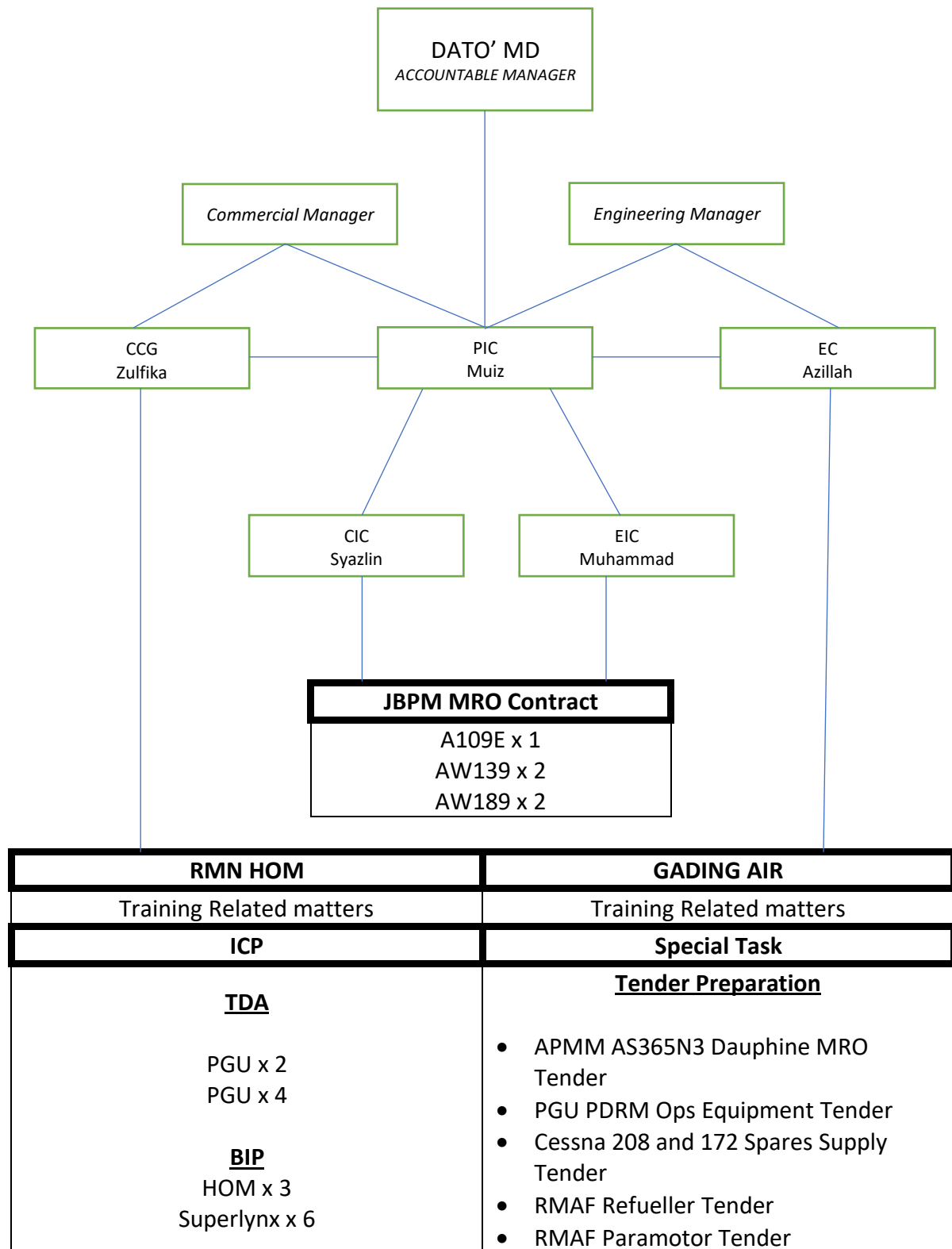


| | |
|---------------------------|------------------------------|
| NAME | MUHAMMAD MU'IZ BIN NOOR AZMI |
| DESIGNATION | COMMERCIAL EXECUTIVE |
| EMPLOYEE NUMBER | 8257 |
| DATE OF EMPLOYMENT | 4 TH JANUARY 2021 |

FLOW CHART OF WORK SCOPE



JOB DESCRIPTION

| No | Project/Task | Description | Personnel Involved |
|----|---------------------------------|---|--|
| 1. | Overall | <ol style="list-style-type: none"> 1. Report to CM and MD on project/task implementation 2. Liaise with CCG and CM in commercial wise matter of the contract. 3. Liaise with EC and EM in technical wise matter of the contract. 4. Maintain company confidentiality from any unauthorized party. | <ol style="list-style-type: none"> 1. MD 2. CM 3. EM 4. CCG 5. EC |
| 2. | JBPM MRO Contract | <ol style="list-style-type: none"> 1. In charge of overall JBPM MRO Contract performance 2. Liaise with EIC and CIC in managing the contract performance. 3. Liaise with AMO & Logistics department on spares management. 4. To execute short term planning and long-term planning for JBPM MRO Contract 5. To ensure the contract the implementation is in accordance with the contract that has been agreed by both parties in terms of technical and commercial wise. 6. To ensure SPM and SHI requirements are met and implemented. 7. Maintain good relationship and communication with End User and vendors. | <ol style="list-style-type: none"> 1. CM 2. EM 3. CCG 4. EC 5. EIC 6. CIC 7. Logistics 8. CAMO 9. Aman 10. Syazlin 11. JBPM |
| 3. | RMN HOM Contract | <ol style="list-style-type: none"> 1. Assist CM and DCM in training matters of RMN HOM Contract. 2. Plan and execute training preparation for RMN 3. Liaise with Admin in terms of welfare of the trainees 4. Maintain good relationship and communication with End User and vendors. | <ol style="list-style-type: none"> 1. CM 2. DCM 3. RMN 4. Admin 5. Yap |
| 4. | ICP TDA PGUP x 2 PGUP x 4 | <ol style="list-style-type: none"> 1. Work closely with related department to obtain information on execution of ICP Project. 2. Monitor and ensure contract ICP requirements are met and implemented. 3. Maintain good relationship and communication with End User and vendors. | <ol style="list-style-type: none"> 1. CM 2. CCG 3. Husna 4. Magdelson 5. TDA 6. PDRM |

| No | Project/Task | Description | Personnel Involved |
|----|--|--|--|
| 5. | ICP BIP HOM x 3 Superlynx x 6 | <ol style="list-style-type: none"> 1. Work closely with related department to obtain information on execution of ICP Project. 2. Monitor and ensure contract ICP requirements are met and implemented. 3. Maintain good relationship and communication with End User and vendors. | <ol style="list-style-type: none"> 1. CM 2. DCM 3. CCG 4. Husna 5. Magdelson 6. Afiq 7. BIP 8. RMN |
| 6. | Gading Air | <ol style="list-style-type: none"> 1. Assist Gading Air in training matters of 9M-SAAS aircraft. 2. Liaise with Gading Air in terms of welfare of the trainees 3. Coordinate with insurer broker in obtained 9M-SAAS insurance | <ol style="list-style-type: none"> 1. MD 2. CM 3. Gading 4. CAMO 5. LHM |
| 7. | Paramotor TUDM | <ol style="list-style-type: none"> 1. Monitor and ensure TUDM requirements are met and implemented upon delivery. 2. Maintain good relationship and communication with End User and vendors. | <ol style="list-style-type: none"> 1. MD 2. CM 3. Aishya |
| 8. | Special Task Tender Preparation Participation | <ol style="list-style-type: none"> 1. APMM AS365N3 Dauphine MRO Tender 2. PGU PDRM Ops Equipment Tender 3. Cessna 207 and 152 Spares Supply Tender 4. RMAF Refueller Tender | <ol style="list-style-type: none"> 1. CM 2. Fazrul 3. Aishya |

ACHIEVEMENT

| No. | Description | Achievement |
|-----|------------------------|---|
| 1. | JBPM A109E/AW139 MRO | <ol style="list-style-type: none"> 1. Managed to plan downtime aircraft with EIC to avoid further penalty on availability. 2. Managed to negotiate with JBPM Rep on the aircraft downtime. <p>Result:</p> <ol style="list-style-type: none"> 1. Reduce in penalty amount (Mac – Aug 21) 2. KPI trend much reliable and controllable |
| 2. | JBPM AW189 | <ol style="list-style-type: none"> 1. Able to solve problem involving mission equipment (hoist) of JBPM AW189 fleet as the hoist sent for repair due to incident by advice to purchase 1 unit hoist as floating unit to avoid PMC status. 2. Negotiated with Goodrich on the damaged of the hoist to be covered under warranty. <p>Result:</p> <ol style="list-style-type: none"> 1. Reduce in penalty amount for Aug 21 2. Managed to convinced Goodrich to claim damaged under warranty |
| 3. | A109E Avionics Upgrade | <ol style="list-style-type: none"> 1. Managed to convince JBPM to upgrade and agreed on the MOD for A109E aircraft by installing Garmin GTN 750 Xi |