

NUR AFIZAH BINTI JAMIRI

Phone: +60137350255

Email: nurafizahjamiri@gmail.com

Address: Gambang, Pahang



OBJECTIVE

A multi-tasking and passionate graduate seeking opportunity to develop my potential skills related to technical and management for career growth.

EDUCATIONAL BACKGROUND

Universiti Teknologi Mara (UITM) Bukit Mertajam, Pulau Pinang (2018-2021)

Bachelor of Mechanical Engineering (Manufacturing) (Hons.) with 3.36 CGPA

Universiti Teknologi Mara (UITM) Pasir Gudang, Johor (2015 – 2018)

Diploma of Mechanical Engineering with 3.26 CGPA

WORKING EXPERIENCE

FGV PALM INDUSTRIES SDN BHD, KILANG SAWIT LEPAR HILIR

Maintenance Internship (July 2020 – October 2020)

- Performed a fabrication project of scrapper including measuring, cutting, and welding process for Continuous Sterilizer station machine within given period of time.
- Identify, repair and test machine breakdown to ensure they are working correctly according to the Standard Operating Procedure (SOP).
- Performed preventive maintenance on industrial machinery and equipment in the mill according to schedule to ensure all the machine well maintained.
- Participated in brainstorming idea together with the technician team to design a new mechanical part (helical screw blade) for screw conveyor.

Operation Internship (February 2018 – May 2018)

- Responsible to monitor the operational process of fresh fruit bunch at every workstation to ensure they are efficient and effective.
- Assist maintenance team to perform boiler inspection during mill shutdown.
- Prepared technical report and present the task to the superior.

WAK ONG NIAGA ENTERPRISE

Burger Stall Assistant (December 2014 – January 2017)

- Maintain high customer service standards during high volume and fast paced environment.
- Facilitate sale target 20-50 customers amounting to approximately RM100 - RM300 per day.
- Use communication skills to resolve complaints quickly and professionally with customers.

SKILLS

Technical: Microsoft Office, AutoCAD, SolidWorks, Catia, Ansys

Functional: Industrial Management (Production Planning, Forecasting), Total Quality Management (7 new Tool of Quality Control, ISO), Manufacturing Process

REFERENCES

Ts. Dr. Noor Iswadi Bin Ismail

Senior Lecturer

School of Mechanical Engineering, College of Engineering, FGV Palm Industries Sdn Bhd

Universiti Teknologi MARA (UITM) Pulau Pinang,

13500 Permatang Pauh, Pulau Pinang.

Email: iswadi558@uitm.edu.my

Ts. Muhammad Khairy Bin Shamsudin

Maintenance Engineer

FGV Palm Industries Sdn Bhd

Kilang Sawit Jerangau Barat,

21820, Ajil, Terengganu.

Phone: +601125457563

INTERVIEW APPRAISAL FORM

Galaxy Aerospace

Name: MUR AFIZAH BINTI JAMILI Position: AMO PLANNER Date: 28/4/22

Interviewer's name: MOTIB FATMI BIN ZAKARIA Designation: b. ENGINEERING CONTROLLER Dept: ENG.

PHYSICAL APPEARANCE	Unpleasant appearance <div style="text-align: right;">1</div>	Appears to lack energy <div style="text-align: right;">2</div>	Good physical appearance <div style="text-align: right;">3</div>	Appears fit and alert <div style="text-align: right;">4</div>	Exceptionally energetic <div style="text-align: right;">5</div>	3
TRAITS	Nervous and embarrassed <div style="text-align: right;">1</div>	Stiff and uncomfortable <div style="text-align: right;">2</div>	comfortable and at ease <div style="text-align: right;">3</div>	Alert and free of tension <div style="text-align: right;">4</div>	Unusually self possessed/alert <div style="text-align: right;">5</div>	4
CONFIDENCE	Shy, retiring, arrogant <div style="text-align: right;">1</div>	Submissive, and argumentative <div style="text-align: right;">2</div>	Reasonably self assured <div style="text-align: right;">3</div>	Shows self confidence <div style="text-align: right;">4</div>	Self assured and inspires confidence <div style="text-align: right;">5</div>	3
EXPRESSION OF IDEAS	Unclear and illogical <div style="text-align: right;">1</div>	Not well defined or expressed <div style="text-align: right;">2</div>	Makes sense <div style="text-align: right;">3</div>	Convincing thoughts <div style="text-align: right;">4</div>	Exceptionally good and logical <div style="text-align: right;">5</div>	4
EXPERIENCE	No experience at all <div style="text-align: right;">1</div>	Experience not suitable but helpful <div style="text-align: right;">2</div>	Fair experience <div style="text-align: right;">3</div>	Experience suits job <div style="text-align: right;">4</div>	Experienced. suits job very well <div style="text-align: right;">5</div>	3
EDUCATION	No education at all <div style="text-align: right;">1</div>	Basic education but not enough <div style="text-align: right;">2</div>	Sufficient education <div style="text-align: right;">3</div>	Has relevant qualifications and certificates <div style="text-align: right;">4</div>	Has additional qualifications, Diploma/Degree <div style="text-align: right;">5</div>	5
MOTIVATION & AMBITION	No motivation and ambition <div style="text-align: right;">1</div>	Little interest, seems to be complacent <div style="text-align: right;">2</div>	Interest fair, and reasonable desire to succeed <div style="text-align: right;">3</div>	Definite future wants to succeed <div style="text-align: right;">4</div>	Ambitious, high aims, planned aims, of success <div style="text-align: right;">5</div>	4
COMMUNICATION SKILL	No skill at all <div style="text-align: right;">1</div>	Little skill <div style="text-align: right;">2</div>	Reasonable amount of skill <div style="text-align: right;">3</div>	Good skill <div style="text-align: right;">4</div>	Exceptionally good skill <div style="text-align: right;">5</div>	4
SUPERVISORY SKILL	Lacking in such skill <div style="text-align: right;">1</div>	Has skills but not enough <div style="text-align: right;">2</div>	Reasonably skilled <div style="text-align: right;">3</div>	Good skill <div style="text-align: right;">4</div>	Exceptionally good skill and experience <div style="text-align: right;">5</div>	4
ADAPTABILITY	Incompatible <div style="text-align: right;">1</div>	Alright but not good enough <div style="text-align: right;">2</div>	Reasonably sufficient <div style="text-align: right;">3</div>	Good adaptability <div style="text-align: right;">4</div>	Can definitely adapt well <div style="text-align: right;">5</div>	4
TOTAL						38

Recommendations for employment :

YES / NO / KIV

Comments : WILLING TO LEARN, TO IMPROVE SOFT SKILL THROUGH PROTEGE

Signature of Interviewer : Basic salary : 2000 Allowances : -

Reporting to : SUPERVISOR PRODUCTION PLANNING Department : AMO Section : PLANNER

Commencing date : Probation : Others :

Verified by HRD : Approved by : Date :