


INTERVIEW APPRAISAL FORM

Name : MUHAMMAD SAFIQ B. ABDUL SHUKOR Position : PROTEGE AWD DESIGN Date : 27/7/2023

Interviewer's name : JASRAJUDAM B. FANLIND Designation : E.C Dept : FINANCE

PHYSICAL APPEARANCE	Unpleasant appearance	Appears to lack energy	Good physical appearance	Appears fit and alert	Exceptionally energetic	4
TRAITS	Nervous and embarrassed	Stiff and uncomfortable	comfortable and at ease	Alert and free of tension	Unusually self possessed/alert	3
CONFIDENCE	Shy, retiring, arrogant	Submissive, and argumentative	Reasonably self assured	Shows self confidence	Self assured and inspires confidence	4
EXPRESSION OF IDEAS	Unclear and illogical	Not well defined or expressed	Makes sense	Convincing thoughts	Exceptionally good and logical	3
EXPERIENCE	No experience at all	Experience not suitable but helpful	Fair experience	Experience suits job	Experienced. suits job very well	3
EDUCATION	No education at all	Basic education but not enough	Sufficient education	Has relevant qualifications and certificates	Has additional qualifications, Diploma/Degree	4
MOTIVATION & AMBITION	No motivation and ambition	Little interest, seems to be complacent	Interest fair, and reasonable desire to succeed	Definite future wants to succeed	Ambitious, high aims, planned aims, of success	3
COMMUNICATION SKILL	No skill at all	Little skill	Reasonable amount of skill	Good skill	Exceptionally good skill	3
SUPERVISORY SKILL	Lacking in such skill	Has skills but not enough	Reasonably skilled	Good skill	Exceptionally good skill and experience	3
ADAPTABILITY	Incompatible	Alright but not good enough	Reasonably sufficient	Good adaptability	Can definitely adapt well	3
TOTAL						33

Recommendations for employment : YES / NO / KIV
 Comments : Good communication skill. Understand the AUTOCAD & it's use well

Signature of Interviewer :  Basic salary : 2000.00 Allowances :
 Reporting to : Department : Probation : Others :
 Commencing date : Approved by : Date :

Verified by HRD :

For Office Use : HRIS

Interview
Date: _____
Panel Interview : _____

Checked : _____
Date &
Initial



Please Affix a
Recent Passport Size
Photograph

EMPLOYMENT APPLICATION FORM

PERSONAL PARTICULARS

Name as per : MUHAMMAD SHAFIQ b. ABDUL SHUKOR			
NRIC			
Preferred Name : SHAFIQ	Gender	: Male [/] Female []	
Old I/C No. : 940113116263	New I/C No. :	940113146203	
Nationality : MALAYSIAN	Passport No. :		
Date of Birth : 13/1/1994	Place of Birth :	KUALA LUMPUR	
Age : 29	Marital Status :	SINGLE	
Permanent Address (house) NO 412 Jln 655 1/3 BANDAR SEREMBAN SERATAN 70450 SEREMBAN P. SEMBILAN	Correspondence Address (mailing) Effective Until : _____		
Tel No. : (House)	Tel. No. :	(House)	
(Mobile) 012 6078466		(Office)	
Fax No. :	E-mail :		

FAMILY PARTICULARS

i) Name of Spouse : _____
(if applicable)
Occupation : _____
Name of Employer : _____
Tel No. : _____

ii) Details of Children (if applicable)

Name	Gender	Birth Date	Level of Education
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

N/O

EDUCATIONAL DETAILS

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s) SEKOLAH MENENGAH TEKNIK TUNRILU JAMPAR	JAN/2010	DEC/2011	PMR/PT3 Grade : SPM Grade : 4A3B Aggregate : 2C
A-Level/STPM/Matriculation(s)			Result(s) :
Certificate(s) TELECOMMUNICATIONS ENGINEERING COLLEGE	MAY/ 2022	APRIL/ 2022	Major : PAHUS FLEAGENCY Grade : PASS
Diploma Course(s) UNIVERSITI KUALA LUMPUR (UMPT)	JAN/ 2015	JULY/ 2017	Major : AIRCRAFT MAINTENANCE CGPA/Grade : 3.68
Degree Course(s) UNIVERSITI KUALA LUMPUR (UMPT)	APR/ 2018	JULY/ 2021	Major : AVIATION TECHNOLOGY Minor : MECHANICAL CGPA/Class : 3.29
Post Graduate Course(s)			Area of study : CGPA/Class :
Professional Qualification(s)			Level/Stage :

COURSE / TRAINING ATTENDED

Title(s)	Organised by	Date attended	Location
CIDG (SITE)	NIOSH	2022	BANGI
TM NIOSH (SPEEDY)	NIOSH	2022	BANGI
PIWS (SAFETY)	NIOSH	2022	BANGI
WBT (SPEEDY)	NIOSH	2022	BANGI

LANGUAGE PROFICIENCY

* Please indicate (Average, Good, Excellent)

	* Written	* Spoken	COMPUTER LITERACY	
Bahasa Melayu	EXCELLENT	EXCELLENT	<ul style="list-style-type: none"> Are you familiar in operating a computer? Yes/No List of PC Software that you are familiar with CIT CATHIA 	
English : _____	GOOD	GOOD	OTHER SKILLS (Please Specify)	
Others : _____				

EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

Highest Achievements

WORKING EXPERIENCE

Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/ current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
Sales Executive TECHNOWARE SDN BHD	APR/2013	JULY/2013	3 M	- INCHARGE 3 RD PARTY SALES - TRACK STOCK IN/OUT	2700.00	CAREER GROWTH
OPERATION ASSISTANT FOURBOWS ENGINEERING SDN BHD	APR/2012	MAR/2013	1 YEAR	- RECTIFY / maintenance and install for radio frequency project. 4G/5G - SURVEY and design for improve construction plans	2,500.00	CAREER GROWTH
TRAINEE INSPECTOR SEYSCAN TECHNOLOGY SDN BHD	OCT/2021	DEC/2021 JUL/2021	6M 6M	- PERFORM OVE pentrant for inspection of crack on blade compressor blade. - ENSURE workers follow safety precautions (PPE)	500.00	INTERNSHIP
SUMBER SUPERVISOR ALM HARVEST SDN BHD	OCT/2021	DEC/2021	2M		2,000.00	CAREER GROWTH

Please use attachment for additional information.

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT	TRANSPORTATION
Basic monthly salary: RM 2700.00 Bonus (No. of months): <u>NA</u> Contractual : <u>NA</u> Variable : <u>NA</u>	Do you possess your own transport : <u>1</u> No : <u> </u>
Allowances (Please specify if any) : Car Privilege : _____ Type : _____ Driver : (Yes/No) _____ Petrol Allowance/month : _____	What type of transport license do you have? B2,D Others(Please specify): <u>B2,D</u>
Other Benefits (If any): Expected monthly salary: ^{RM} 2800.00	Loan subsidy : Interest rate _____ House (Yes/No) : _____ % Car (Yes/No) : _____ % Others : _____ %
Expected monthly salary: ^{RM} 2800.00 Resignation notice period : <u>NA</u>	Resignation notice period : <u>NA</u>

RM 2000.00
protege.



MUHAMMAD SHAFIQ BIN ABDUL SHUKOR

- D.O.B : 13 July 1994 (29 Years Old)
- Marital Status : Single
- Driving License : B2,D

EDUCATION

Telecommunication Engineering College Puchong, Selangor

Duration: 21/02/2022 - 03/03/2022
Modules: Radio Frequency

University Kuala Lumpur Malaysian Institute of Aviation

Technology Sepang, Selangor

Duration: 2018 - 2021
Bachelor of Aircraft Engineering Technology in Mechanical
CGPA 3.29

University Kuala Lumpur Malaysian Institute of Aviation

Technology Sepang, Selangor

Duration: 2015 - 2017
Diploma of Engineering Technology in Aircraft Maintenance
CGPA 3.68

Sekolah Menengah Teknik Tuanku Jaafar

Duration: 2010 - 2011
Sijil Pelajaran Malaysia

WORK EXPERIENCE

Sales executive

Telcowaare Sdn Bhd (April 2023 – July 2023)

- Seek out new sales opportunities through cold calling, networking and social media.
- Ensure the availability of stock for sales and demonstrations.
- Take and deal direct with vendor (3rd party) customer.

Operation assistant

Fourson Engineering Sdn Bhd (April 2022 – April 2023)

- Analyse technical drawings and report.
- Perform all necessary installation, commissioning, rectification and dismantling works (4G/5G).
- Keep updates and tracking site progress.

Trainee internship

Skyscan Technology Sdn Bhd (February 2021 -July 2021)

- Conducted basic method in Non Destructive Test Inspection (NDI).
- Assist an inspector on inspection of engine part.
- Undergo inspection of the turbine and compressor blades using dye penetrant test.

CONTACT

PHONE:
012-6078466

EMAIL:
shafiq.abdulshukor@gmail.com

ADDRESS:
No 1412 Jln BSS 1/3 Bandar Seremban
Selatan 70450 Seremban,
Negeri Sembilan.

LANGUAGE PROFENCY

Language	Spoken	Written
Bahasa Melayu	●●●●	●●●●
English	●●●●	●●●

SKILLS AND INTEREST

- Microsoft
(Office,Excel,Powerpoint)
- Cathia V5
- Auto Cad

STRENGTH

- Full cooperate player
- Flexibility
- Level-headed

WEAKNESS

- Focus to much on detail
- Trouble saying "no"

REFERENCES

Sherwin Andrew

Project Director
Foursons Engineering
01139080914

Reference available on request

MUHAMMAD SHAFIQ BIN ABDUL SHUKOR

SUMMARY

Dedicated Engineer with experience in achieving tangible results and cross-team collaboration. Proactive and excited to partner with like-minded individuals to achieve goals.

WORK EXPERIENCE

APRIL 2023 -

SALES EXECUTIVE

Telcoware Sdn bhd

- Maintained outstanding customer relationships by providing excellent support and resolving issues promptly and effectively.
- Studied competitors to develop innovative selling strategies.
- Rotated stock on shelves, reducing stock waste and minimising store losses.
- Replenished items and organised displays to keep stock looking professional.
- Monitored sales data to analyse previous transactions, gather valuable insight and exercise smart decisions for future.
- Scheduled initial consultations to assess customer needs and requirements, developing productive and long lasting relationships.

APR 2022 -
MAR 2023

OPERATION ASSISTANT

Foursons Engineering Sdn Bhd

- Resolved unexpected technical difficulties and communicated solutions with clients and representatives.
- Rectified engineering errors and faults quickly to meet project KPIs.
- Researched, surveyed and inspected sites to review and improve construction plans.
- Kept design and construction contracts in compliance with required standards and current safety legislation.
- Built and maintained courteous and effective working relationships.

JUNIOR SUPERVISOR

ALM Harvest Sdn Bhd

- OCT 2021 -
DEC 2021
- Coordinated and supervised operatives' activities, allocating tasks and enforcing safety procedures to maintain safety.
 - Inspected construction sites, checking building progress and implementing corrective actions to prevent completion delays.
 - Oversaw construction of scaffolds and other equipment to keep sites safe.
 - Worked alongside crew to complete basic, semi-skilled and skilled work.

TRAINEE INSPECTOR

SkyScan Technology Sdn Bhd

- FEB 2021 -
JUL 2021
- Performed penetrant inspections using varied emulsifiers for accurate parts assessments and repairs.
 - Identified defects and collaborated with laboratory teams in recognising causes and preventing recurrent issues.
 - Calibrated equipment and tools for good, reliable function and accuracy.
 - Marked items with grade and acceptance or rejection status.
 - Inspected facility equipment and machinery to determine proper functionality.

EDUCATION

2018 - 2021

BACHELOR OF ENGINEERING TECHNOLOGY IN MECHANICAL

University Kuala Lumpur Malaysian Institute Aviation Technology | Result : 3.29

2015 - 2017

DIPLOMA OF ENGINEERING TECHNOLOGY IN AIRCRAFT

University Kuala Lumpur Malaysian Institute Aviation Technology | Result : 3.68

2010 - 2011

SPM

