

For Office Use : HRIS

Interview

Date:

Panel Interview :

Checked :

Date &

Initial



Please Affix a
Recent Passport Size
Photograph

EMPLOYMENT APPLICATION FORM

PERSONAL PARTICULARS

Name as per NRIC : MOHAMAD FARIS BIN AZIZ JAFFAR

Preferred Name : FARIS

Gender : Male [Y] Female []

Old I/C No. :

New I/C No. : 970928-59-5089

Nationality : MALAYSIAN

Passport No. :

Date of Birth : 28 SEPTEMBER 1997

Place of Birth : KUALA PILAH, NEGERI SEMBILAN

Age : 24 YEARS OLD

Marital Status : SINGLE

Permanent Address (house)

NO 171 JALAN 11/7 TAMAN DESA
MELANG FASA 2, 72000 KUALA
PILAH NEGERI SEMBILAN

Correspondence Address (mailing)

Effective Until : _____

NO 171 JALAN 11/7 TAMAN DESA MELANG
FASA 2, 72000 KUALA PILAH NEGERI
SEMBILAN

Tel No. : (House)

Tel. No. : (House)

(Mobile) 0173147213

(Office)

Fax No. :

E-mail : mohamadfaris04@gmail.com

FAMILY PARTICULARS

i) Name of Spouse :

(if applicable)

Occupation :

Name of Employer :

Tel No. :

ii) Details of Children (if applicable)

Name	Gender	Birth Date	Level of Education
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____

iii. Do you have any family members currently employed in Galaxy Aerospace? If yes, please specify.

EDUCATIONAL DETAILS

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s)	2010	2014	PMR Grade : 8A SPM Grade : 6A 3B
A-Level/STPM/Matriculation(s)			Result(s) :
Certificate(s)			Major : Grade :
Diploma Course(s)			Major : CGPA/Grade :
Degree Course(s)			Major : Minor : CGPA/Class :
Post Graduate Course(s)			Area of study : CGPA/Class :
Professional Qualification(s)	2016	2021	Level/Stage : CAAM PART-66 B2 (AVIONICS)

COURSE / TRAINING ATTENDED

Title(s)	Organised by	Date attended	Location
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

LANGUAGE PROFICIENCY

* Please indicate (Average, Good, Excellent)		
	* Written	* Spoken
Bahasa Melayu	EXCELLENT	EXCELLENT
English : _____	GOOD	GOOD
Others : _____		

COMPUTER LITERACY

<ul style="list-style-type: none"> Are you familiar in operating a computer? <input checked="" type="radio"/> Yes <input type="radio"/> No List of PC Software that you are familiar with MICROSOFT OFFICE (WORD/POWERPOINT/EXCEL)
OTHER SKILLS (Please Specify)
<ul style="list-style-type: none"> - Adobe Premiere Pro (Intermediate) - Adobe Lightroom (Intermediate) - Soft skills (good communication, team player, responsible, adaptability)

EXTRA CO-CURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

Tertiary Education	-Volunteering programme for Feed for Homeless under YOSH (Youth of Strength and Happiness)
Current Involvement	

WORKING EXPERIENCE

Name of Organisation and Position Held	Period of Employment			Summary of responsibility	Last drawn/ current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
AWIE ENTERPRISE Kitchen Helper (Part-time)	Feb 2021	March 2021	2Months	-Assisting in food preparation -Clean the premise -Handle stock and packaging	RM650	Salary is too low
KIDZANIA KUALA LUMPUR Zupervisor (Part-time)	Sept 2019	March 2020	7Months	-Entertain kids -Interactive learning and role-play	RM880	Pandemic ocured, moving back to hometown
POS MALAYSIA Sorter@warehouse (Part-Time)	March 2019	June 2019	4Months	-Sorting parcel for shipment	RM500	No longer need part timer

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT

TRANSPORTATION

Basic monthly salary : RM850	Bonus (No. of months) Contractual : _____ Variable : _____	Do you possess your own transport Yes : <u>YES</u> No : _____	What type of transport license do you have? B2,D,Others(Please specify) : <u>D</u>
Allowances (Please specify if any) :	Car Privilege Type : _____ Driver : (Yes/No) Petrol Allowance/month :	Loan subsidy : Interest rate House (Yes/No) : _____ % Car (Yes/No) : _____ % Others _____ : _____ %	
Other Benefits (If any):			
Expected monthly salary : RM1800.00		Resignation notice period : Effective Immediately	

Please draw/sketch the organisation chart of current/ past employment and indicate the position that you are designated.

Manager - Chef - Kitchen Helper

What is your greatest achievement in your previous/current career?

- Successfully completed the tasks assigned on time with no delays
- Recognized by manager for excellent coordination in customer service

How and what can you contribute to Galaxy Aerospace?

- I can contribute by putting into practice all the skills I learned at a very high standard.
- I have the suitable qualifications, knowledge and experience needed to deliver the expectations for the position applied
- High enthusiasm and passion in aviation industry will always encourage me to cooperate in driving the company to thrive forward

What are your career goals or plan and ambition?

- To grow and develop my career in aviation with Galaxy Aerospace
- To attain certification for B2 license and type course

Is there any other information (personal or work experience) which is relevant to this application? (If yes, please specify)

On-Job-Training for 2years period with various company as trainee and work with B2 task related (Malindo Air, Airasia , Airod Aerospace Technology, Galaxy Aerospace)

Have you been interviewed before in Galaxy Aerospace? If yes, please provide the position interviewed for and date of the interview.

PERSONAL REFERENCES (NON - RELATIVES / NONSCEMPLOYEE)

Name :	<u>Azarul Ikhwan bin Embong</u>	Name :	<u>Salahudin Mohd</u>
Address :	<u>Malindo KLIA</u>	Address :	<u>Airod Aerospace Technology Sdn Bhd</u>
Tel No. :	<u>0139948051</u>	Tel No. :	<u>0193196906</u>
Relationship :	<u>Former Lead Technician</u>	Relationship :	<u>Former Engineer</u>

DECLARATION

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace.

Signature : 

Date : 23 March 2021

INTERVIEW APPRAISAL FORM



Name : MOHAMAD FARIS BIN AZIZ JAAFAR Position : TECH B2 Date : 24/3/2021
ONLINE

Interviewer's name : SYAPRUL YAMANI Designation : EM Dept : AMO

PHYSICAL APPEARANCE	Unpleasant appearance	Appears to lack energy	Good physical appearance	Appears fit and alert	Exceptionally energetic	4
	1	2	3	(4)	5	
TRAITS	Nervous and embarrassed	Stiff and uncomfortable	comfortable and at ease	Alert and free of tension	Unusually self possessed/alert	4
	1	2	3	(4)	5	
CONFIDENCE	Shy, retiring, arrogant	Submissive, and argumentative	Reasonably self assured	Shows self confidence	Self assured and inspires confidence	4
	1	2	3	(4)	5	
EXPRESSION OF IDEAS	Unclear and illogical	Not well defined or expressed	Makes sense	Convincing thoughts	Exceptionally good and logical	4
	1	2	3	(4)	5	
EXPERIENCE	No experience at all	Experience not suitable but helpful	Fair experience	Experience suits job	Experienced. suits job very well	4
	1	2	3	(4)	5	
EDUCATION	No education at all	Basic education but not enough	Sufficient education	Has relevant qualifications and certificates	Has additional qualifications, Diploma/Degree	4
	1	2	3	(4)	5	
MOTIVATION & AMBITION	No motivation and ambition	Little interest, seems to be complacent	Interest fair, and reasonable desire to succeed	Definite future wants to succeed	Ambitious, high aims, planned aims, of success	4
	1	2	3	(4)	5	
COMMUNICATION SKILL	No skill at all	Little skill	Reasonable amount of skill	Good skill	Exceptionally good skill	4
	1	2	3	(4)	5	
SUPERVISORY SKILL	Lacking in such skill	Has skills but not enough	Reasonably skilled	Good skill	Exceptionally good skill and experience	3
	1	2	(3)	4	5	
ADAPTABILITY	Incompatible	Alright but not good enough	Reasonably sufficient	Good adaptability	Can definitely adapt well	4
	1	2	3	(4)	5	
TOTAL						39

Recommendations for employment :

YES / NO / KIV

Comments :

Signature of Interviewer : *[Signature]* Basic salary : RM 2,000 Allowances : RM100

Reporting to : Department : Section :

Commencing date : Probation : Others :

Verified by HRD : Approved by : Date :