

INTERVIEW APPRAISAL FORM



Name : MELISSA HAZEL MUSLI Position : SAFETY EXEC. Date : 24/9/21

Interviewer's name : MOHAMMAD NIZAM Designation : SM Dept : SAFETY

PHYSICAL APPEARANCE	Unpleasant appearance <input type="checkbox"/> 1	Appears to lack energy <input type="checkbox"/> 2	Good physical appearance <input type="checkbox"/> 3	Appears fit and alert <input checked="" type="checkbox"/> 4	Exceptionally energetic <input type="checkbox"/> 5	4
TRAITS	Nervous and embarrassed <input type="checkbox"/> 1	Stiff and uncomfortable <input type="checkbox"/> 2	comfortable and at ease <input type="checkbox"/> 3	Alert and free of tension <input checked="" type="checkbox"/> 4	Unusually self possessed/alert <input type="checkbox"/> 5	4
CONFIDENCE	Shy, retiring, arrogant <input type="checkbox"/> 1	Submissive, and argumentative <input type="checkbox"/> 2	Reasonably self assured <input type="checkbox"/> 3	Shows self confidence <input checked="" type="checkbox"/> 4	Self assured and inspires confidence <input type="checkbox"/> 5	4
EXPRESSION OF IDEAS	Unclear and illogical <input type="checkbox"/> 1	Not well defined or expressed <input type="checkbox"/> 2	Makes sense <input type="checkbox"/> 3	Convincing thoughts <input checked="" type="checkbox"/> 4	Exceptionally good and logical <input type="checkbox"/> 5	4
EXPERIENCE	No experience at all <input type="checkbox"/> 1	Experience not suitable but helpful <input type="checkbox"/> 2	Fair experience <input type="checkbox"/> 3	Experience suits job <input type="checkbox"/> 4	Experienced. suits job very well <input checked="" type="checkbox"/> 5	5
EDUCATION	No education at all <input type="checkbox"/> 1	Basic education but not enough <input type="checkbox"/> 2	Sufficient education <input type="checkbox"/> 3	Has relevant qualifications and certificates <input type="checkbox"/> 4	Has additional qualifications, Diploma/Degree <input checked="" type="checkbox"/> 5	5
MOTIVATION & AMBITION	No motivation and ambition <input type="checkbox"/> 1	Little interest, seems to be complacent <input type="checkbox"/> 2	Interest fair, and reasonable desire to succeed <input type="checkbox"/> 3	Definite future wants to succeed <input checked="" type="checkbox"/> 4	Ambitious, high aims, planned aims, of success <input type="checkbox"/> 5	4
COMMUNICATION SKILL	No skill at all <input type="checkbox"/> 1	Little skill <input type="checkbox"/> 2	Reasonable amount of skill <input checked="" type="checkbox"/> 3	Good skill <input type="checkbox"/> 4	Exceptionally good skill <input type="checkbox"/> 5	3
SUPERVISORY SKILL	Lacking in such skill <input type="checkbox"/> 1	Has skills but not enough <input type="checkbox"/> 2	Reasonably skilled <input checked="" type="checkbox"/> 3	Good skill <input type="checkbox"/> 4	Exceptionally good skill and experience <input type="checkbox"/> 5	3
ADAPTABILITY	Incompatible <input type="checkbox"/> 1	Alright but not good enough <input type="checkbox"/> 2	Reasonably sufficient <input type="checkbox"/> 3	Good adaptability <input checked="" type="checkbox"/> 4	Can definitely adapt well <input type="checkbox"/> 5	4
TOTAL						40

Recommendations for employment :

YES / NO / KIV

Comments : ADEQUATE EXPERIENCE AND KNOWLEDGE ON SMS
AS REQUIRED.

Signature of Interviewer : Basic salary : - Allowances : -

Reporting to : MOHAMMAD NIZAM Department : SAFETY Section : SMS

Commencing date : ASAP Probation : 6 MT Others : -

Verified by HRD : _____ Approved by : _____ Date : _____