

26 - 7/10

**INTERVIEW APPRAISAL FORM**



Name: NURSYOHADA BINTI BAHARUDIN Position: PROFESSOR Date: 20/9/2022

Interviewer's name: ANGKAL LAHMAN Designation: TRAINING COOR Dept: HR

PHYSICAL APPEARANCE	Unpleasant appearance 1	Appears to lack energy 2	Good physical appearance 3	Appears fit and alert 4	Exceptionally energetic 5
TRAITS	Nervous and embarrassed 1	Stiff and uncomfortable 2	comfortable and at ease 3	Alert and free of tension 4	Unusually self possessed/alert 5
CONFIDENCE	Shy, retiring, arrogant 1	Submissive, and argumentative 2	Reasonably self assured 3	Shows self confidence 4	Self assured and inspires confidence 5
EXPRESSION OF IDEAS	Unclear and illogical 1	Not well defined or expressed 2	Makes sense 3	Convincing thoughts 4	Exceptionally good and logical 5
EXPERIENCE	No experience at all 1	Experience not suitable but helpful 2	Fair experience 3	Experience suits job 4	Experienced. suits job very well 5
EDUCATION	No education at all 1	Basic education but not enough 2	Sufficient education 3	Has relevant qualifications and certificates 4	Has additional qualifications, Diploma/Degree 5
MOTIVATION & AMBITION	No motivation and ambition 1	Little interest, seems to be complacent 2	Interest fair, and reasonable desire to succeed 3	Definite future wants to succeed 4	Ambitious, high aims, planned aims, of success 5
COMMUNICATION SKILL	No skill at all 1	Little skill 2	Reasonable amount of skill 3	Good skill 4	Exceptionally good skill 5
SUPERVISORY SKILL	Lacking in such skill 1	Has skills but not enough 2	Reasonably skilled 3	Good skill 4	Exceptionally good skill and experience 5
ADAPTABILITY	Incompatible 1	Alright but not good enough 2	Reasonably sufficient 3	Good adaptability 4	Can definitely adapt well 5
<b>TOTAL</b>					<b>37</b>

Recommendations for employment: YES / NO / KIV 2k monthly

Comments: Only available on 15/10/2022 due to joining SHD in Adelaide. OK for profese scheme

Signature of Interviewer: [Signature] Basic salary: \_\_\_\_\_ Allowances: \_\_\_\_\_

Reporting to: \_\_\_\_\_ Department: \_\_\_\_\_ Section: \_\_\_\_\_

Commencing date: \_\_\_\_\_ Probation: \_\_\_\_\_ Others: \_\_\_\_\_

Verified by HRD: \_\_\_\_\_ Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

May – Dec 2018

### **Sales Marketing**

Zahiraa Accessories Sdn Bhd

- Help develop marketing strategies, recognize market trends, and offer system improvements.
- Responsible to do marketing in social media platform, and create new plan for all new event

### **Internship Program ( Assistant Engineer )**

Nov 2017 – Apr 2018

On-Semiconductor, Seremban

- Release new production in End line.
- Checking defect of the product using Delam Machine.

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## **EXTRA CURRICULAR**

### **Polytechnic Sultan Azlan Shah:**

- Residential College Student Committee (Dis, 2015 – June, 2017)
- Head of Multimedia and Publishing Exco (June, 2016)
- First Runner-Up of Choral Speaking Competition (August, 2016)
- Undergo CIDB course which provide me a CIDB Card (April, 2017)

### **University Technical Malaysia, Malacca (UTeM):**

- Program Survival Towards 1 St Class Utem 2018/2019
- Participate in volleyball games, faculty sport in october 2019/2020
- Participate in tennis games, faculty sport in October 2019/2020
- Participate in tennis games, Majlis Sukan Universiti Malaysia Fasa 1 2020, 2019/2020

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## **CERTIFICATE AND ACHIEVEMENTS**

- Yellow belt Certificate in Lean Six Sigma (2021)
- Dean's List Semester 5, Diploma Mechanical Engineering (2018)

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## **REFERENCES**

### **PROFESOR MADYA TS. DR. JEEFFERIE BIN ABD RAZAK**

Academic Advisor,

University Technical Malaysia, Malacca

Tel: +6012-6087 651

Email: jefferie@utem.edu.my

### **PROFESOR MADYA DR ZUHRIAH BINTI EBRAHIM**

Supervisor FYP,

University Technical Malaysia, Malacca

Email: zuhriah@utem.edu.my



## INTERVIEW APPRAISAL FORM



NURSYUHADA BINTI BAHARU ~~JEJE~~

Name : ~~ADAM ZAFRAN GEORGE~~ Position : PROTEGE Date : 20/09/22

Interviewer's name : ADAM ZAFRAN GEORGE Designation : TRAINING MANAGER Dept TRAINING

PHYSICAL APPEARANCE	Unpleasant appearance <div style="text-align: right;">1</div>	Appears to lack energy <div style="text-align: right;">2</div>	Good physical appearance <div style="text-align: right;">3</div>	Appears fit and alert <div style="text-align: right;">4</div>	Exceptionally energetic <div style="text-align: right;">5</div>
TRAITS	Nervous and embarrassed <div style="text-align: right;">1</div>	Stiff and uncomfortable <div style="text-align: right;">2</div>	comfortable and at ease <div style="text-align: right;">3</div>	Alert and free of tension <div style="text-align: right;">4</div>	Unusually self possessed/alert <div style="text-align: right;">5</div>
CONFIDENCE	Shy, retiring, arrogant <div style="text-align: right;">1</div>	Submissive, and argumentative <div style="text-align: right;">2</div>	Reasonably self assured <div style="text-align: right;">3</div>	Shows self confidence <div style="text-align: right;">4</div>	Self assured and inspires confidence <div style="text-align: right;">5</div>
EXPRESSION OF IDEAS	Unclear and illogical <div style="text-align: right;">1</div>	Not well defined or expressed <div style="text-align: right;">2</div>	Makes sense <div style="text-align: right;">3</div>	Convincing thoughts <div style="text-align: right;">4</div>	Exceptionally good and logical <div style="text-align: right;">5</div>
EXPERIENCE	No experience at all <div style="text-align: right;">1</div>	Experience not suitable but helpful <div style="text-align: right;">2</div>	Fair experience <div style="text-align: right;">3</div>	Experience suits job <div style="text-align: right;">4</div>	Experienced, suits job very well <div style="text-align: right;">5</div>
EDUCATION	No education at all <div style="text-align: right;">1</div>	Basic education but not enough <div style="text-align: right;">2</div>	Sufficient education <div style="text-align: right;">3</div>	Has relevant qualifications and certificates <div style="text-align: right;">4</div>	Has additional qualifications, Diploma/Degree <div style="text-align: right;">5</div>
MOTIVATION & AMBITION	No motivation and ambition <div style="text-align: right;">1</div>	Little interest, seems to be complacent <div style="text-align: right;">2</div>	Interest fair, and reasonable desire to succeed <div style="text-align: right;">3</div>	Definite future wants to succeed <div style="text-align: right;">4</div>	Ambitious, high aims, planned aims, of success <div style="text-align: right;">5</div>
COMMUNICATION SKILL	No skill at all <div style="text-align: right;">1</div>	Little skill <div style="text-align: right;">2</div>	Reasonable amount of skill <div style="text-align: right;">3</div>	Good skill <div style="text-align: right;">4</div>	Exceptionally good skill <div style="text-align: right;">5</div>
SUPERVISORY SKILL	Lacking in such skill <div style="text-align: right;">1</div>	Has skills but not enough <div style="text-align: right;">2</div>	Reasonably skilled <div style="text-align: right;">3</div>	Good skill <div style="text-align: right;">4</div>	Exceptionally good skill and experience <div style="text-align: right;">5</div>
ADAPTABILITY	Incompatible <div style="text-align: right;">1</div>	Alright but not good enough <div style="text-align: right;">2</div>	Reasonably sufficient <div style="text-align: right;">3</div>	Good adaptability <div style="text-align: right;">4</div>	Can definitely adapt well <div style="text-align: right;">5</div>
<b>TOTAL</b>					<u>28</u>

Recommendations for employment :

YES / NO / KIV

Comments : RECOMMENDED LS/cd/2022

Signature of Interviewer : *JMB* Basic salary : \_\_\_\_\_ Allowances : \_\_\_\_\_

Reporting to : \_\_\_\_\_ Department : \_\_\_\_\_ Section : \_\_\_\_\_

Commencing date : \_\_\_\_\_ Probation : \_\_\_\_\_ Others : \_\_\_\_\_

Verified by HRD : \_\_\_\_\_ Approved by : \_\_\_\_\_ Date : \_\_\_\_\_



# NURSYUHADA BINTI BAHARUD-DIN

A MANUFACTURING ENGINEERING GRADUATE

SERI KEMBANGAN, SELANGOR | +6017-5820868 | Nursyuhadaishz@gmail.com

## PROFILE SUMMARY

I'm looking for fresh experience in an industrial setting so I can contribute, learn more, and develop myself to raise my standards and develop a better version of myself in the engineering industry, I am open to learning anything new. Excellent communication skills with everyone. Have a good analytical skill and good problem solver in engineering site.

## SKILLS

### Computer Skills:

- Microsoft Office (Advanced)
- Fusion 360 (Beginner)
- Ansys (Beginner)
- AutoCAD (Intermediate)
- Video and Photo Editing (Advanced)

### Technical Skills:

- Technical writing
- Project Management
- Problem-Solving

## EDUCATION

2018-2022

### Bachelor's Manufacturing Engineering,

University Technical Malaysia Malacca

- CGPA 2.93

**Final Year Project: Productivity Improvements Through Poka-Yoke Concept In Food Industry** 2018

### Diploma in Mechanical Engineering,

Polytechnic Sultan Azlan Shah

- CGPA 3.33

**Final Year Project: Automatic Solar Clothes Hanger**

## WORK EXPERIENCE

### Part-time, Production Operator

Teaching Factory, University Technical Malaysia Malacca

Oct - Nov 2021

- Packing/sorting order

### Internship Program ( Junior Maintenance Engineer )

July - Sept, 2021

Central Medicare Sdn Bhd

- Assist engineer in documentation of production line in Block E and Block F
- Follow up with housekeeping man for future action in the line.
- Scheduling greasing for sprocket and checking temperature blower.



**For Office Use : HRIS**

Interview

Date:

Panel Interview :

Checked :  
Date &  
Initial**EMPLOYMENT APPLICATION  
FORM****PERSONAL PARTICULARS**

Name as per NRIC : Nursyuhada Binti Baharud-din

Preferred Name : Syuhada Gender : Male [ ] Female [ / ]

Old I/C No. : New I/C No. : 971204-08-5264

Nationality : Malaysian Passport No. :

Date of Birth : 04 / 12 / 1997 Place of Birth : Perak

Age : 25 Marital Status : single

Permanent Address (house)  
No. 10, Lorong Aman, Taman Aman,  
Kg. Bahagia 36000 Teluk Intan, Perak  
Correspondence Address (mailing)  
Effective Until : \_\_\_\_\_Tel No. : (House)  
(Mobile) +6017-5820868  
Tel. No. : (House)  
(Office)

Fax No. : E-mail :

**FAMILY PARTICULARS**i) Name of Spouse :  
(if applicable)  
Occupation :  
Name of Employer :  
Tel No. :

ii) Details of Children (if applicable)

Name	Gender	Birth Date	Level of Education
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.  
No

### EDUCATIONAL DETAILS

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s)	2010	2014	PMR/PT3 Grade : LULUS Aggregate : SPM Grade : LULUS Aggregate :
A-Level/STPM/Matriculation(s)			Result(s) :
Certificate(s)			Major : Grade :
Diploma Course(s)	2015	2018	Major : Mechanical Engineering CGPA/Grade : 3.33
Degree Course(s)	2018	2022	Major : Manufacturing Engineering Minor : CGPA/Class : 2.93
Post Graduate Course(s)			Area of study : CGPA/Class :
Professional Qualification(s)			Level/Stage :

### COURSE / TRAINING ATTENDED

Title(s)	Organised by	Date attended	Location
Lean Six Sigma - Yellow belt	UTeM	26 & 27 June 2021	online

### LANGUAGE PROFICIENCY

### COMPUTER LITERACY

* Please indicate (Average, Good, Excellent)			• Are you familiar in operating a computer? <input checked="" type="radio"/> Yes <input type="radio"/> No
Bahasa Melayu : Excellent	* Written	* Spoken	• List of PC Software that you are familiar with AutoCAD, Fusion360, Ansys
	Excellent	Excellent	
English : Good	Average	Good	
Others : _____			
<b>OTHER SKILLS ( Please Specify )</b>			

### EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

Highest Achievements or Current Involvement	Program Survival Towards 1 St Class Utem 2018/2019 Participate in volleyball games, faculty sport in October 2019/2020 Participate in tennis games, faculty sport in October 2019/2020 Participate in tennis games, Majlis Sukan Universiti Malaysia Fasa 1 2020, 2019/2020
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<b>WORKING EXPERIENCE</b>						
Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/ current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
Internship Program ( Assistant Engineer ) On-Semiconductor, Seremban	11/2017	04/2018	6months	Assist Engineer for release new production in End line. Checking defect of the product using Delam Machine. Updating order number in system.		end of internship
Sales Zahiraa Accessories Sdn Bhd	05/2018	12/2018	8months	Setup Booth for each event that are joined. interacted with customers. Help develop marketing strategies, and recognize market trends. Responsible to do marketing in social media platform, and create new plan for all new event.	RM1,200	pursue study in degree full time
Internship Program ( Junior Maintenance Engineer ) Central Medicare Sdn Bhd	07/2021	09/2021	2.5 months	Assist engineer in documentation of production line in Block E and Block F. Follow up with housekeeping man for future action in the line. Scheduling greasing for sprocket and checking temperature blower. supervision technician doing maintenance of flipping 1.6km chain.		end of internship
Part-time- Production Operator Teaching Factory, University Technical Malaysia Malacca	10/2021	11/2021	1 months	Packing orders		focusing final year degree
<b>Please use attachment for additional information.</b>						

<b>REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT</b>		<b>TRANSPORTATION</b>	
Basic monthly salary:	Bonus (No. of months): _____ Contractual : _____ Variable : _____	Do you possess your own transport Yes : <u>car</u> No : _____	What type of transport license do you have? B2,D,Others(Please specify) : <u>B2_D</u>
Allowances (Please specify if any) :	Car Privilege Type : _____ Driver : (Yes/No) Petrol Allowance/month : _____	Loan subsidy : Interest rate House (Yes/No) : _____ % Car (Yes/No) : _____ % Others : _____ %	
Other Benefits (If any):			
Expected monthly salary: RM 2,000		Resignation notice period :	

What is your greatest achievement in your previous/current career?

graduated from bachelors'

Is there any other information (personal or work experience) which is relevant to this application?  
(If yes, please specify)

NO.

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.


NO

**PERSONAL REFERENCES (NON-RELATIVES / NONSCEMPLOYEE)**

Name	: PROFESOR MADYA TS. DR. JEEFFERIE BIN ABD RAZAK	Name	: _____
Address	: _____ University Technical Malaysia, Malacca	Address	: _____ : _____ : _____
Tel No.	: +6012-6087 651	Tel No.	: _____
Relationship	: Academic Advisor	Relationship	: _____

**DECLARATION**

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature :  \_\_\_\_\_

Date : 17/09/2022 \_\_\_\_\_