



**SITI NUR ALIYAH BINTI ISMAIL**  
**DIPLOMA ENGINEERING**  
**IN AIRCRAFT MAINTENANCE**

Tangkak, Johor  
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**EDUCATION**

- Dec 2017- Jun 2020**     **Diploma Engineering in Aircraft Maintenance, Polytechnic Banting Selangor**  
Related Coursework: Occupational Safety and Health, Non-Destructive Tests, Design Thinking, Technical Drawing, Inventor and CAD  
Muet: Band 3.5
- Jan 2012-Dec 2016**     **SMK Tun Mamat, Johor**  
Sijil Pelajaran Johor (SPM)

**AWARDS & SHCOLARSHIPS**

- 2021**     **Anugerah Ketua Jabatan, Politeknik Banting Selangor**  
Awarded for achieving GPA above 3.50
- 2019**     **Silver Award, AeroMech Green Competition**  
Awarded for excellent performance on aircraft creative design
- 2012-2016**     **Biasiswa Kecil Persekutuan , Kementerian Pendidikan Malaysia**  
Granted scholarship from KPM for excellent performance in academic and extracurricular.

**WORK EXPERIENCES**

- Ground Officer, MNM Aviation Services** **Dec 2022 – Present**
- Performed taking actual time upon aircraft arrival and departure boarding clearance from first officer.
  - Involved in attending to customers before they board, after they land, or when they are switching between flights.
  - Assists passengers by answering questions, providing directions, or attending to their other needs. Includes helping passengers with inquiries about delayed or lost baggage.
  - Confirmed the identities of passengers, and providing them with boarding passes.
  - Provided the special assistance to disabled passengers.
- Assistant BookStore, Kedai Buku Tangkak Sdn Bhd** **May 2021 – Sept 2022**
- Assists customers in selecting merchandise, greets customers, operates cash register, maintains accountability for accuracy of cash and charge transactions.
  - Assists textbook buyer with shelving books and online order processing.
  - Managed the computer equipment, systems and software used in the management of retail operations.
  - Fulfilled other duties including pricing, reordering, stocking and printing.
- Internship as Junior Technician, Executive Jets Asia Senai Johor** **July 2020 - Nov 2020**
- Performed sealant leakage on landing gear bay of Hawker 900xp(right hand & left hand).
  - Participated and learned to do compass swing using Calibrated Master Compass and SIRS Master Compass twice.
  - Participated in visual inspection on Hawker 900xp dorsal fuel tank: Area T1 Horizontal & Vertical stabilizer using boroscope.
  - Participated in removal, inspection and installation of flap fairing, aileron trim fairing, airbrake fairing and safety valve controller.
  - Participated in inspection of earth station assemblies according to 125 Aircraft Maintenance Manual.
  - Participated in weekly Hawker 900xp and Charlie C130 engine ground running for 6 weeks.
  - Participated in removal main landing gear wheel along with LAE.

**SKILLS**

- ArcGis     - **Basic**  
AutoCad     - **Intermediate**  
Spreadsheet     - **Intermediate**  
Microsoft Excel     - **Advance**  
Inventor AutoDesk     - **Advance**

**LANGUAGES**

- Malay     - **Native Speaker**     English     - **Highly Proficient**

**REFERENCES**

Mr Siva Prabhu A/L Sunthra Sakaran, @prabhu\_6677@yahoo.com  
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