

CAMO MAN HOUR PLANNING



1 GAM-CAMO FLEET

YEAR	AC TYPE	QUANTITY	REMARKS
2016	AW139	2	9M-PMB, 9M-PMC
	EC120B	1	9M-GGB
2017	A119	1	9M-PBH (TERMINATED)
	A109S	1	9M-BFT (TERMINATED)
	AW139	1	9M-BFU (TERMINATED)
2018	AW139	1	9M-YPG (TERMINATED)
	AW139	2	9M-YTL, 9M-PMA
	AW189	2	9M-BOE, 9M-BOF
2019	AW139	4	9M-PMD, 9M-PME, 9M-BOC, 9M-BOD
	A109E	1	9M-BOB
	BELL429	1	9M-PEC (TERMINATED)
	EC155B	1	9M-JSR
2020	B300	5	9M-PTA, 9M-PTB, 9M-PTC, 9M-PTD, 9M-PTE
	AW139	1	9M-PMF
	EC120B	1	9M-HFA
	R44	1	9M-AMA (TERMINATED)
2021	AW139	2	9M-JPM, 9M-SAAS
	EC120B	1	9M-GAS
2022	R66	1	9M-BGG
TOTAL AIRCRAFT	-	24	
AC/YEAR	-	4	
AC TYPE/YEAR	2	-	

2 MANPOWER

	AVAILABILITY				
	HOURS/D AY	HOURS /WEEK	HOURS /YEAR		
MANAGEMENT					
ACCOUNTABLE MANAGER	3	15	203		
CAMM	8	40	1503		
DEPUTY CAMM	8	40	1503		
QAM	4	20	624		
			<u>3833</u>		
QUALITY ASSURANCE					
FADHIL	4	20	468	REQUIRED HOURS	1700
ADAM	4	20	468	REMAINING HOURS	172
AMIRA	4	20	468	STATUS	SATISFACTORY

YUSOFF	4	20	468
IZZUDIN	4	20	468
JONATHAN	4	20	468
			<u>1872</u>

AIRWORTHINESS REVIEW STAFF

ISMAIL SULAIMAN	4	20	468	REQUIRED HOURS	5000
AZILLAH	4	20	468	REMAINING HOURS	928
ROSLINA	4	20	468	STATUS	SATISFACTORY
SYAFIQ	8	40	1508		
SAFARIN	8	40	1508		
KHAIR	8	40	1508		
			<u>5928</u>		

TECHNICAL SERVICE

YASIR	8	40	1508	REQUIRED HOURS	8675
IZZAD	8	40	1508	REMAINING HOURS	373
VACANT (S)	8	40	1508	STATUS	SATISFACTORY
VACANT (P)	8	40	1508		
VACANT (P)	8	40	1508		
VACANT (P)	8	40	1508		
			<u>9048</u>		

MAINT PLANNER

AZLIZAN	8	40	1508	REQUIRED HOURS	11719
IHSAN	8	40	1508	REMAINING HOURS	345
FAHMI	8	40	1508	STATUS	SATISFACTORY
HAFFIZ	8	40	1508		
THAVA	8	40	1508		
AMIN SYAZWAN (P)	8	40	1508		
HUSNINA (P)	8	40	1508		
NIK (P)	8	40	1508		
			<u>12064</u>		

TECHNICAL RECORD

ZUL	8	40	1508	REQUIRED HOURS	8545
SHAHEERA	8	40	1508	REMAINING HOURS	5287
YASMIN	8	40	1508	STATUS	SATISFACTORY
AMANI	8	40	1508		
HUSNA	8	40	1508		
HANIS	8	40	1508		
FAZUAN (P)	8	40	1508		
AALIFF (P)	8	40	1508		
FATNIN (P)	9	45	1768		
			<u>13832</u>		

PUBLICATION

NABILA	8	40	1508	REQUIRED HOURS	4730
HARLINA	8	40	1508	REMAINING HOURS	-206
DEANNA (P)	8	40	1508	STATUS	UNSATISFACTORY

VACANT (P)	8	40	0
			4524

3 CONTINUING AIRWORTHINESS MANAGEMENT ACTIVITIES

A. QUALITY ASSURANCE DEPARTMENT

SECTION	TASK (JOB DESCRIPTION)	MHR/TASK	NO/MTH	AC/MTH	NO OR AC/YEAR	TOTAL MHR /MONTH	TOTAL MHR/YEAR	REMARKS
QA	Establish Annual Audit Plan	4			1		4	
	Internal audit for CAMO	16			24		384	
	Annual audit of contracted AMO	16			4		64	AMO: GAM, SAS, MYCOPTER, LLA
	Audit report and NCR issuance	8			41		328	
	Review of amendment of CAME	8			5		40	
	Review of issuance /amendment of AMP & MEL	8			33		264	
	Liaison with authorities	2			10		20	
	Certifying Staff personal file	4			35		140	
GENERAL	Meeting (External)	4	4			16	192	
	Meeting (Internal)	4	4			16	192	
	Training - Continuous	8			4		32	
	Attend Internal/External Request	8			5		40	

TOTAL 1700

B. AIRWORTHINESS REVIEW STAFF DEPARTMENT

SECTION	TASK (JOB DESCRIPTION)	MHR/TASK	NO/MTH	AC/MTH	NO OR AC/YEAR	TOTAL MHR /MONTH	TOTAL MHR/YEAR	REMARKS
ARS	Documentation Review for ARR	80			24		1920	
	Aircraft physical survey for ARR	40			24		960	
	ARR	40			24		960	
	Permit to Fly Issuance	24			31		744	
	Surveillance	8			24		192	
GENERAL	Meeting (Internal)	4	2			8	96	CAMO - 2/MONTH
	Training - CAT C	24			3		72	
	Training - Continuous	8			4		32	
	Attend Internal/External Request	8			3		24	CAAM AUDIT

TOTAL 5000

C. TECHNICAL SERVICE DEPARTMENT

SECTION	TASK (JOB DESCRIPTION)	MHR/TASK	NO/MTH	AC/MTH	NO OR AC/YEAR	TOTAL MHR /MONTH	TOTAL MHR/YEAR	REMARKS
	TIC Sentencing	2			800		1600	
	AMP Development	80			4		343	
	AMP Revision	40			15		600	Operator:

TECHNICAL SERVICE	MEL Development	80			4		343	
	MEL Revision	40			15		600	
	AFTS Development	40			2		63	
	MFTS Development	40			2		63	
	Reliability Report	24			28		672	12 (external/operator) -
	Mod Record Book	40			24		960	
	Technical Query	4	10			40	480	
	Aircraft Damage Report	4	10			40	480	
	HUMS	2	30			60	720	
	Supplement Applicability (New)	16			24		384	
	Modification Assessment	16			2		32	
	Repair Assessment	16			5		80	
	Technical Notes	16			2		32	Average 2 TN/year
	Weighing Activities	16			6		96	24 Aircraft / 4 year
	Used Aircraft Report	160			1		160	1 month per document
	Predelivery Inspection	80			1		80	2 weeks per document
GENERAL	Training -GEN FAM	24			4		96	GENFAM (3 days) x 4 per
	Training - Continuous	8			4		32	
	Aircraft Visit	4	8			32	384	
	Meeting (External)	4	3			12	144	BOMBA - 1/MONTH
	Meeting (Internal)	4	3		22	12	232	CAMO - 2/MONTH
TOTAL							8675	

E. CAMO PLANNING DEPARTMENT

SECTION	TASK (JOB DESCRIPTION)	MHR/TASK	NO/MTH	AC/MTH	NO OR AC/YEAR	TOTAL MHR /MONTH	TOTAL MHR/YEAR	REMARKS
CAMO PLANNING	Aircraft Register	1			4		4	
	Set Up Aircraft Configuration Module	160			2		251	
	Aircraft induction bridging to AERONET	80			4		343	
	Monitor AERONET	4		24		96	1152	
	Maintenance Forecast	4		24		96	1152	
	Liaison with operator	4		24		96	1152	
	TIC implementation	1		24		24	288	
	Update AD/SB in AERONET	1		24		24	288	
	Planning Aircraft downtime	4		24		96	1152	
	AMO Coordination	4		24		96	1152	
	Initiate spare request for AD/SB implementation	2		24		48	576	
	Work Order Issuance	2				300	600	
	Monitor WO completion	2				300	600	
	Workpack review and acceptance	4				300	1200	
	Update AERONET Tech Log Module	1		30			30	360

	Update AERONET Aircraft Module	2			300		600	
	Forward the completed work order to Technical Record.	1			300		300	
GENERAL	Training -GEN FAM	24			3		72	GENFAM (3 days) x 3 per
	Training - Continuous	8			4		32	
	Meeting (External)	4	5			20	240	BOMBA - 1/MONTH
	Meeting (Internal)	4	4			16	192	CAMO - 2/MONTH
	Attend Internal/External Request	4			3		12	AJL BRIEFING, OEM LIASON, ETC

TOTAL **11719**

F. TECHNICAL RECORD DEPARTMENT

SECTION	TASK (JOB DESCRIPTION)	MHR/TASK	NO/MTH	AC/MTH	NO OR AC/YEAR	TOTAL MHR /MONTH	TOTAL MHR/YEAR	REMARKS	
TECHNICAL RECORD	Retrieve AJL	1	30			30	360		
	Review AJL	1	30			30	360		
	AJL Discrepancy correction	1	30			30	360		
	Transfer AJL data to logbook	1	30			30	360		
	Scan AJL	1	30			30	360		
	AJL filing	1	30			30	360		
	Aircraft logbook identification	1				24	24		
	Update all log book	5			24		120	1440	
	Update component log card	2			24		48	576	
	Update MRB	4			24		96	1152	
	Update AD Compliance to CAAM	1			24		24	288	
	Update Certificate Files	1				24		24	
	Scan Work package	4				300		1200	
	Work package Filing	2				300		600	
	Record access control	1				24		24	
	Storage Facilities Labelling	1				50		50	
	Facilities Inspection	1	2				2	24	
	Update Record Inventory	1			24		24	288	
	Update backup harddisk	1			24		24	288	
	Scan all records - Aircraft Induction	40				4		171	
GENERAL	Training -GEN FAM	24			3		72	GENFAM (3 days) x 4 per	
	Training - Continuous	8			4		32		
	Meeting (Internal)	4	2			8	96	CAMO - 2/MONTH	
	Attend Internal/External	4			9		36	AC INDUCTION DOC	

TOTAL **8545**

G. TECHNICAL PUBLICATION DEPARTMENT

SECTION	TASK (JOB DESCRIPTION)	MHR/TASK	NO/MTH	AC/MTH	NO OR AC/YEAR	TOTAL MHR /MONTH	TOTAL MHR/YEAR	REMARKS	
TECHNICAL PUBLICATION	Purchase and renew publication subscription	2			30		60		
	Subscribe email notification	1			30		30		
	Publication Register	1			800		800		
	Raise TIC	1			800		800		
	External Publication Distribution	1			800		800		
	Upload into server and controlled computer	1			800		800		
	Make copies of publication for controlled holder	4			50		200		
	Internal Publication Distribution	2			50		100		
	Filing of signed Document Acceptance	1			400		400		
	Update Publication Master List	2	14			28	336		
	Update backup harddisk	1	14			14	168		
GENERAL	Training -GEN FAM	24			3		72	GENFAM (3 days) x 4 per	
	Training - Continuous	8			4		32		
	Meeting (Internal)	4	2			8	96	CAMO - 2/MONTH	
	Attend Internal/External Request	4			9		36	AC INDUCTION DOC ACCEPTANCE	
TOTAL							4730		