

# LAILA MAZLIN BINTI ROSDI

145 Production Planner Protégé

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## EDUCATION

Jan 2017 – Dec 2019

**Bachelor Aircraft Engineering Technology (Hons) in Avionics, UniKL MIAT, Sepang, Selangor**

CGPA: 3.62    MUET: Band 4

Jan 2014 – Dec 2016

**Diploma Engineering Technology in Avionics Maintenance, UniKL MIAT, Sepang, Selangor**

CGPA: 3.80

Jan 2012 – Dec 2013

**Maktab Rendah Sains MARA Tun Abdul Razak, Pekan, Pahang**

SPM: 5A 4B

## WORKING EXPERIENCES

June 2020 – Present

**145 Production Planner under Protégé Program at Galaxy Aerospace (M) Sdn. Bhd.**

- Generated daily reports on Excel and Words to obtain updated flight hours, cycles consumed and aircraft serviceability percentage to smoothen scheduled maintenance inspection planning.
- Planned all scheduled maintenance inspections within due period and in compliance with regulatory.
- Reviewed work order from CAMO for scheduled maintenance inspection to obtain inspections information, to prepare for spares and test set usage.
- Reviewed completed work order by Licensed Aircraft Engineer and Aircraft Journey Log by Pilot and Licensed Aircraft Engineer to check for discrepancies and completed as per regulatory.
- Liaised with Logistics Department for spares order, purchase, and availability used for scheduled maintenance and defects.
- Liaised with CAMO Department for work order and maintenance planning related, aircraft maintenance record and maintenance publication updates.
- Engaged with Engineer-In-Charge for manpower usage, maintenance planning execution and spares details to be used for scheduled maintenance and defects.

Jul 2019 – Dec 2019

**Trainee at Leonardo Malaysia Sdn. Bhd.**

- Participated and observed Aircraft Technicians and Licensed Aircraft Engineer in scheduled and unscheduled maintenance inspections for A109LOH and AW139.
- Assisted Aircraft Maintenance Planner to prepare work order for AgustaWestland model helicopters.
- Assisted Aircraft Maintenance Planner in updating Maintenance Status and Weekly Report.
- Assisted Technical Record in keeping aircraft maintenance work order record for AgustaWestland model helicopters.
- Assisted Technical Record in updating and keeping record of Logbook Entry for AW139 which includes Maintenance and Repair Records, Helicopter Service Bulletins Status and Airworthiness Directives.

Aug 2016 – Dec 2016

**Trainee at AFJETS Sdn. Bhd.**

- Participated and observed Aircraft Technicians and Licensed Aircraft Engineer in scheduled and unscheduled maintenance inspections for Cessna 208B Grand Caravan and Robinson R44.
- Observed aircraft weighing and balance for Cessna 208B Grand Caravan.
- Participated and observed in aircraft refuelling for Cessna 208B Grand Caravan, Robinson R44 and Cessna 172.

<b>SKILLS</b>	<b>Words</b>	Excellent	<b>Powerpoint</b>	Excellent	<b>Arduino</b>	Average
	<b>Excel</b>	Good	<b>AERONET</b>	Average	<b>C++</b>	Average
<b>LANGUAGES</b>		Native speaker				Fluent
<b>WRITING</b>	<b>Malay</b>	Excellent		<b>English</b>		Excellent

## REFERENCES

**Naa'im Hafiz Shah bin Azman**

145 Production Planner B300

Galaxy Aerospace (M) Sdn. Bhd.

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**Haji Amran Shah bin Masnon**

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