

# GALAXY AEROSPACE (M) SDN. BHD.

## PERFORMANCE REVIEW FORM (OTHER THAN TECHNICIAN/STOREMAN/LAE/MI-S)

Name of Appraisee's : Che Wan Muhammad Luqman Bin Che Wan Mohamad Anan

Designation : Protégé - Design

Date Join : 2/5/2023

Employee no.: SLIM230

Department : Design

**Please tick (✓) where applicable**

Confirmation :

Contract Renewal :

Promotion :

Others : (Please write reason)


**\*Write number at appropriate column**

No	Rating Factor	*Rating			
		Unsatisfactory	Satisfactory	Good	Very Good
		1	2	3	4
1	Attendance & Punctuality				4
2	Job knowledge			3	
3	Compliance to Company Policy				4
4	Planning & Organizing			3	
5	Interpersonal Relations				4
6	Judgement			3	
7	Communications			3	
8	Quality of work				4
9	Initiative/Creativity			3	
10	Managing of Resources			3	
11	Leadership Qualities			3	
12	Safety & Security Awareness				4
<b>Sub Total</b>		0	0	21	20

**Total score**

85%

Note: Minimum score for confirmation/ extension/ conversion shall be 60%

Appraiser's Signature :

Concurred by  
Head of  
Department :

Name

Ir. Nizam Nazar

Name

Ir. Nizam Nazar

Designation:

Head of Design Organisation

Designation:

Head of Design Organisation

Date :

30/11/2023

Date :

30/11/2023

Recommendation : To be confirmed/extend probation/extend contract/convert permanent/terminated/Others

(circle where applicable)

Project Involvement list

No.	Project Details	AC Type	PIC
1.	GAM018 - INSTALLATION OF PLACARDS AND MARKINGS (JPBM) • Visiting for placards and marking installation.	A109	Ir. Nizam
2.	GAM103 – INSTALLATION OF DATA PLATE AND EXTERIOR MARKINGS (SAZMA) REV 3 • Prepare revision document: CP, ICA, DC, ML • Completing previous document: CP Rev 1, SJR	AW139	Ir. Nizam
3.	GAM126 - INSTALLATION OF VIRUS SCREEN (SAZMA) REV 2 • Preparing revision document: CP, DC, DDS, ICA, MD, ML	AW139	Ir. Nizam
4.	GAM147 – INSTALLATION OF TRANSPONDER GTX335R (JPBM) • Preparing the Mod package: SJR	A109E	Yussyuwari
5.	GAM149 – INSTALLATION OF DIRECTION FINDERS DF-935 (JPBM) • Preparing the Mod package: SJR	A109E	Yussyuwari
6.	GAM160 - INSTALLATION OF DATA PLATE AND MARKINGS (JAG HELI) REV 1 • Preparing the revision document: CP, DC, DDS, ICA, ML	Robinson 66	Ir. Nizam
7.	GAM203 - INSTALLATION OF ELT (LAYANG-LAYANG) • Preparing mod package: CP, MD, ICA, SJR, CC, MRF, PR, FR, ED001, ED002, MC, ML, DDS, CON, SDR, DC.	Nomad N22C	Ir. Nizam
8.	GAM204 - INSTALLATION OF ELT ON BELL (LAYANG-LAYANG) • Preparing mod package: CP, MD, ICA, SJR, CC, MRF, PR, FR, ED001, ED002, MC, ML, DDS, CON, SDR, DC.	Bell 206L3	Ir. Nizam
9.	GAM214 – INSTALLATION OF INTERIOR AND MARKINGS (MALINDO) REV 2 • Preparing revision document: ML, ICA, DC, DDS	Boeing 737	Ir. Nizam
10.	GAM216 - INSTALLATION OF SEAT MARKING (MALINDO) REV 2 • Preparing revision document: ML, DC, ED001, ED002, MD, DDS	Boeing 737	Ir. Nizam
11.	GAM238 – INSTALLATION OF CARPET (BATIK) • Preparing master copy document: PR, FR, MRF	Boeing 737	
12.	GAM244 – INSTALLATION OF AIRASIA LOGO ON THE ENGINE NACELLE (AAX) • Aircraft visit. • Prepare the Mod Package: CP, MC, SJR, ICA, PR, FR, MRF, DDS, DC	A330-343	Ir. Nizam
13.	GAM245 – CABIN EMERGENCY ITEMS RECONFIGURATION (AAX) • Aircraft visit. • Preparing the Mod Package: CP, DDS, MRF	A330-343	Ir. Nizam
14.	GAM246 - INSTALLATION OF PROTECTIVE BREATHING EQUIPMENT (PBE) & FIRST AID KIT (FAK) (AAX) • Aircraft visit.	A330-343	Ir. Nizam

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	<ul style="list-style-type: none"> <li>Preparing the master copy document: PR, FR, MRF</li> <li>Oversee the completion master copy document: SJR, CP, CC</li> </ul>			
15.	GAM247 – INSTALLATION OF BILINGUAL PLACARD (AAX) <ul style="list-style-type: none"> <li>Aircraft visit.</li> <li>Preparing the mod package: CP, MC, PR, SJR, MD, ICA, CC, FR, DDS, CON</li> </ul>	A330-343		Ir. Nizam
16.	GAM248 - INSTALLATION OF ALTERNATIVE PART NUMBER FOR CABIN EMERGENCY ITEMS RECONFIGURATION <ul style="list-style-type: none"> <li>Aircraft visit.</li> </ul>	A330-343		Ir. Nizam
17.	GAM252 – LIVERY AIRASIA <ul style="list-style-type: none"> <li>Preparing the master copy document: MRF, PR, FR, ML, DC, CC, CP, DDS</li> </ul>	A330-343		Ir. Nizam
18.	GAM253 - INSTALLATION OF CABIN CURTAIN (BATIK AIR) <ul style="list-style-type: none"> <li>Preparing the Mod package: PR, FR, ICA, MD, ML, CP</li> <li>Overseeing the completion of master copy document: SJR, CC</li> </ul>	A330-343		Ir. Nizam
19.	GAM254 - INSTALLATION OF CARPET REPLACEMENT (BATIK AIR) <ul style="list-style-type: none"> <li>Preparing the Mod package: MD, ICA,</li> <li>Overseeing the completion of master copy document: SJR, CC</li> </ul>	A330-343		Ir. Nizam
20.	GAM255 - INSTALLATION OF GOPRO RECORDING SYSTEM – GCA <ul style="list-style-type: none"> <li>Preparing the Mod package: CC, CON, DDS, ICA, MC, ML, SJR, PR, FR, MRF</li> </ul>	AS350B2		Ir. Nizam
21.	GAM256 - INSTALLATION OF SEA TRAY (JPBM) <ul style="list-style-type: none"> <li>Assist in preparing mockup of the sea tray.</li> <li>Attend the meeting at Rise Aero.</li> <li>Preparing the Mod package: CP, ICA, MD</li> </ul>	AW139		Adlina
22.	GAM257 – INSTALLATION OF DATA PLATE, EXTERIOR, AND INTERIOR MARKINGS <ul style="list-style-type: none"> <li>Preparing the mod package: PR, FR, MD</li> </ul>	Robinson 44		Ir. Nizam
23.	GAM258 - INSTALLATION OF INTERIOR BILINGUAL MARKINGS (RAYA AIRWAYS) <ul style="list-style-type: none"> <li>Preparing the mod package: CP, PR, FR, MRF, CC, ICA, MC, SJR</li> </ul>	A321-211		Ir. Nizam
24.	GAM259 - INSTALLATION OF IFE DISPLAY UNIT PLACARDS (AAX) <ul style="list-style-type: none"> <li>Aircraft visit.</li> <li>Preparing the mod package: CP, PR, FR</li> </ul>	A330-343		Ir. Nizam
25.	GAM260 - INSTALLATION OF AED CABINET STRAPS (AAX) <ul style="list-style-type: none"> <li>Aircraft visit.</li> <li>Preparing the mod package: CP, MC, SDR</li> </ul>	A330-343		Eimir
26.	GAM263 - INSTALLATION OF SOFT LINERS (JPBM) <ul style="list-style-type: none"> <li>Prepare Mod Package: CP, MRF</li> </ul>	A109E		Ir. Nizam
27.	GAM265 - INSTALLATION OF SOFT LINERS (JPBM) <ul style="list-style-type: none"> <li>Assist in taking measurement of existing soft liners on AW139 at PGU.</li> </ul>	AW139		Ir. Nizam



maintenance, repair, overhaul

**PROJECT AND TRAINING LIST**

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28.	<ul style="list-style-type: none"> <li>• Prepare Mod Package: CP</li> </ul> GAM267 - INSTALLATION OF SPIDER X (GADING)	EC120B	Ir. Nizam
29.	<ul style="list-style-type: none"> <li>• Preparing the mod package: CP</li> </ul> GAM268 - INSTALLATION OF WIFI PLACARD (BATIK)	Boeing 737	Ir. Nizam
30.	<ul style="list-style-type: none"> <li>• Overseeing the preparation of Mod package.</li> </ul> GAM269 - INSTALLATION OF WIFI PLACARD (BATIK)	A330-343	Ir. Nizam
31.	<ul style="list-style-type: none"> <li>• Preparing the mod package: MRF, CP, MC, PR, SJR, MD, ICA, CC, ML, DC, FR, DDS, CON, SDR</li> </ul> GAM270 - INSTALLATION OF FLOATING RAIL SYSTEM (BATIK)	A330-343	Ir. Nizam
32.	<ul style="list-style-type: none"> <li>• Preparing the Mod package: CP, MC</li> </ul> GAM271 - REMOVAL OF ELT RESCU 406SE AND INSTALLATION OF ELT RESCU 406SG (Batik)	B737-800	Ir. Nizam
33.	<ul style="list-style-type: none"> <li>• Preparing the mod package: CP, SJR</li> <li>• Aircraft visit.</li> </ul> GAM272 - INSTALLATION OF CRASH AXE POUCH (AAX)	A330-343	Adlina
34.	<ul style="list-style-type: none"> <li>• Preparing the mod package: MRF, PR, FR</li> </ul> GAM276 - INSTALLATION OF IPAD HOLDER (FIREFLY)	ATR 72	Eimir
35.	<ul style="list-style-type: none"> <li>• Preparing the mod package: CP, PR, FR, MRF</li> </ul> GAM281 - DEMODIFICATION OF KR87 ADF, KRA-10A RAD ALT, CDX-FM657 CD PLAYER AND GMX200 SYSTEMS (GADING)	EC120B	Ir. Nizam
36.	<ul style="list-style-type: none"> <li>• Preparing the mod package: CP, ML, PR, FR</li> </ul> GAM287 - INSTALLATION OF DATA PLATE (CEMPAKA)	Robinson 44	Ir. Nizam
37.	<ul style="list-style-type: none"> <li>• Preparing the mod package: CP, ML</li> <li>• Overseeing the mod package preparation: MC, SJR, MD, ICA, PR, FR, ED001, ED002, CC, DC, CON, SDR, DDS</li> </ul> GAM289 - INSTALLATION OF INTERIOR AND EXTERIOR MARKINGS (WESTSTAR)	AW189	Ir. Nizam
38.	<ul style="list-style-type: none"> <li>• Preparing the mod package: CP, ML</li> <li>• Overseeing the mod package preparation: MC, SJR, MD, ICA, PR, FR, ED001, ED002, CC, DC, CON, SDR, DDS</li> </ul> GAM291 - INSTALLATION OF DRESS COVER (BATIK)	B737-800	Ir. Nizam
1.	<ul style="list-style-type: none"> <li>• Overseeing the mod package preparation: MD, ICA, DC, DDS</li> </ul> GAM053 - INSTALLATION OF BAGGAGE COMPARTMENT FLOOR MAT (RMN)	AW139	Ir. Nizam
2.	<ul style="list-style-type: none"> <li>• Preparing mod package.</li> </ul> GAM261 - INSTALLATION OF STANDBY COMPASS (RMN)	SUPERLYNX	Ir. Nizam
3.	<ul style="list-style-type: none"> <li>• Preparing the master copy document: CC</li> </ul> GAM282 - ALTERNATE PART NUMBER FOR SEASPRAY 3600 RADAR FLEXIBLE DUCT	SUPERLYNX	Ir. Nizam



main tenance, repair, overhaul

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	(RMN)		
4.	<ul style="list-style-type: none"><li>Preparing the Mod package: CC</li></ul> GAM284 - ALTERNATE PART NUMBER FOR FIREWALL RUBBERSEAL AND EXHAUST DUCT SEAL (RMN)	SUPERLYNX	Ir. Nizam
5.	<ul style="list-style-type: none"><li>Preparing the Mod package: CC</li><li>Preparing the Mod package: CC</li></ul> GAM285 - ALTERNATE PART NUMBER FOR CYCLIC STICK BOOT (RMN)	SUPERLYNX	Ir. Nizam

### Project Management

No.	Details
1.	<b>DOA Project Accomplishment List</b> <ul style="list-style-type: none"><li>Manage the documentation of DOA Projects.</li></ul>
2.	<b>Embodiment of Placards and Markings on A109E – GAM018</b> <ul style="list-style-type: none"><li>Performing inspection during the installation of the Exterior Placards and Markings on A109E (9M-BOB) at MIAT Hangar.</li></ul>

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### Training List

No.	Training Details	Date	PIC
1.	Part M	16/05/2023	Amir Bin Abdullah
2.	General Familiarization C172	23/05/2023 – 25/05/2023	Abdul Aziz Bin Ahmad Najib
3.	Aviation Legislation	26/05/2023	Haji Idros Bin Abd Rahman
4.	Mass and Balance Program	19/06/2023	Amir Bin Abdullah
5.	EASA Part 21	18/08/2023	Ir. Nizam
6.	Weight and Balance	24/08/2023	Akmal Alif
7.	EASA Part 27/29	25/08/2023 & 12/09/2023	Ir. Nizam
8.	SMS Initial	20/09/2023 – 21/09/2023	Syed Mohd Rastam Bin Syed Ikmal Hashim
9.	Organisational Adaptability Documents	25/09/2023	Griffin Solution PLT
10.	Corporate Grooming and Business Etiquette	26/09/2023	Griffin Solution PLT
11.	Entrepreneurship 101	27/09/2023	Griffin Solution PLT
12.	Environmental Sustainability & Social Impact	29/09/2023	Griffin Solution PLT
13.	Effective Communication, EQ & Interpersonal Skills	02/10/2023 – 03/10/2023	Griffin Solution PLT
14.	Creative and Analytical Thinking	04/10/2023 – 05/10/2023	Griffin Solution PLT
15.	Value Driven Professional	06/10/2023 – 09/10/2023	Griffin Solution PLT

### Weighing Activities

No.	Activities Details	Aircraft Details	Date
1.	Assist weighing engineer in setting the weight scale	Robinson R44 (9M-FRL)	18/07/2023
2.	Preparing and Update the Mass and Balance Report.	AW139 (9M-SBC)	12/09/2023
3.	Assist weighing engineer in calibrating the load cell and levelling the aircraft.	Beechcraft B350 King Air (9M-PTA)	14/11/2023