



ABDUL MUKMIN MOHD HAFIDZ

Airworthiness Review Staff / Maintenance Technician / Planner and Record Officer

A licensed aircraft personnel/airworthiness review staff with well experience in engineering and airworthiness documentation especially in General Aviation industry, participating in aircraft check project and document review which requires high skills and technical knowledge. Excellent communication and interpersonal skills with all level of staff and operators.

✉ mukminhafidz@gmail.com

☎ +60 112-819 3265

📍 Block D, D101, Condo De Rozelle, 47810, Petaling Jaya, Kota Damansara, Malaysia

WORK EXPERIENCE

CAMO (Airworthiness Review Staff) Admal Sdn Bhd, Sepang, Malaysia

03/2024 - Present Sepang, Malaysia
A company with CAAM approved AMO Part 145 and CAMO Part M subpart G approval which has capability in maintenance and conduct airworthiness review on piston-powered small aircraft.

Achievements/Tasks

- CAAM approved signatory ARS CAAM/AS/ARS/2024/002
- Assist CAMO in Part M and Part 21 related issue.
- Carry out ARR/Pre-CAAM Audit/C of A issuance/renewal (1 ARR as Aug 2024)
- Involved in aircraft handover and ferry flight process
- Liaise with CAMO manager for AD/SB/ICA issue and compliance
- Involved in AMP review and trend analysis

Contact : Firdaus Khan (Admal CAMO Manager) - +60 11-2165 2046

AMO (B2 Maintenance Technician) Admal Sdn Bhd, Subang Airport, Malaysia

01/2021 - 01/2024 Subang Airport, Malaysia

Achievements/Tasks

- Provide technical support on avionics maintenance to flight training operator and client
- Carried out schedule maintenance/modification and servicing for aircraft, engine and avionics system for Piper PA28 series, PA34 series, and Cessna 172 series

Contact : Fitriy Azad (Admal Engineering Manager) - +60 017-692 6945

CAMO (Planner and Record Officer) Admal Sdn Bhd, Sepang, Malaysia

09/2018 - 12/2020 Sepang, Malaysia

Achievements/Tasks

- Support CAMO team in daily duties
- Coordinate with AMO and operator for tasks/journey log update/spares/publication issues.
- conduct maintenance planning and forecasting
- Monitoring and updating aircraft records and tasks cards issuance.

Contact : Nurul Ain (Airworthiness Review Engineer) - +60 12-359 2059

SKILLS

Maintenance & troubleshooting

Proactive

Report writing

communication

Data analysis

Planning and forecasting

computer literacy

CERTIFICATES

CAAM Part 66 Aircraft Maintenance Engineer License - Category B2 Admal Sdn Bhd, Subang Airport Malaysia

2024 - Present

No. E5451

CAAM Approved Signatory ARS Admal Sdn Bhd, Sepang Malaysia

2024 - Present

CAAM/AS/ARS/2024/002

Diploma Engineering Technology in Avionics Maintenance with Collaboration UniKL MIAT Admal Aviation College, Sepang Malaysia

07/2015 - 07/2018

CGPA 3.62

COURSES

King Air B200 series w/ PWC PT6 (Admal) (Aug 2022)

Cat B.

Textron 208 series w/ PWC PT6A (ZRST) (Mar 2023)

- Cat C.

Piper PA-34 series w/ Continental TSIO/LTSI-360 (EJA)
(Jan 2024)

Cat B

Piper PA-28 series w/ Lycoming O-320 (Admal) (May 2024)

Cat B

Cessna 172 series w/ Lycoming O-320 (Admal) (July 2024)

Cat B

For Office Use : HRISInterview
Date:

Panel Interview :

Checked :
Date &
Initial**EMPLOYMENT APPLICATION
FORM****PERSONAL PARTICULARS**Name as per NRIC : **ABDUL MUKMIN BIN MOHD HAFIDZ**Preferred Name : **MUKMIN**Gender : Male [] Female []Old I/C No. : **N/A**New I/C No. : **970718-10-5897**Nationality : **MALAYSIA**Passport No. : **-**Date of Birth : **18 JULY 1997**Place of Birth : **KLANG , SELANGOR**Age : **27**Marital Status : **MARRIED**

Permanent Address (house)

**CONDO DE ROZELLE , BLOK D , D101
SEKSYEN 10, KOTA DAMANSARA
47810, PETALING JAYA ,
SELANGOR DARUL EHSAN**

Correspondence Address (mailing)

Effective Until : _____
**CONDO DE ROZELLE , BLOK D , D101
SEKSYEN 10, KOTA DAMANSARA 47810,
PETALING JAYA , SELANGOR .**Tel No. : (House) **-**
(Mobile) **0112-819 3265**Tel. No. : (House) **-**
(Office) **-**Fax No. : **-**E-mail : **mukminhafidz@gmail.com****FAMILY PARTICULARS**i) Name of Spouse (if applicable) : **NURUL HUSNINA BINTI MOHD HUSSIN**
Occupation : **PHARMACIST**
Name of Employer : **HOSPITAL TANAH MERAH , KELANTAN (GOVERNMENT)**
Tel No. : **010 - 544 6099**

ii) Details of Children (if applicable)

Name	Gender	Birth Date	Level of Education
1. N/A .	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

EDUCATIONAL DETAILS

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s) SMK AGAMA SANDAKAN SABAH (SPM)	2010	2014	PMR/PT3 Grade : <u>PA1B</u> Aggregate : SPM Grade : <u>4A</u> Aggregate : <u>BB</u>
A-Level/STPM/Matriculation(s)	-	-	Result(s) : -
Certificate(s)	-	-	Major : Grade : -
Diploma Course(s) DIPLOMA ENGINEERING TECHNOLOGY IN AVIONICS MAINT. (ADMAL)	2015	2018	Major : <u>AVIONICS MAINTENANCE.</u> CGPA/Grade : <u>3.62</u>
Degree Course(s)	-	-	Major : Minor : - CGPA/Class :
Post Graduate Course(s)	-	-	Area of study : CGPA/Class : -
Professional Qualification(s) CAAM PART 66 AIRCRAFT MAINTENANCE ENGINEER LICENCE CATEGORY B2	2019	2023	Level/Stage : <u>COMPLETED WITHOUT ANY TYPE ENDORSEMENT YET.</u>

COURSE / TRAINING ATTENDED

Title(s)	Organised by	Date attended	Location
<u>BEECH 200 SERIES (PWC PT6)</u>	<u>ADMAL EDUCATION</u>	<u>29 AUG 2022</u>	<u>SEPANG</u>
<u>TEXTRON 208 SERIES (PWL6)</u>	<u>ZRST TRAINING SON BHD</u>	<u>13 MAR 2023</u>	<u>SHAH ALAM</u>
<u>PIPER PA34 SERIES (CONTINENTAL)</u>	<u>EJA (EXECUTIVE JET AVIATION)</u>	<u>8 JAN 2024</u>	<u>ARA DAMANSARA</u>
<u>PIPER PA 28 SERIES (LYCOMING)</u>	<u>ADMAL EDUCATION</u>	<u>6 JUNE 2024</u>	<u>SEPANG</u>

LANGUAGE PROFICIENCY

COMPUTER LITERACY

* Please indicate (Average, Good, Excellent)

• Are you familiar in operating a computer?

Yes*/No

Bahasa Melayu

* Written

* Spoken

English : _____

EXCELLENT
EXCELLENT

EXCELLENT
GOOD

Others : _____

• List of PC Software that you are familiar with
Microsoft

OTHER SKILLS (Please Specify)

EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

Highest Achievements
or Current
Involvement

WORKING EXPERIENCE						
Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/ current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
1) CAMO ADMAL SDN BHD (PLANNER & RECORDS) OFFICER	09/18	12/20	2	* CONDUCT MAINTENANCE PLANNING, FORECASTING SCHEDULING FOR ALL AIRCRAFT INCLUDING LIAISE WITH OUTSIDE CONTRACTOR FOR CAMO/AMO ISSUE. * MONITORING AND UPDATE AIRCRAFT RECORDS.	RM 1,300	-
2) AMO ADMAL SDN BHD (MAINTENANCE TECHNICIAN)	01/21	03/24	4	* PROVIDE TECHNICAL SUPPORT ON AVIONICS MAINTENANCE TO FLIGHT TRAINING OPERATOR AND CLIENT. * PERFORMED SCHEDULED MAINT/ MODIFICATION AND SERVICING FOR AIRCRAFT ENGINE AND AVIONICS SYSTEM. * LIAISON WITH CAMO FOR WORK ORDER AND PAPER WORK.	RM 2,477	-
3) CAMO ADMAL SDN BHD (AIRWORTHINESS REVIEW) STAFF	03/24	PRESENT	-	* CONDUCT ARR ON DOCUMENT AND PHYSICAL INSPECTION FOR COFA RECOMMENDATION.	RM 2,474	1) TO PRACTICE HAND ON SKILLS FOR NEW AIRCRAFT MODEL. 2) TO GET NEW EXPERIENCE AND LICENCE EXERCISE. 3) WORKLOAD & SALARY INCREMENT

Please use attachment for additional information.

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT		TRANSPORTATION	
Basic monthly salary: RM 2,474	Bonus (No. of months): <u> - </u> Contractual : <u> </u> Variable : <u> </u>	Do you possess your own transport Yes : <input checked="" type="checkbox"/> No : <input type="checkbox"/>	What type of transport license do you have? B2,D,Others(Please specify) : <u>B2 & D</u>
Allowances (Please specify if any) : ARS ALLOWANCE : 500	Car Privilege Type : <u> - </u> Driver : (Yes/No) <u> </u> Petrol Allowance/month : <u> - </u>	Loan subsidy : Interest rate House (Yes/No) : <u> </u> % Car (Yes/No) : <u> </u> % Others <u> - </u> : <u> </u> %	
Other Benefits (If any): DENTAL : 200 Per year MEDICAL : 400 Per year			
Expected monthly salary: RM 6,000	Resignation notice period : 2 MONTHS .		

Maximum Gross 3500.00

What is your greatest achievement in your previous/current career?

I HAD MY PART 66 AMEL AND APPROVED SIGNATORY ARS IN 2024.

Is there any other information (personal or work experience) which is relevant to this application?

(If yes, please specify)

AVIONICS MAINTENANCE TECHNICIAN

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.

N/A.

PERSONAL REFERENCES (NON-RELATIVES / NONSCEMPLOYEE)

Name : M. BUDRIZ IDREEN BHRIN

Address : TAMAN SEJATI, SANDAKAN

: SABAH,

Tel No. : 019 686 7167

Relationship : FRIEND

Name : LOKMAN HAIKAL SHARI

Address : PUTRAJAYA.

Tel No. : +971 56 160 0407 (OR)
+6012-941 5767

Relationship : EX COWORKER

DECLARATION

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature : 

Date : 9 SEPT 2024

INTERVIEW APPRAISAL FORM

Name : ABDUL MUKMIN MOHD HAFIZ Position : LAE Date : 9/9/24

Interviewer's name : AZULAH B. MAMAD Designation : DEM Dept : AMU

PHYSICAL APPEARANCE	Unpleasant appearance <div style="text-align: right;">1</div>	Appears to lack energy <div style="text-align: right;">2</div>	Good physical appearance <div style="text-align: right;">3</div>	Appears fit and alert <div style="text-align: right;">4</div>	Exceptionally energetic <div style="text-align: right;">5</div>	5
TRAITS	Nervous and embarrassed <div style="text-align: right;">1</div>	Stiff and uncomfortable <div style="text-align: right;">2</div>	comfortable and at ease <div style="text-align: right;">3</div>	Alert and free of tension <div style="text-align: right;">4</div>	Unusually self possessed/alert <div style="text-align: right;">5</div>	4
CONFIDENCE	Shy, retiring, arrogant <div style="text-align: right;">1</div>	Submissive, and argumentative <div style="text-align: right;">2</div>	Reasonably self assured <div style="text-align: right;">3</div>	Shows self confidence <div style="text-align: right;">4</div>	Self assured and inspires confidence <div style="text-align: right;">5</div>	3
EXPRESSION OF IDEAS	Unclear and illogical <div style="text-align: right;">1</div>	Not well defined or expressed <div style="text-align: right;">2</div>	Makes sense <div style="text-align: right;">3</div>	Convincing thoughts <div style="text-align: right;">4</div>	Exceptionally good and logical <div style="text-align: right;">5</div>	3
EXPERIENCE	No experience at all <div style="text-align: right;">1</div>	Experience not suitable but helpful <div style="text-align: right;">2</div>	Fair experience <div style="text-align: right;">3</div>	Experience suits job <div style="text-align: right;">4</div>	Experienced. suits job very well <div style="text-align: right;">5</div>	3
EDUCATION	No education at all <div style="text-align: right;">1</div>	Basic education but not enough <div style="text-align: right;">2</div>	Sufficient education <div style="text-align: right;">3</div>	Has relevant qualifications and certificates <div style="text-align: right;">4</div>	Has additional qualifications, Diploma/Degree <div style="text-align: right;">5</div>	4
MOTIVATION & AMBITION	No motivation and ambition <div style="text-align: right;">1</div>	Little interest, seems to be complacent <div style="text-align: right;">2</div>	Interest fair, and reasonable desire to succeed <div style="text-align: right;">3</div>	Definite future wants to succeed <div style="text-align: right;">4</div>	Ambitious, high aims, planned aims, of success <div style="text-align: right;">5</div>	4
COMMUNICATION SKILL	No skill at all <div style="text-align: right;">1</div>	Little skill <div style="text-align: right;">2</div>	Reasonable amount of skill <div style="text-align: right;">3</div>	Good skill <div style="text-align: right;">4</div>	Exceptionally good skill <div style="text-align: right;">5</div>	4
SUPERVISORY SKILL	Lacking in such skill <div style="text-align: right;">1</div>	Has skills but not enough <div style="text-align: right;">2</div>	Reasonably skilled <div style="text-align: right;">3</div>	Good skill <div style="text-align: right;">4</div>	Exceptionally good skill and experience <div style="text-align: right;">5</div>	3
ADAPTABILITY	Incompatible <div style="text-align: right;">1</div>	Alright but not good enough <div style="text-align: right;">2</div>	Reasonably sufficient <div style="text-align: right;">3</div>	Good adaptability <div style="text-align: right;">4</div>	Can definitely adapt well <div style="text-align: right;">5</div>	4
TOTAL						37

Recommendations for employment : YES NO / KIV

Comments : LWTR. License May 2024.
Only can endorse B200, 172 December 2024.

Signature of Interviewer : Basic salary : _____ Allowances : _____
Reporting to : _____ Department : _____ Section : _____
Commencing date : _____ Probation : _____ Others : _____
Verified by HRD : _____ Approved by : _____ Date : _____

Minimum Gross RM 3560.00