

INTERVIEW APPRAISAL FORM

Galaxy Aerospace

Name : HAJMAN ABIF BIN NASRUDDIN Position : TUGA STORE 2 GSE Date : 29/3/2022

Interviewer's name : MUHAMMAD FAHMI BIN ZAKARIA Designation : DEPUTY ENGINEERING CONTROLLER ENGINEERING Dept : ENGINEERING

PHYSICAL APPEARANCE	Unpleasant appearance <div style="text-align: right;">1</div>	Appears to lack energy <div style="text-align: right;">2</div>	Good physical appearance <div style="text-align: right;">3</div>	Appears fit and alert <div style="text-align: right;">4</div>	Exceptionally energetic <div style="text-align: right;">5</div>	3
TRAITS	Nervous and embarrassed <div style="text-align: right;">1</div>	Stiff and uncomfortable <div style="text-align: right;">2</div>	comfortable and at ease <div style="text-align: right;">3</div>	Alert and free of tension <div style="text-align: right;">4</div>	Unusually self possessed/alert <div style="text-align: right;">5</div>	4
CONFIDENCE	Shy, retiring, arrogant <div style="text-align: right;">1</div>	Submissive, and argumentative <div style="text-align: right;">2</div>	Reasonably self assured <div style="text-align: right;">3</div>	Shows self confidence <div style="text-align: right;">4</div>	Self assured and inspires confidence <div style="text-align: right;">5</div>	4
EXPRESSION OF IDEAS	Unclear and illogical <div style="text-align: right;">1</div>	Not well defined or expressed <div style="text-align: right;">2</div>	Makes sense <div style="text-align: right;">3</div>	Convincing thoughts <div style="text-align: right;">4</div>	Exceptionally good and logical <div style="text-align: right;">5</div>	4
EXPERIENCE	No experience at all <div style="text-align: right;">1</div>	Experience not suitable but helpful <div style="text-align: right;">2</div>	Fair experience <div style="text-align: right;">3</div>	Experience suits job <div style="text-align: right;">4</div>	Experienced. suits job very well <div style="text-align: right;">5</div>	4.5
EDUCATION	No education at all <div style="text-align: right;">1</div>	Basic education but not enough <div style="text-align: right;">2</div>	Sufficient education <div style="text-align: right;">3</div>	Has relevant qualifications and certificates <div style="text-align: right;">4</div>	Has additional qualifications, Diploma/Degree <div style="text-align: right;">5</div>	5
MOTIVATION & AMBITION	No motivation and ambition <div style="text-align: right;">1</div>	Little interest, seems to be complacent <div style="text-align: right;">2</div>	Interest fair, and reasonable desire to succeed <div style="text-align: right;">3</div>	Definite future wants to succeed <div style="text-align: right;">4</div>	Ambitious, high aims, planned aims, of success <div style="text-align: right;">5</div>	4.5
COMMUNICATION SKILL	No skill at all <div style="text-align: right;">1</div>	Little skill <div style="text-align: right;">2</div>	Reasonable amount of skill <div style="text-align: right;">3</div>	Good skill <div style="text-align: right;">4</div>	Exceptionally good skill <div style="text-align: right;">5</div>	4
SUPERVISORY SKILL	Lacking in such skill <div style="text-align: right;">1</div>	Has skills but not enough <div style="text-align: right;">2</div>	Reasonably skilled <div style="text-align: right;">3</div>	Good skill <div style="text-align: right;">4</div>	Exceptionally good skill and experience <div style="text-align: right;">5</div>	4
ADAPTABILITY	Incompatible <div style="text-align: right;">1</div>	Alright but not good enough <div style="text-align: right;">2</div>	Reasonably sufficient <div style="text-align: right;">3</div>	Good adaptability <div style="text-align: right;">4</div>	Can definitely adapt well <div style="text-align: right;">5</div>	4
TOTAL						42

Recommendations for employment :

YES / NO / KIV

Comments : Confidence and alert, can adapt well and good improvement suggestion

Signature of Interviewer : Basic salary : 2200 Allowances : 100
 Reporting to : RADLIE ADAM Department : AMO Section : GSE Store
 Commencing date : 5/4/22 Probation : 6 months Others : -
 Verified by HRD : _____ Approved by : _____ Date : _____

- Forklift training
- Site Inspector (this project ea)

+ Prefer to gain 5/4



NAJMAN ARIF BIN NASRUDDIN

PROFESSIONAL SUMMARY

I am a graduate in Bachelor of Aircraft Engineering Technology (Hons) in Avionics in UniKL MIAT. My interests in aviation leads me to my Final Year Project of Fundamental Study on Design Improvement by Integrating SDRS and Design for X Methodology. having the trust to hold two High Committee during my study as Preparation and Technical in MIAT Music Club and Media in MIAT Chess club, I could say that I am very good in working in a team and quite familiar with tools from my previous intern. I am ready, and open to contribute As protege in Galaxy Aerospace Sdn. Bhd.

PERSONAL CONTACTS

Email:
najmanarif@gmail.com

Mobile:
013-754 7686

Address:
POS 83, LOT 3699, PARIT LIMBONG, JALAN ABDUL RAHMAN, 84150 PARIT JAWA, MUAR, JOHOR.

LANGUAGE PROFICIENCY

ENGLISH

- SPEAKING: EXPERT
- WRITING: EXPERT

BAHASA MELAYU

- SPEAKING: EXPERT
- WRITING: EXPERT

ACADEMIC HISTORY

UNIKL MIAT

Bachelor of Aircraft Engineering Technology (Hons) in Avionics
Unikl Miat, Sepang, Selangor
| July 2018 - July 2021

- CGPA: 3.46
- Among subjects taken
 1. Advance Aircraft Electrical System
 2. Auto Pilot System
 3. Turbine Engine and Indication System
- Final Year Project: Fundamental Study on Design Improvement by Integrating SDRS and Design for X Methodology

UNIKL MIAT

Diploma of Engineering Technology in Avionics Maintenance Unikl Miat, Sepang, Selangor
| July 2015 - July 2018

- CGPA: 3.61
- Among subjects taken
 1. Aircraft Instrument system
 2. Aircraft Navigation system
 3. Aircraft Communication system
 4. Aircraft Legislation

WORK EXPERIENCES

Galaxy Aerospace SDN BHD

- Ground Support Equipment (GSE)/ Logistics Protégé for 12 months
- Company Representative for Royal Malaysian Navy HOM ILS (Helikopter Operasi Maritim, Integrated Logistics Support)
- Participating in aircraft CPP on AW-139 in accordance to aircraft and engine maintenance manual
- Assists in aircraft inspection before and after flight
- Assists in AW-139 main propeller blades installation
- Involved in aircraft battery charging, disassembly and reassembly (Marathon Norco, SAFT).

Asia Aero Technic SDN BHD

- Accomplished on replacing the SATCOM antenna on B737-900.
- Accomplished on CVR battery replacement on B737-200.
- Accomplished on removing Systron-Donner fire detection system for engine swap.

IT PROFICIENCY

Microsoft Word : Expert
Microsoft PowerPoint : Expert
Microsoft Excel : Expert
Dev C++ : intermediate
Arduino : Intermediate
Adobe Photoshop : Intermediate

ADDITIONAL INFO

- Work in Shifts :Yes
- Willingness to Travel : Yes
- Driving License : B2 and D
- Transportation : Car
- Ready to Work : July 2021

REFERENCES

Ts. Dr. Wan Mohd Sufian Bin Wan Husain
Senior Lecturer
UniKL MIAT, Sepang, Selangor.
Mobile: 012-987 6800

TRAINING

Welcoming Orientation Week Group Bonding
- 4 to 5 days of team bonding activities for upcoming new intake students orientation week.

Program Teknologi Kejayaan Diri
- One day event that coaches on the Neuro Linguistic Programming that focuses on teamwork, stress and anger management.

ACTIVITIES INVOLVEMENT

- Head of Preparation and Technical , MIAT Music Club, July 2018- January 2019
- Joined multiple events since 2015 until 2020 and have handled multiple units.

- Head of Media, MIAT Chess Club, July 2019- January 2020

- Head of Preparation And Technical, MIAT Golden Night Awards 2017, 2019

- Head of Preparation and Technical, Welcoming Orientation Week (WOW), Jan '16, Jul,'16, Jul '17

- Participant, Youth Career Program, LIMA '17

- Volunteer, Milo Breakfast Run, Putrajaya, July 2019

Program Director, Alumni Guest Speaker, UniKL MIAT, July 2018.

ACTIVITIES INVOLVEMENT

- Champion, UniKL MIAT Glider Competition, Nov 2019
- Runner-up, UniKL MIAT Glider competition, Dec 2017

For Office Use : HRIS

Interview

Date:

Panel Interview :

Checked :

Date &

Initial



EMPLOYMENT APPLICATION FORM

PERSONAL PARTICULARS

Name as per : NAJMAN ARIF BIN NASRUDDIN
NRIC

Preferred Name : NAJMAN

Gender : Male Female []

Old I/C No. :

New I/C No. : 970602-01-6323

Nationality : MALAYSIA

Passport No. :

Date of Birth : 02/06/1997

Place of Birth : HOSPITAL PAKAR SULTANAH FATIMAH

Age : 25

Marital Status : SINGLE

Permanent Address (house)

POS 83, LOT 3699, PARIT LIMBONG,
JALAN ABDUL RAHMAN, 84150 PARIT JAWA,
MUAR, JOHOR DARUL TAKZIM.

Correspondence Address (mailing)

Effective Until : _____

POS 83, LOT 3699, PARIT LIMBONG,
JALAN ABDUL RAHMAN, 84150 PARIT JAWA,
MUAR, JOHOR DARUL TAKZIM.

Tel : (House)

Tel. No. : (House)

(Mobile) 013-754 7686

(Office)

Fax No. :

E-mail : najmanarif@gmail.com

FAMILY PARTICULARS

i) Name of Spouse :
(if applicable)
Occupation :
Name of Employer :
Tel No. :

ii) Details of Children (if applicable)

	Name	Gender	Birth Date	Level of Education
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

No

EDUCATIONAL DETAILS

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s) SMK RAJA MUDA	2010	2014	PMR/PT3 Grade : 7A1B Aggregate : SPM Grade : 2A4A-2B+1B Aggregate :
A-Level/STPM/Matriculation(s)			Result(s) :
Certificate(s)			Major : Grade :
Diploma Course(s) UNIVERSITI KUALA LUMPUR, MIAT	2015	2018	Major : AVIONICS CGPA/Grade : 3.61
Degree Course(s) UNIVERSITI KUALA LUMPUR, MIAT	2018	2021	Major : AVIONICS Minor : CGPA/Class : 3.46
Post Graduate Course(s)			Area of study : CGPA/Class :
Professional Qualification(s)			Level/Stage :

COURSE / TRAINING ATTENDED

Title(s)	Organised by	Date attended	Location
PROTEGE TRAINING PROGRAM	GALAXY AEROSPACE.SDN BHD	OCTOBER 2021	MICROSOFT TEAMS
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

LANGUAGE PROFICIENCY

COMPUTER LITERACY

* Please indicate (Average, Good, Excellent)

• Are you familiar in operating a computer?

Yes*/No

• List of PC Software that you are familiar with
MICROSOFT OFFICE

	* Written	* Spoken
Bahasa Melayu	EXCELLENT	EXCELLENT
English : _____	EXCELLENT	EXCELLENT
Others : _____		

OTHER SKILLS (Please Specify)

EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

Highest Achievements
or Current
Involvement

WORKING EXPERIENCE						
Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/ current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
GALAXY AEROSPACE.SDN BHD LOGISTICS PROTEGE	SEPTEMBER 2021	AUGUST 2022	1	-Monitoring and managing GSE inventory in accordance with the CAAM and GAM's requirement -Perform repairs on the repairable damaged equipments that does not require any repair from vendor - Assign the new equipment a unique number and allocate the part and location in the store or other bases so that it can be found in the future. -Ensure tools to be kept in a store and GSE holding area. - Maintaining a register of equipment which have a calibration due and send for calibration accordingly once required	RM 2000	END OF PROTEGE PROGRAM
Please use attachment for additional information.						

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT		TRANSPORTATION	
Basic monthly salary: RM2000	Bonus (No. of months): _____ Contractual : _____ Variable : _____	Do you possess your own transport Yes : <u>CAR</u> No : _____	What type of transport license do you have? <input checked="" type="checkbox"/> B2,D Others(Please specify) : _____
Allowances (Please specify if any) : Other Benefits (If any):	Car Privilege Type : _____ Driver : (Yes/No) Petrol Allowance/month : _____	Loan subsidy : Interest rate House (Yes/No) : _____ % Car (Yes/No) : _____ % Others : _____ %	
Expected monthly salary: RM2500	Resignation notice period :		

What is your greatest achievement in your previous/current career?

Company Representative for Royal Malaysian Navy HOM ILS (Helikopter Operasi Maritim, Integrated Logistics Support)

Is there any other information (personal or work experience) which is relevant to this application?
(If yes, please specify)

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.

PERSONAL REFERENCES (NON - RELATIVES / NONS EMPLOYEE)

Name : NIK MAHANI BINTI NIK MAHMOOD

Address : POS 83, LOT 3699, PARIT LIMBONG,

: JALAN ABDUL RAHMAN, 84150 PARIT JAWA,

: MUAR, JOHOR DARUL TAKZIM.

Tel No. : 013-622 9605

Relationship : MOTHER

Name : NASRUDDIN BIN DAHLAN

Address : POS 83, LOT 3699, PARIT LIMBONG,

: JALAN ABDUL RAHMAN, 84150 PARIT JAWA,

: MUAR, JOHOR DARUL TAKZIM.

Tel No. : 013-610 5934

Relationship : FATHER

DECLARATION

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature : NAQMAN

Date : 26/08/2022