

INTERVIEW APPRAISAL FORM



Name : MUSTAGIM BIN ABD GHANI Position : PROTEGE (Auo) Date : 28/6/2022

Interviewer's name : SYAFRUL YAMANI Designation : EM Dept : ENGG.

PHYSICAL APPEARANCE	Unpleasant appearance	Appears to lack energy	Good physical appearance	Appears fit and alert	Exceptionally energetic	
	1	2	3	4	5	
TRAITS	Nervous and embarrassed	Stiff and uncomfortable	comfortable and at ease	Alert and free of tension	Unusually self possessed/alert	
	1	2	3	4	5	
CONFIDENCE	Shy, retiring, arrogant	Submissive, and argumentative	Reasonably self assured	Shows self confidence	Self assured and inspires confidence	
	1	2	3	4	5	
EXPRESSION OF IDEAS	Unclear and illogical	Not well defined or expressed	Makes sense	Convincing thoughts	Exceptionally good and logical	
	1	2	3	4	5	
EXPERIENCE	No experience at all	Experience not suitable but helpful	Fair experience	Experience suits job	Experienced. suits job very well	
	1	2	3	4	5	
EDUCATION	No education at all	Basic education but not enough	Sufficient education	Has relevant qualifications and certificates	Has additional qualifications, Diploma/Degree	
	1	2	3	4	5	
MOTIVATION & AMBITION	No motivation and ambition	Little interest, seems to be complacent	Interest fair, and reasonable desire to succeed	Definite future wants to succeed	Ambitious, high aims, planned aims, of success	
	1	2	3	4	5	
COMMUNICATION SKILL	No skill at all	Little skill	Reasonable amount of skill	Good skill	Exceptionally good skill	
	1	2	3	4	5	
SUPERVISORY SKILL	Lacking in such skill	Has skills but not enough	Reasonably skilled	Good skill	Exceptionally good skill and experience	
	1	2	3	4	5	
ADAPTABILITY	Incompatible	Alright but not good enough	Reasonably sufficient	Good adaptability	Can definitely adapt well	
	1	2	3	4	5	
TOTAL						

Recommendations for employment : **YES / NO / KIV**

* Protege ended Oct 22

Comments :

Signature of Interviewer : Basic salary : Allowances :

Reporting to : Department : Section :

Commencing date : Probation : Others :

Verified by HRD : Approved by : Date :

For Office Use : HRISInterview
Date:

Panel Interview :

Checked :
Date &
Initial

EMPLOYMENT APPLICATION FORM

PERSONAL PARTICULARS

Name as per : MUSTAQIM BIN ABD GHANI
NRICPreferred Name : MUSTAQIM Gender : Male Female []

Old I/C No. : New I/C No. : 960519115487

Nationality : MALAYSIAN Passport No. : A55093912

Date of Birth : 19/05/1996 Place of Birth : TERENGGANU, MALAYSIA

Age : 26 Marital Status : SINGLE

Permanent Address (house) 4421, TAMAN HIDAYAH, 21600, MARANG, TERENGGANU.	Correspondence Address (mailing) Effective Until : _____ 4421, TAMAN HIDAYAH, 21600, MARANG, TERENGGANU.
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Tel : (House) 09-6181421	Tel. No. : (House) 09-6181421
(Mobile) 013-9214556	(Office)

Fax No. : E-mail : mustaqim.abdghani@gmail.com

FAMILY PARTICULARS

i) Name of Spouse :
(if applicable)
Occupation :
Name of Employer :
Tel No. :

ii) Details of Children (if applicable)

Name	Gender	Birth Date	Level of Education
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

EDUCATIONAL DETAILS

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s) SMK TENGGU LELA SEGARA	2009	2013	PMR/PT3 Grade : 6A, 2B Aggregate : SPM Grade : 5A, 2B, 1D, 1E Aggregate :
A-Level/STPM/Matriculation(s)			Result(s) :
Certificate(s)			Major : Grade :
Diploma Course(s) UNIKL (MALAYSIAN INSTITUTE OF AVIATION TECHNOLOGY)	2015	2018	Major : DIPLOMA OF ENGINEERING TECHNOLOGY IN HELICOPTER MAINTENANCE (3.61) CGPA/Grade :
Degree Course(s) UNIKL (MALAYSIAN INSTITUTE OF AVIATION TECHNOLOGY)	2018	2022	Major : BACHELOR OF AIRCRAFT ENGINEERING TECHNOLOGY Minor : (HONS) IN AVIONICS CGPA/Class : 3.20
Post Graduate Course(s)			Area of study : CGPA/Class :
Professional Qualification(s)			Level/Stage :

COURSE / TRAINING ATTENDED

Title(s)	Organised by	Date attended	Location
FOD & SUP WORKSHOP	BHIC AEROSERVICES SDN BHD	18 AUGUST 2021	BHICAS SDN BHD
HANGAR SAFETY & WORKPLACE HOUSEKEEPING	BHIC AEROSERVICES SDN BHD	26 JULY 2021	BHICAS SDN BHD
POLICY & PROCEDURE	BHIC AEROSERVICES SDN BHD	28 JULY 2021	BHICAS SDN BHD
HUMAN FACTORS	BHIC AEROSERVICES SDN BHD	30 JULY 2021	BHICAS SDN BHD
BASIC GROUND HANDLING	BHIC AEROSERVICES SDN BHD	15 FEBRUARY 2022	BHICAS SDN BHD

LANGUAGE PROFICIENCY

COMPUTER LITERACY

* Please indicate (Average, Good, Excellent)			<ul style="list-style-type: none"> Are you familiar in operating a computer? <input checked="" type="radio"/> Yes* / <input type="radio"/> No List of PC Software that you are familiar with MS WORD, EXCEL, POWERPOINT, OUTLOOK, ARDUINO.
Bahasa Melayu	* Written	* Spoken	
English : _____	EXCELLENT	EXCELLENT	OTHER SKILLS (Please Specify)
Others : _____			

EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

Highest Achievements or Current Involvement	
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WORKING EXPERIENCE

Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/ current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
EPIC AERO SDN BHD (INTERNSHIP)	JANUARY 2018	JUNE 2018		-Carried out ultrasonic and eddy current testing on aircraft Bombardier Challenger 850. -Assisted in inspecting aircraft Bombardier CL 415 MP with penetration, magnetic and eddy current testing. -Performed radiographic testing on aircraft ATR 72-600 and Boeing 737-400. -Assisted in performing penetration testing on aircraft Agusta Westland AW139.	RM250	END OF INTERNSHIP PERIOD
BHIC AEROSERVICES SDN BHD (INTERNSHIP)	JUNE 2021	JANUARY 2022		-Working on helicopters AS365N3 with Turbomeca Arriel 2C and EC725AP with Makila 2A1. -Training scope including handling basic, precision and special tools for maintenance activities and familiarizing with documentation and paperwork.	RM500	END OF INTERNSHIP PERIOD
BHIC AEROSERVICES SDN BHD (PROTÉGÉ)	FEBRUARY 2022	OCTOBER 2022		-Operating for Malaysian Maritime Enforcement Agency (MMEA) on Line and Base maintenance. -Assisting aircraft troubleshooting and defect rectifications on daily basis as needed to maintain serviceability of aircraft. -Assisting in ground handling job on the aircraft such as towing, refueling, engine ground run, marshaling and ect.	RM2000	

Please use attachment for additional information.

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT		TRANSPORTATION	
Basic monthly salary: RM2000	Bonus (No. of months): _____ Contractual : _____ Variable : _____	Do you possess your own transport Yes : <input checked="" type="checkbox"/> _____ No : <input type="checkbox"/> _____	What type of transport license do you have? B2,D,Others(Please specify) : B2 & D
Allowances (Please specify if any) :	Car Privilege Type : _____ Driver : (Yes/No) Petrol Allowance/month : _____	Loan subsidy : Interest rate House (Yes/No) : _____% Car (Yes/No) : _____% Others : _____%	
Other Benefits (If any):			
Expected monthly salary:	RM3000	Resignation notice period :	1 WEEK

What is your greatest achievement in your previous/current career?

ASSISTED IN 4 YEARS INSPECTIONS OF DAUPHIN AS365N3 HELICOPTERS.

Is there any other information (personal or work experience) which is relevant to this application?

(If yes, please specify)

ASSISTED IN THE TROUBLESHOOTING OF DEFECTS RELATING TO AVIONICS AND MECHANICAL SYSTEMS OF DAUPHIN AS365N3 HELICOPTERS

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.

NO

PERSONAL REFERENCES (NON-RELATIVES / NONSCEMPLOYEE)

Name : ZAMRI ROSDAN

Address : _____

: _____

: _____

Tel No. : +60123011178

Relationship : MAINTENANCE MANAGER (BHICAS SDN BHD)

Name : YAZID BIN YEOP

Address : _____

: _____

: _____

Tel No. : +60192283882

Relationship : HEAD OF ENGINEERING (EPIC AERO SDN BHD)

DECLARATION

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature :  _____

Date : 27/06/2022

Mustaqim Bin Abd Ghani

Subang, Malaysia

Phone no : +60 13 921 4556

Email : mustaqim.abdghani@gmail.comLinkedIn : www.linkedin.com/in/mustaqim-abd-ghani

PROFILE & OBJECTIVE

My name is Mustaqim Bin Abd Ghani and I graduated from University Kuala Lumpur (Malaysian Institute of Aviation Technology) with a Bachelor of Aircraft Engineering Technology (Hons) in Avionics. I am a hardworking and ambitious individual with a great passion for the aviation industry. I have excellent communication skills, enabling me to effectively communicate with a wide range of people and have extensive knowledge and experience in aircraft maintenance . I am currently looking for an opportunity to utilise my technical skills in a challenging working environment and become a valuable asset to the organisation that I work for.

EDUCATION**UniKL (Malaysian Institute of Aviation Technology)**

2018 - 2022 Bachelor of Aircraft Engineering Technology (Hons) Avionics

- CGPA 3.20

UniKL (Malaysian Institute of Aviation Technology)

2015 – 2018 Diploma of Engineering Technology in Helicopter Maintenance

- CGPA 3.61

SMK Tengku Lela Segara

2009 - 2013 Sijil Pelajaran Malaysia

- 5A 2B 1D 1E

SKILLS**IT System:** Microsoft Word/Excel/PowerPoint/Outlook/Teams/Arduino**Language:** Proficient in Malay and English**Personnel Skills:**

- Good technical knowledge application
 - Analyzing and evaluating skills
 - Good time management skills
 - Great working flexibility
 - Interpersonal and sensitivity skills
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WORKING EXPERIENCES

BHIC Aeroservices Sdn Bhd

June 2021 – October 2022

Internship & Protégé

- Working on helicopters AS365N3 with Turbomeca Arriel 2C and EC725AP with Makila 2A1.
- Observing and assisting the maintenance personnel in line and unscheduled maintenance.
- Performing various related work as assigned and mentored from time to time by maintenance personnel.
- Training scope including handling basic, precision and special tools for maintenance activities and familiarizing with documentation and paperwork.
- Operating for Malaysian Maritime Enforcement Agency (MMEA) on Line and Base maintenance.
- Assisting aircraft troubleshooting and defect rectifications on daily basis as needed to maintain serviceability of aircraft.
- Assisting in ground handling job on the aircraft such as towing, refueling, engine ground run, marshaling and ect.

Epic Aero Sdn Bhd

January 2018 - June 2018

Internship

- Has successfully completed training in :
 - Penetrant Testing Level 1.
 - Magnetic Testing Level 1.
 - Eddy Current Testing Level 1.
- Carried out ultrasonic and eddy current testing on aircraft Bombardier Challenger 850.
- Assisted in inspecting aircraft Bombardier CL 415 MP with penetration, magnetic and eddy current testing.
- Performed radiographic testing on aircraft ATR 72-600 and Boeing 737-400.
- Assisted in performing penetration testing on aircraft Agusta Westland AW139.

REFERENCES

- **Mejar (R) Zamri bin Rosdan**

Maintenance Manager

BHIC Aeroservices Sdn Bhd

+60123011178

zamri.rosdan@bhic.com.my

Masjid Sultan Abdul Aziz Shah Subang Airport, Helicopter Centre Malaysian International Aerospace Centre, 47200, Subang, Selangor.

- **Mr. Yazid bin Yeop**

Head of Engineering

Epic Aero Sdn Bhd

No 2-1, 2-2, 2-3, Jalan Tasik Raja Lumu, U4/10, M Seksyen U4, 40150 Shah Alam, Selangor