



Luqman Hakim Mohd Aroff



Putra Heights, 47650 Subang
Jaya, Selangor



010-2642553



luqmanhakimaroff@gmail.com

Detail oriented Quality Assurance personnel proficient in documentation, reporting and compliance standards. Meticulous and methodical professional with a deep understanding of aircraft maintenance regulations. Eager to learn new things to further improve personal and professional development.



Education

2014 - 2018

Bachelor: Aircraft Engineering Technology (hons) Mechanical

UniKL MIAT

Graduated with 3.86 CGPA



Work History

01/2022 – Current

Quality Assurance and Safety Executive

Airfoil Services Sdn Bhd

- Handles internal company data including internal audit, company performance and company kpi, which will then be evaluated for process improvement.
- Assist Quality Manager to establish quality procedures, work instructions and forms for internal quality management system for part 145 operation.
- Approved lead auditor, conducting internal audit on part 145 operation as part of internal quality auditing team.
- Carry out Hazard identification, risk assessment and risk control (HIRARC) procedure in accordance with the Safety Management System manual.
- Assist Safety Manager in conducting Safety Action Group meeting.
- Facilitate problem solving session to find root cause on any occurrence by utilizing problem solving tools (Ishikwa diagram, 5 Whys, 4D)
- Carry out company authorization examination as part of approved internal quality examiners
- Assist Quality Assurance manager in managing vendor approval by auditing to ensure compliance to internal procedures.
- Monitor Technical Publication including Airworthiness Directives, Service Bulletin and OEM publications to ensure revisions are up to date.

03/2020 – 12/2021

Quality Assurance Inspector

Galaxy Aerospace (M) Sdn Bhd

- Assist Quality Assurance Manager in reporting internal audit data to the top management for process improvement.
- Assist Quality Assurance Manager in maintaining internal procedure including Maintenance Organisation Exposition and quality procedure.
- Approved lead auditor under ISO 9001 certification
- Assist Quality Assurance Manager in managing vendor approval system in

- accordance with regulatory requirement.
- Assist Quality Assurance Manager in contacting the authority regarding part 145 airworthiness matters.
- Participated in setting up new aircraft maintenance base for AW139 helicopter operation.
- Participated in aircraft weight and balance activity, acting as an observer.

06/2018 - 03/2020

Quality Assurance Officer

Galaxy Aerospace (M) Sdn Bhd

- Conduct continuous audit and surveillance for part 145 operation.
- Assist in conducting company approval authorization examination (initial, extension and renewal) for maintenance personnel.
- Assist Quality Assurance Manager in vendor approval process
- Assist Quality Assurance Manager in conducting internal procedure review for aircraft maintenance operation.
- Participated in setting up new aircraft maintenance base.
- Took part in Mandatory Occurrence Reporting process
- Took part in Management of Change process

01/2018 - 06/2018

Quality Assurance Trainee

Galaxy Aerospace (M) Sdn. Bhd

- Report writing for Internal Surveillance Audit
- Carried out documentation for QA files.



Accomplishments and Qualifications

- Approved lead auditor under iso 9001:2015 CQI IRCA certification
- Train the Trainer certificate under Cert Academy



Reference

- Salman bin Abu Zarim (QA Manager, Mycopter Aviation Services Sdn.Bhd) : 019-3078557
- Omar bin Ahmad (QA Manager, Galaxy Aerospace (M) Sdn Bhd) : 013-3639578