
- Conducted a Business Entrepreneurship in Convocation Day
- Participant in MFPC Industry Talk 2022
- Committee in Prop Preparation for Theatre

DRB-HICOM UNIVERSITY OF AUTOMOTIVE MALAYSIA
MINI ACADEMIC TRANSCRIPT

NAME	: WAN MUHAMMAD NASRULLAH BIN WAN SAIFUL BAHRI	PROGRAMME	: BACHELOR OF BUSINESS ADMINISTRATION (HONS) IN SUPPLY CHAIN MANAGEMENT
IC NO	: 010211020191	INTAKE	: 202002
ID NO	: 202200725	MODE OF STUDY	: FULL TIME
GENDER	: MALE		
RESULT STATUS	: GRADUATED		

Semester 8 / 202207

CODE	COURSE	CREDIT HOUR	STATUS	GRADE
BPOM3173	CASES AND PRACTICES IN AUTOMOTIVE BUSINESS	3	PASS	A-
BRSH3013	FINAL PROJECT	3	PASS	A
CREDIT TAKEN : 6		CREDIT EARNED : 6	G.P.A : 3.84	C.G.P.A : 3.61

Semester 9 / 202211

CODE	COURSE	CREDIT HOUR	STATUS	GRADE
BINT3016	INTERNSHIP	6	PASS	A
CREDIT TAKEN : 6		CREDIT EARNED : 6	G.P.A : 4.00	C.G.P.A : 3.63

TOTAL CREDIT HOURS TO COMPLETE	: 122
CUMULATIVE GRADE POINT AVERAGE (CGPA)	: 3.63
TOTAL CREDIT HOURS TRANSFERRED	: 0
TOTAL CREDIT HOURS TAKEN	: 122
TOTAL CREDIT HOURS EARNED	: 122

Note**

CT means Conventional Credit Transfer

CT-C means APEL.C Credit Transfer



**DRB-HICOM
UNIVERSITY**
OF AUTOMOTIVE MALAYSIA

Ref. No. DHU/RO/LOC/2023/140

14 FEBRUARY 2023

TO WHOM IT MAY CONCERN

**NAME : WAN MUHAMMAD NASRULLAH BIN WAN
SAIFUL BAHRI**

NRIC/ PASSPORT NO. : 010211020191

STUDENT ID NO. : 202200725

This is to certify that the above-named student has completed the programme of study and has fulfilled the requirements and examinations prescribed by the University for the award of the degree

**BACHELOR OF BUSINESS ADMINISTRATION (HONS.) IN SUPPLY CHAIN
MANAGEMENT
(CGPA 3.63, Second Class Upper)**

based on the confirmation of Senate in its meeting on 14 FEBRUARY 2023.

Thank you.

A handwritten signature in black ink, appearing to read 'Safiza Simon'.

ASSOC. PROF. Ts. SAFIZA SIMON
Registrar
DRB-HICOM University of Automotive Malaysia

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ID NO	: 202200725	MODE OF STUDY	: FULL TIME
GENDER	: MALE		
RESULT STATUS	: GRADUATED		

Semester 1 / 202002

CODE	COURSE	CREDIT HOUR	STATUS	GRADE
BECO3013	PRINCIPLES OF MICROECONOMICS	3	PASS	B-
BMGT3013	PRINCIPLES OF MANAGEMENT	3	PASS	A-
BMKT3013	PRINCIPLES OF MARKETING	3	PASS	A-
BYBC1013	ENGLISH FOR BUSINESS COMMUNICATION	3	PASS	B+
MPU3113	HUBUNGAN ETNIK	3	PASS	A
MPU3123	TAMADUN ISLAM & TAMADUN ASIA (TITAS)	3	PASS	B
CREDIT TAKEN : 18		CREDIT EARNED : 18	G.P.A : 3.39	C.G.P.A : 3.39

Semester 2 / 202006

CODE	COURSE	CREDIT HOUR	STATUS	GRADE
BECO3023	PRINCIPLES OF MACROECONOMICS	3	PASS	B+
BFAR3013	INTRODUCTION TO FINANCIAL ACCOUNTING	3	PASS	B+
BMIS3013	INTRODUCTION TO MANAGEMENT INFORMATION SYSTEM	3	PASS	A
BQMT3013	BUSINESS MATHEMATICS	3	PASS	A-
BYBS1023	ENGLISH FOR BUSINESS STUDIES	3	PASS	A-
MPU3242	TIME MANAGEMENT	2	PASS	A
CREDIT TAKEN : 17		CREDIT EARNED : 17	G.P.A : 3.65	C.G.P.A : 3.51

Semester 3 / 202010

CODE	COURSE	CREDIT HOUR	STATUS	GRADE
BFIN3043	PRINCIPLES OF FINANCIAL MANAGEMENT	3	PASS	C
BHRM3013	ORGANIZATIONAL BEHAVIOUR	3	PASS	A
BMGT3023	FUNDAMENTALS OF BUSINESS & ENTREPRENEURSHIP	3	PASS	A
BSFY3023	AUTOMOTIVE INDUSTRY ENVIRONMENT	3	PASS	A
MPU3312	THE DEVELOPMENT OF SCIENCE AND HUMAN CIVILIZATION	2	PASS	A
MPU3422	PEMBANGUNAN MASYARAKAT 1	2	PASS	A
CREDIT TAKEN : 16		CREDIT EARNED : 16	G.P.A : 3.63	C.G.P.A : 3.55

Semester 4 / 202102

CODE	COURSE	CREDIT HOUR	STATUS	GRADE
BLAW3013	BUSINESS LAW	3	PASS	A
BMAF3053	INTRODUCTION TO COSTING	3	PASS	B-
BPOM3013	OPERATIONS MANAGEMENT 1	3	PASS	C
BPOM3023	TOTAL QUALITY MANAGEMENT	3	PASS	A
BQMT3023	BUSINESS STATISTIC	3	PASS	A
MPU3432	PEMBANGUNAN MASYARAKAT 2	2	PASS	A
CREDIT TAKEN : 17		CREDIT EARNED : 17	G.P.A : 3.41	C.G.P.A : 3.52

Semester 5 / 202106

CODE	COURSE	CREDIT HOUR	STATUS	GRADE
BERP3013	ENTERPRISE RESOURCE PLANNING	3	PASS	A-
BHRM3023	HUMAN RESOURCE MANAGEMENT	3	PASS	A
BMGT3053	INTERNATIONAL BUSINESS	3	PASS	A-
BPOM3033	SUPPLY CHAIN MANAGEMENT	3	PASS	A
BQMT3033	QUANTITATIVE BUSINESS ANALYSIS	3	PASS	A
BTRM3013	INVENTORY AND WAREHOUSE MANAGEMENT	3	PASS	A
CREDIT TAKEN : 18		CREDIT EARNED : 18	G.P.A : 3.89	C.G.P.A : 3.59

Semester 6 / 202110

CODE	COURSE	CREDIT HOUR	STATUS	GRADE
BMGT3063	STRATEGIC MANAGEMENT	3	PASS	A
BMGT3093	BUSINESS ETHICS	3	PASS	A-
BPOM3053	COMPETITIVE ADVANTAGE OF SUPPLY CHAIN	3	PASS	A-
BPVM3013	PROCUREMENT AND VENDOR MANAGEMENT	3	PASS	B
BTRM3023	LOGISTIC AND TRANSPORT MANAGEMENT	3	PASS	A-
CREDIT TAKEN : 15		CREDIT EARNED : 15	G.P.A : 3.60	C.G.P.A : 3.59

Semester 7 / 202203

CODE	COURSE	CREDIT HOUR	STATUS	GRADE
BERM3013	FUNDAMENTAL OF RISK MANAGEMENT	3	PASS	A
BMGT3123	RESEARCH METHODOLOGY	3	PASS	A-
BPOM3043	LEAN SUPPLY CHAIN	3	PASS	B+
CREDIT TAKEN : 9		CREDIT EARNED : 9	G.P.A : 3.67	C.G.P.A : 3.60