

INTERVIEW APPRAISAL FORM

Name : LE OMAN HAKIM MUHD AROFF Position : QA Date : 21/8/2022

Interviewer's name : Omar ahmad Designation : GAM Dept : QA

PHYSICAL APPEARANCE	Unpleasant appearance	Appears to lack energy	Good physical appearance	Appears fit and alert	Exceptionally energetic	
TRAITS	Nervous and embarrassed	Stiff and uncomfortable	comfortable and at ease	Alert and free of tension	Unusually self possessed/alert	4
CONFIDENCE	Shy, retiring, arrogant	Submissive, and argumentative	Reasonably self assured	Shows self confidence	Self assured and inspires confidence	4
EXPRESSION OF IDEAS	Unclear and illogical	Not well defined or expressed	Makes sense	Convincing thoughts	Exceptionally good and logical	4
EXPERIENCE	No experience at all	Experience not suitable but helpful	Fair experience	Experience suits job	Experienced. suits job very well	4
EDUCATION	No education at all	Basic education but not enough	Sufficient education	Has relevant qualifications and certificates	Has additional qualifications, Diploma/Degree	5
MOTIVATION & AMBITION	No motivation and ambition	Little interest, seems to be complacent	Interest fair, and reasonable desire to succeed	Definite future wants to succeed	Ambitious, high aims, planned aims, of success	5
COMMUNICATION SKILL	No skill at all	Little skill	Reasonable amount of skill	Good skill	Exceptionally good skill	4
SUPERVISORY SKILL	Lacking in such skill	Has skills but not enough	Reasonably skilled	Good skill	Exceptionally good skill and experience	4
ADAPTABILITY	Incompatible	Alright but not good enough	Reasonably sufficient	Good adaptability	Can definitely adapt well	4
TOTAL						42

Recommendations for employment : YES / NO / KIV

Comments : As an ex-QA1 for QA Dept in GAM, he has no issue to adapt w/ GAM QMS and work environment.

Signature of Interviewer : [Signature] Basic salary : 5000 Allowances : Prob: 1000, Resp: 400

Reporting to : QAM Department : QA Section : QA

Commencing date : 15/10/2023 Probation : _____ Others : _____

Verified by HRD : _____ Approved by : _____ Date : _____