

INTERVIEW APPRAISAL FORM



Name : MUHAMMAD FAKHRI HAKIM BIN OMAR ZAI Position : PROTEGE / NTP ARC Date : 27/6/2022
 Interviewer's name : SYAFRUL YAMAU Designation : EM Dept : ENGG.

PHYSICAL APPEARANCE	Unpleasant appearance <div style="text-align: right;">1</div>	Appears to lack energy <div style="text-align: right;">2</div>	Good physical appearance <div style="text-align: right;">3</div>	Appears fit and alert <div style="text-align: right;">4</div>	Exceptionally energetic <div style="text-align: right;">5</div>
TRAITS	Nervous and embarrassed <div style="text-align: right;">1</div>	Stiff and uncomfortable <div style="text-align: right;">2</div>	comfortable and at ease <div style="text-align: right;">3</div>	Alert and free of tension <div style="text-align: right;">4</div>	Unusually self possessed/alert <div style="text-align: right;">5</div>
CONFIDENCE	Shy, retiring, arrogant <div style="text-align: right;">1</div>	Submissive, and argumentative <div style="text-align: right;">2</div>	Reasonably self assured <div style="text-align: right;">3</div>	Shows self confidence <div style="text-align: right;">4</div>	Self assured and inspires confidence <div style="text-align: right;">5</div>
EXPRESSION OF IDEAS	Unclear and illogical <div style="text-align: right;">1</div>	Not well defined or expressed <div style="text-align: right;">2</div>	Makes sense <div style="text-align: right;">3</div>	Convincing thoughts <div style="text-align: right;">4</div>	Exceptionally good and logical <div style="text-align: right;">5</div>
EXPERIENCE	No experience at all <div style="text-align: right;">1</div>	Experience not suitable but helpful <div style="text-align: right;">2</div>	Fair experience <div style="text-align: right;">3</div>	Experience suits job <div style="text-align: right;">4</div>	Experienced. suits job very well <div style="text-align: right;">5</div>
EDUCATION	No education at all <div style="text-align: right;">1</div>	Basic education but not enough <div style="text-align: right;">2</div>	Sufficient education <div style="text-align: right;">3</div>	Has relevant qualifications and certificates <div style="text-align: right;">4</div>	Has additional qualifications, Diploma/Degree <div style="text-align: right;">5</div>
MOTIVATION & AMBITION	No motivation and ambition <div style="text-align: right;">1</div>	Little interest, seems to be complacent <div style="text-align: right;">2</div>	Interest fair, and reasonable desire to succeed <div style="text-align: right;">3</div>	Definite future wants to succeed <div style="text-align: right;">4</div>	Ambitious, high aims, planned aims, of success <div style="text-align: right;">5</div>
COMMUNICATION SKILL	No skill at all <div style="text-align: right;">1</div>	Little skill <div style="text-align: right;">2</div>	Reasonable amount of skill <div style="text-align: right;">3</div>	Good skill <div style="text-align: right;">4</div>	Exceptionally good skill <div style="text-align: right;">5</div>
SUPERVISORY SKILL	Lacking in such skill <div style="text-align: right;">1</div>	Has skills but not enough <div style="text-align: right;">2</div>	Reasonably skilled <div style="text-align: right;">3</div>	Good skill <div style="text-align: right;">4</div>	Exceptionally good skill and experience <div style="text-align: right;">5</div>
ADAPTABILITY	Incompatible <div style="text-align: right;">1</div>	Alright but not good enough <div style="text-align: right;">2</div>	Reasonably sufficient <div style="text-align: right;">3</div>	Good adaptability <div style="text-align: right;">4</div>	Can definitely adapt well <div style="text-align: right;">5</div>
TOTAL					

Recommendations for employment : **YES / NO / KIV**

Comments : * Protege with Bhicas ended July 2022

Signature of Interviewer : Basic salary : Allowances :

Reporting to : Department : Section :

Commencing date : Probation : Others :

Verified by HRD : Approved by : Date :



MUHAMMAD FAKHRI HAKIM BIN OMAR ZAI

TECHNICIAN

4-8-1, Puncak Seri Kelana
Condominium, Jalan PJU
1A/46, Pusat Perdagangan
Dana 1, 47301, Petaling
Jaya.

fakhrihakim97@gmail.com

0176579495

PROFILE

Practical and versatile technician with significant experience collaborating on the maintenance, repair and overhaul. Adept at all phases of maintenance operations. Dedicated to staying ahead of schedule and under budget for each project.

SKILLS

Leadership



Communication



Teamwork



Problem Solving



WORK EXPERIENCE

TECHNICIAN

BHIC Aeroservices Sdn Bhd

Dec 2021 - Present

- Protege
- Assist aircraft ground handling activities such as towing, marshalling and refuelling.
- Prepare general paperwork and documentation.
- Assist aircraft maintenance activities such as aircraft jacking, removal and installation of components.

TECHNICIAN

Skyscan Technology Sdn Bhd

Jan 2021 - July 2021

- Internship
- Non-Destructive Testing (NDT) support network to local companies and aircraft operator.
- Learn theoretical about non-destructive testing (NDT).
- Assist inspection for hawk jet pipe.

TECHNICIAN

Hornbill Skyways Sdn Bhd

Jan 2018 - July 2018

- Internship
- Performance of tasks required to ensure the continuing airworthiness of an aircraft.
- Inspection, replacement and repair.
- Maintenance for private chartered aircraft.

EDUCATION HISTORY

Bachelor Of Aircraft

Engineering Technology

(Hons) In Mechanical

July 2018 - July 2021

UNIKL Malaysian Institute Of Aviation

Technology (MIAT)

CGPA: 3.36

Diploma Of Engineering

Technology In Aeroplane

Maintenance

July 2015 - July 2018

UNIKL Malaysian Institute Of Aviation

Technology (MIAT)

CGPA: 3.60

REFERENCES

Major (R) Zamri Rosdan
Maintenance Manager
0123011178

Mohd Akmal Saleh
Senior Technician, BHIC
0169866654

For Office Use : HRIS

Interview

Date:

Panel Interview :

Checked :

Date &

Initial



EMPLOYMENT APPLICATION FORM

PERSONAL PARTICULARS

Name as per NRIC : MUHAMMAD FAKHRI HAKIM BIN OMAR ZAI

Preferred Name : HAKIM		Gender : Male [/] Female []	
Old I/C No. :		New I/C No. : 970301075231	
Nationality : MALAYSIAN		Passport No. :	
Date of Birth : 01 MARCH 1997		Place of Birth : PULAU PINANG	
Age : 25		Marital Status : SINGLE	
Permanent Address (house) 5812 JALAN SJ 5/6, TAMAN SEREMBAN JAYA, 70450 SEREMBAN, NEGERI SEMBILAN		Correspondence Address (mailing) Effective Until : _____ 5812 JALAN SJ 5/6, TAMAN SEREMBAN JAYA, 70450 SEREMBAN, NEGERI SEMBILAN	
Tel No. :	(House)	Tel. No. :	(House)
	(Mobile) 0176579495		(Office)
Fax No. :		E-mail :	fakhrihakim97@gmail.com

FAMILY PARTICULARS

i) Name of Spouse :
(if applicable)
Occupation :
Name of Employer :
Tel No. :

ii) Details of Children (if applicable)

	Name	Gender	Birth Date	Level of Education
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

EDUCATIONAL DETAILS

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s) MRSM TUN GHAZALI SHAFIE, KUALA LIPIS	2013	2014	PMR/PT3 Grade : 8A Aggregate : SPM Grade : 5A, 3B, 1C Aggregate :
A-Level/STPM/Matriculation(s)			Result(s) :
Certificate(s)			Major : Grade :
Diploma Course(s) UNIKL (MALAYSIAN INSTITUTE OF AVIATION TECHNOLOGY)	2015	2018	Major : DIPLOMA OF ENGINEERING TECHNOLOGY IN AEROPLANE CGPA/Grade : MAINTENANCE (3.60)
Degree Course(s) UNIKL (MALAYSIAN INSTITUTE OF AVIATION TECHNOLOGY)	2018	2021	Major : BACHELOR OF AIRCRAFT ENGINEERING TECHNOLOGY Minor : (HONS) IN MECHANICAL CGPA/Class : 3.36
Post Graduate Course(s)			Area of study : CGPA/Class :
Professional Qualification(s)			Level/Stage :

COURSE / TRAINING ATTENDED

Title(s)	Organised by	Date attended	Location
FOD & SUP WORKSHOP	BHIC AEROSERVICES SDN BHD	09 DECEMBER 2021	BHICAS SDN BHD
HANGAR SAFETY & WORKPLACE HOUSEKEEPING	BHIC AEROSERVICES SDN BHD	07 DECEMBER 2021	BHICAS SDN BHD
HUMAN FACTORS	BHIC AEROSERVICES SDN BHD	08 DECEMBER 2021	BHICAS SDN BHD
BASIC GROUND HANDLING	BHIC AEROSERVICES SDN BHD	06 DECEMBER 2021	BHICAS SDN BHD
POLICY & PROCEDURE	BHIC AEROSERVICES SDN BHD	02 DECEMBER 2021	BHICAS SDN BHD

LANGUAGE PROFICIENCY

COMPUTER LITERACY

* Please indicate (Average, Good, Excellent)

• Are you familiar in operating a computer?

Yes* / No

Bahasa Melayu

English : _____

Others : _____

* Written

* Spoken

EXCELLENT

EXCELLENT

• List of PC Software that you are familiar with
MS WORD, EXCEL, POWERPOINT, OUTLOOK

OTHER SKILLS (Please Specify)

EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

Highest Achievements
or Current
Involvement

WORKING EXPERIENCE

Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/ current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
HORNBILL SKYWAYS SDN BHD (INTERNSHIP)	JANUARY 2018	JULY 2018		- Performance of tasks required to ensure the continuing airworthiness of an aircraft. - Inspection, replacement and repair. Maintenance for private chartered aircraft.		END OF INTERNSHIP PERIOD
SKYSCAN TECHNOLOGY SDN BHD (INTERNSHIP)	JANUARY 2021	JULY 2021		- Non-Destructive Testing (NDT) support network to local companies and aircraft operator. - Learn theoretical about non-destructive testing (NDT). - Assist inspection for hawk jet pipe.		END OF INTERNSHIP PERIOD
BHIC AEROSERVICES SDN BHD (PROTÉGÉ)	DECEMBER 2022	JULY 2021		- Operating for Malaysian Maritime Enforcement Agency (MMEA) on Line and Base maintenance. - Assisting aircraft troubleshooting and defect rectifications on daily basis as needed to maintain serviceability of aircraft. - Assisting in ground handling job on the aircraft such as towing, refueling, engine ground run, marshaling and ect.	RM2000	

Please use attachment for additional information.

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT		TRANSPORTATION	
Basic monthly salary: RM2000	Bonus (No. of months): _____ Contractual : _____ Variable : _____	Do you possess your own transport Yes : <input checked="" type="checkbox"/> No : <input type="checkbox"/>	What type of transport license do you have? B2,D,Others(Please specify) : <u> D </u>
Allowances (Please specify if any) : Other Benefits (If any):	Car Privilege Type : _____ Driver : (Yes/No) Petrol Allowance/month : _____	Loan subsidy : Interest rate House (Yes/No) : _____ % Car (Yes/No) : _____ % Others : _____ %	
Expected monthly salary:	RM3000 (NEGOTIABLE)	Resignation notice period :	1 WEEKS

What is your greatest achievement in your previous/current career?

ASSISTED IN 4 YEARS INSPECTIONS OF DAUPHIN AS365N3 HELICOPTERS

Is there any other information (personal or work experience) which is relevant to this application?

(If yes, please specify)

ASSISTED IN THE TROUBLESHOOTING OF DEFECTS RELATING TO MECHANICAL SYSTEMS OF DAUPHIN AS365N3 HELICOPTERS

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.

NO

PERSONAL REFERENCES (NON-RELATIVES / NONSCEMPLOYEE)

Name : ZAMRI ROSDAN

Address : _____

: _____

: _____

Tel No. : +60123011178

Relationship : MAINTENANCE MANAGER

Name : MOHD AKMAL SALEH

Address : _____

: _____

: _____

Tel No. : +60169866654

Relationship : SENIOR TECHNICIAN

DECLARATION

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.



Signature : _____

Date : 27/06/2022