

INTERVIEW APPRAISAL FORM



Name : IKHWAN NAZIFI BIN NASIR Position : LWTR (B1.3) Date : 27/6/2022

Interviewer's name : SYAFRUL YAMANI Designation : EM Dept : ENGG.

PHYSICAL APPEARANCE	Unpleasant appearance <div style="text-align: right;">1</div>	Appears to lack energy <div style="text-align: right;">2</div>	Good physical appearance <div style="text-align: right;">3</div>	Appears fit and alert <div style="text-align: right;">4</div>	Exceptionally energetic <div style="text-align: right;">5</div>
TRAITS	Nervous and embarrassed <div style="text-align: right;">1</div>	Stiff and uncomfortable <div style="text-align: right;">2</div>	comfortable and at ease <div style="text-align: right;">3</div>	Alert and free of tension <div style="text-align: right;">4</div>	Unusually self possessed/alert <div style="text-align: right;">5</div>
CONFIDENCE	Shy, retiring, arrogant <div style="text-align: right;">1</div>	Submissive, and argumentative <div style="text-align: right;">2</div>	Reasonably self assured <div style="text-align: right;">3</div>	Shows self confidence <div style="text-align: right;">4</div>	Self assured and inspires confidence <div style="text-align: right;">5</div>
EXPRESSION OF IDEAS	Unclear and illogical <div style="text-align: right;">1</div>	Not well defined or expressed <div style="text-align: right;">2</div>	Makes sense <div style="text-align: right;">3</div>	Convincing thoughts <div style="text-align: right;">4</div>	Exceptionally good and logical <div style="text-align: right;">5</div>
EXPERIENCE	No experience at all <div style="text-align: right;">1</div>	Experience not suitable but helpful <div style="text-align: right;">2</div>	Fair experience <div style="text-align: right;">3</div>	Experience suits job <div style="text-align: right;">4</div>	Experienced. suits job very well <div style="text-align: right;">5</div>
EDUCATION	No education at all <div style="text-align: right;">1</div>	Basic education but not enough <div style="text-align: right;">2</div>	Sufficient education <div style="text-align: right;">3</div>	Has relevant qualifications and certificates <div style="text-align: right;">4</div>	Has additional qualifications, Diploma/Degree <div style="text-align: right;">5</div>
MOTIVATION & AMBITION	No motivation and ambition <div style="text-align: right;">1</div>	Little interest, seems to be complacent <div style="text-align: right;">2</div>	Interest fair, and reasonable desire to succeed <div style="text-align: right;">3</div>	Definite future wants to succeed <div style="text-align: right;">4</div>	Ambitious, high aims, planned aims, of success <div style="text-align: right;">5</div>
COMMUNICATION SKILL	No skill at all <div style="text-align: right;">1</div>	Little skill <div style="text-align: right;">2</div>	Reasonable amount of skill <div style="text-align: right;">3</div>	Good skill <div style="text-align: right;">4</div>	Exceptionally good skill <div style="text-align: right;">5</div>
SUPERVISORY SKILL	Lacking in such skill <div style="text-align: right;">1</div>	Has skills but not enough <div style="text-align: right;">2</div>	Reasonably skilled <div style="text-align: right;">3</div>	Good skill <div style="text-align: right;">4</div>	Exceptionally good skill and experience <div style="text-align: right;">5</div>
ADAPTABILITY	Incompatible <div style="text-align: right;">1</div>	Alright but not good enough <div style="text-align: right;">2</div>	Reasonably sufficient <div style="text-align: right;">3</div>	Good adaptability <div style="text-align: right;">4</div>	Can definitely adapt well <div style="text-align: right;">5</div>
TOTAL					

Recommendations for employment : **YES / NO / KIV**

** waiting for CAAM licence issuance.*

Comments : *1 M Notice. Contract exp. Oct 22
Min. RM.4.2K*

Signature of Interviewer : _____ Basic salary : _____ Allowances : _____

Reporting to : _____ Department : _____ Section : _____

Commencing date : _____ Probation : _____ Others : _____

Verified by HRD : _____ Approved by : _____ Date : _____

IKHWAN NAZIFI

TELEPHONE

+601114296697

E-MAIL

ikhwannazifi@yahoo.com

ADDRESS

P03-03-13, Pangsapuri Seri
Pinang, Jalan Setia Permai
U13/40 Seksyen U13 Setia
Alam, 40170 Shah Alam,
Selangor

APPLICATION FOR B1.3 VACANCY

I am writing to request for B1.3 vacancy at your reputable company. Currently, I am working with BHIC Aero Services Sdn Bhd in maintaining AS365 N3 for Malaysian Maritime Enforcement Agency / Malaysian Coast Guard. I have experienced with Scheduled Maintenance Inspections (SMI) up to 600 hours and 4 years inspection. I have worked on components and parts replacement, inspection, servicing, engine removal/installation as well as MGB removal/installation. I have also familiarised with troubleshooting and modifications to comply EASB, ASB, SB by aircraft manufacturer.

Therefore, I have understood the latest manual revision and safety precautions are paramount to ensure aircraft is maintained at the highest standard.

Prior to joining with my current company, I worked as an Aircraft Technician for 1 year at Airod Sdn Bhd where I maintained VIP configuration AW139 with PT6C-67C engine. From there, I have familiarized with the maintenance and repair which are performed on the aircraft parts & systems in accordance to the aircraft maintenance manual.

In addition, I have completed CAAM B.13 Part 66 at APR-Training Centre. I have also passed the examination modules and assessments and currently waiting for issuance of CAAM B1.3 license. During my 2 years On Job Training, I have worked with several aircraft and companies such as Berjaya Air, Layang-Layang Aerospace and Weststar Aviation – General Aviation. Besides that, I have participated in maintaining Bell 206, Bolkow 105, Sikorsky S-61, A 109 E and AB 139/AW 139 during the training.

I believe my strengths are that I am dependable and attentive to details. I work well as a team member. Besides that, I am punctual, passionate, and well-organized. With my dedication to achieve an efficient and highest maintenance standard, I strongly believe that I can provide a valuable contribution for your company.

Please review my attached resume for additional details about me and my progress. I am available at any time to be contact via the details provided in my resume and willing to discuss this opportunity anytime. Thank you for your time and consideration.

Sincerely,

Ikhwan Nazifi bin Nasir.

EXPERIENCE

AIRCRAFT TECHNICIAN (MECHANICAL)

Oct 2019 - Present

♥ BHC Aero Services Sdn Bhd (MMEA)

- Involved in maintenance of AS365 N3 with Arriel 2C Engine.
- Carried out MRH and TRH Track & Balance.
- Involved in SMI up to 600 hours, 4 years inspection.
- Involved in inspection for corrosion on aircraft structure for salt water operation.
- Participated in engine & MGB removal & installation.
- Involved in troubleshooting and rectifying defects.
- Involved in modification complying to SB, ASB, EASB and AD's.
- Carried out Boroscope Inspection.

AIRCRAFT TECHNICIAN (MECHANICAL)

July 2017 -

July 2018

♥ Airod Sdn Bhd

- Involved in maintenance of AW 139 with PT6C-67C Engine.
- Carried out Pre & Post Flight Inspection.
- Involved in SMI up to 4 Years/1200 Hrs inspection.
- Involved in troubleshooting and rectifying defects.
- Removal and Installation of Mast Vibration Absorber (MVA).
- Participated in Boroscope Inspection of airframe structure.
- Involved in Engine Removal & Installation.
- Handled Aircraft servicing, refueling, parking and jacking.

EDUCATION

TRAINEE AIRCRAFT MAINTENANCE ENGINEER

Jan 2012 -
Jan 2016

♥ APR – Training Centre

B1.3 Rotary Wing.
Waiting for CAAM B1.3 license issuance.

MSC/SKM AIRCRAFT MECHANIC (Level 3)

July 2009 -
Dec 2011

♥ AATC, Perak

Exposure to subjects, air legislation, tools and equipment, type of aircraft and engines.

SIJIL PELAJARAN MALAYSIA

Jan 2003 -
Dec 2007

♥ Sek. Men. Keb. Rantau Petronas, Terengganu

REFERENCE

MEJ (R) ZAMRI BIN ROSDAN

Maintenance Manager,
BHC Aeroservices
Mobile : 012-3011178
Office: 03-78596881

MUHAMMAD ZULFAHMI

Lead Engineer,
AIROD Sdn Bhd
Mobile : +971524032851
Office: 03-78465112

IKHWAN NAZIFI



CONTACT

ADDRESS

P03-03-13, Pangsapuri Seri
Pinang, Jalan Setia Permai
U13/40 Seksyen U13 Setia
Alam, 40170 Shah Alam,
Selangor.

PHONE

011-14296697

EMAIL

ikhwannazifi@yahoo.com

SKILLS

Teamwork	●●●●●
Leadership	●●●●●
Avionic	●●●
Airframe	●●●●●
Engine	●●●●●
Airworthiness	●●●●●

LANGUAGES

Malay	Native
English	Proficient



BHIC AEROSERVICES SDN BHD

Payslip for the month of June 2022 Period 01 Jun 2022 - 30 Jun 2022

Employee Information

Employee Code	BHICAS084	Employee Name	Ikhwan Nazifi Bin Nasir	Date of Joining	17/10/2019
Position	Technician	Bank A/C No	200110300908	Department	Maintenance
Employee Tax No		Employee EPF No.	22938320		

Earnings/Allowance	Units	Amount (Malaysian Ringgit)	Deductions	Units	Amount (Malaysian Ringgit)
Basic Salary	0	3,000.00	EPF Employee Contr.	0	352.00
Shift Allowance	0	200.00	Monthly Tax Deduction	0	116.90
Overtime X 1	0	230.77	Kelab Sukan BOUSTEAD	0	10.00
Overtime Normal WD	0	1,052.89	SOCSCO Employee Contr.	0	19.75
Overtime X 2.0 RD	0	19.23	EIS Employee Contr.	0	7.90
Overtime X 3.0	0	100.96			

Gross Earnings	4,603.85	Gross Deductions	506.55
----------------	----------	------------------	--------

Net Pay		4,097.30
---------	--	----------

Net Pay in Words

Four thousand Ninety Seven Malaysian Ringgit and Thirty sen only.

Employer Contributions

	Monthly	YTD	Other Info.
Employer EPF	416.00	2,378.00	Annual Leave Balance Units 9.00
Employer SOCSCO Deduction	69.05	407.40	Mode of Payment Bank Name AFFIN BANK BERHAD
EIS Employer	7.90	46.60	Paid Days 30.00

For Office Use : HRISInterview
Date:

Panel Interview :

Checked :
Date &
Initial

EMPLOYMENT APPLICATION FORM

PERSONAL PARTICULARS

Name as per : Ikhwan Nazifi bin Nasir
NRIC

Preferred Name : Nazifi

Gender : Male [] Female []

Old I/C No. : -

New I/C No. : 900716-11-5131

Nationality : Malaysian

Passport No. : -

Date of Birth : 16 July 1990

Place of Birth : Kuala Terengganu

Age : 32

Marital Status : Married

Permanent Address (house)

P03-03-13 Pangsari Seri Pinang, No 12 Jalan Setia Permai
Seksyen U13/40 Setia Alam, 40170 Shah Alam,
Selangor.

Correspondence Address (mailing)

Effective Until : _____

P03-03-13 Pangsapuri Seri Pinang, No 12 Jalan Setia
Permai, Seksyen U13/40 Setia Alam, 40170 Shah Alam,
Selangor.

Tel : (House)

Tel. No. : (House)

(Mobile) 0111-4296697

(Office)

Fax No. :

E-mail : ikhwannazifi@yahoo.com

FAMILY PARTICULARS

i) Name of Spouse : Haziqah binti Hamzah
(if applicable)
Occupation : Lawyer
Name of Employer : Go Tiong Siew Associates
Tel No. : 0111-0215051

ii) Details of Children (if applicable)

Name	Gender	Birth Date	Level of Education
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

No.

EDUCATIONAL DETAILS

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)	
	month/year	month/year		
Secondary Education(s)	Jan/2003	Dec/2007	PMR/PT3 Grade : SPM Grade :	Aggregate : Aggregate :
A-Level/STPM/Matriculation(s)			Result(s) :	
Certificate(s) MSC Aircraft Mechanic	June/2009	May/2011	Major : Grade : Level 3	
Diploma Course(s)			Major : CGPA/Grade :	
Degree Course(s)			Major : Minor : CGPA/Class :	
Post Graduate Course(s)			Area of study : CGPA/Class :	
Professional Qualification(s) CAAM B1.3	Jan/2012	Dec/2016	Level/Stage : Completed	

COURSE / TRAINING ATTENDED

Title(s)	Organised by	Date attended	Location
TBOSIET	BHIC AEROSERV ICES SDN B HC	24/8/2020	BHIC
Basic Ground Handling	BHIC AEROSERV ICES SDN BHD	15/11/2019	BHIC
Human Factor	BHIC AEROSERV ICES SDN BHD	21/7/2020	BHIC
Safety Management System	BHIC AEROSERV ICES SDN BHD	21/11/2019	BHIC
FOD & SUP Training	BHIC AEROSERV ICES SDN BHD	31/3/2021	BHIC

LANGUAGE PROFICIENCY

COMPUTER LITERACY

* Please indicate (Average, Good, Excellent)

Bahasa Melayu
English : _____
Others : _____

* Written	* Spoken
Excellent	Excellent
Good	Good

• Are you familiar in operating a computer?
Yes*/No

• List of PC Software that you are familiar with
Microsoft Word, Excel

OTHER SKILLS (Please Specify)

EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

Highest Achievements
or Current
Involvement

WORKING EXPERIENCE						
Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
BHIC Aeroservices Sdn Bhd Aircraft Technician	Oct 2019	Present	2 years	Involved in SMI up to 600 hours/4years inspection. Aircraft servicing, refuelling, jacking, marshalling. Assisted in troubleshooting and rectifying defects Assisted in pre & post flight inspection Involved in modifications complying to SB, ASB, EASB	RM 3939	
AIROD Sdn Bhd Aircraft Technician	July 2017	July 2018	1 year	Involved in SMI up to 1200 hours/4years inspection Marshalling, refuelling, servicing, parking, leveling. Assisted in troubleshooting and rectifying defects.	RM 1800	Contract Ends

Please use attachment for additional information.

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT		TRANSPORTATION	
Basic monthly salary: RM 2800	Bonus (No. of months): _____ Contractual : _____ Variable : RM 800-1000 OT	Do you possess your own transport Yes : <u>Car</u> No : _____	What type of transport license do you have? B2,D,Others(Please specify) : <u>B2</u>
Allowances (Please specify if any) : Shift - RM 115	Car Privilege Type : _____ Driver : (Yes/No) Petrol Allowance/month : _____	Loan subsidy : Interest rate House (Yes/No) : _____ % Car (Yes/No) : _____ % Others : _____ %	
Other Benefits (If any):	Medical Outpatient - RM 2000 Medical Inpatient - RM 50,000		
Expected monthly salary: RM 5000	Resignation notice period : 1 Month		

What is your greatest achievement in your previous/current career?

Completion of CAAM B1.3 journey.

Is there any other information (personal or work experience) which is relevant to this application?
(If yes, please specify)

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.

PERSONAL REFERENCES (NON-RELATIVES / NONSCEMPOLOYEE)

Name : Mej (R) Zamri bin Rosdan

Address : Jalan Anggerik 5, Saujana Utama,
47000 Sungai Buloh,

: Selangor.

: 012-3011178

Tel No. :
Manager

Relationship : _____

Name : _____

Address : _____

: _____


: _____

Tel No. : _____

Relationship : _____

DECLARATION

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature :  _____

Date : 7/4/2022 _____