

**For Office Use : HRIS**

Interview

Date:

Panel Interview :

Checked :

Date &amp;

Initial

**GalaxyAerospace**

maintenance . repair . overhaul

**EMPLOYMENT APPLICATION  
FORM****PERSONAL PARTICULARS**Name as per : HAIRUL HANAFI BIN HASSAN  
NRIC

Preferred Name : HANAFI

Gender : Male  Female 

Old I/C No. :

New I/C No. : 940116-01-6507

Nationality : MALAYSIA

Passport No. :

Date of Birth : 16 JAN 1994

Place of Birth : JOHOR BAHRU

Age : 27

Marital Status : SINGLE

Permanent Address (house)

298 JALAN EMAS MERAH 8,  
TAMAN EMAS MERAH  
81550 PEKAN NENAS  
JOHOR

Correspondence Address (mailing)

Effective Until : DEC 2021  
18, JALAN ELEKTRON U16/78  
DENAI ALAM  
SEKSYEN U16,  
40160 SHAH ALAM

Tel No. : (House) 013 3993902

Tel. No. : (House) 013 3993902

(Mobile)

(Office)

Fax No. :

E-mail :

**FAMILY PARTICULARS**i) Name of Spouse :  
(if applicable)  
Occupation :  
Name of Employer :  
Tel No. :

ii) Details of Children (if applicable)

Name	Gender	Birth Date	Level of Education
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____

iii. Do you have any family members currently employed in Galaxy Aerospace? If yes, please specify.

### EDUCATIONAL DETAILS

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s)	JAN 2010	DEC 2011	PMR Grade : 8A SPM Grade : 8A 1B
A-Level/STPM/Matriculation(s)			Result(s) :
Certificate(s)			Major : Grade :
Diploma Course(s)			Major : CGPA/Grade :
Degree Course(s)			Major : Minor : CGPA/Class :
Post Graduate Course(s)			Area of study : CGPA/Class :
Professional Qualification(s)	SEPT 13	DEC 2018	Level/Stage : D(CAM PART 66 AMEL (B2))

### COURSE / TRAINING ATTENDED

Title(s)	Organised by	Date attended	Location
ATR 72-212A (PWC PW120) 600	MALINDO AIRWAYS	8 JUL - 16 AUG 2019	MATT
ATR 72 600 GEN FAM	MALINDO AIRWAYS	4-8 FEB 2019	MATT
FUEL TANK SAFETY	MALINDO AIRWAYS	13 FEB 2019	MATT
EWIS INITIAL	MALINDO AIRWAYS	31 JAN 2019	MATT
RADIO TELEPHONY	MALINDO AIRWAYS	18 JAN 2019	MATT

### LANGUAGE PROFICIENCY

### COMPUTER LITERACY

\* Please indicate (Average, Good, Excellent)

	* Written	* Spoken
Bahasa Melayu		
English : _____	GOOD	GOOD
Others : _____		

- Are you familiar in operating a computer?  
Yes\*/No
- List of PC Software that you are familiar with  
MICROSOFT OFFICE

### OTHER SKILLS ( Please Specify)

**EXTRA CO-CURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)**

Tertiary Education	
Current Involvement	

**WORKING EXPERIENCE**

Name of Organisation and Position Held	Period of Employment			Summary of responsibility	Last drawn/ current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
MALINDO AIRWAYS TECHNICIAN B2	JAN 2019	NOV 2020	1 YEAR 11 MONTHS		RM3500	COMPANY DOWNSIZING

**REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT**

**TRANSPORTATION**

Basic monthly salary :	Bonus (No. of months) Contractual : <u>2800</u> Variable : _____	Do you possess your own transport Yes : <u>CAR/MOTORCYCLE</u> No : _____	What type of transport license do you have? B2,D,Others(Please specify) : <u>B2, D</u>
------------------------	---	--	---

Allowances (Please specify if any) :	Car Privilege Type : _____ Driver : (Yes/No) Petrol Allowance/month : _____	Loan subsidy : Interest rate House (Yes/No) : _____ % Car (Yes/No) : _____ % Others _____ : _____ %
Other Benefits (If any):		

Expected monthly salary : RM3500	Resignation notice period :
----------------------------------	-----------------------------



Please draw/sketch the organisation chart of current/ past employment and indicate the position that you are designated.

What is your greatest achievement in your previous/current career?

How and what can you contribute to Galaxy Aerospace?

What are your career goals or plan and ambition?

Aspire to be part of the maintenance team of an organisation that will enable me to grow professionally as an engineer while at the same time contributing to the company goals and objectives

Is there any other information (personal or work experience) which is relevant to this application? (If yes, please specify)

Have you been interviewed before in Galaxy Aerospace? If yes, please provide the position interviewed for and date of the interview.


**PERSONAL REFERENCES (NON - RELATIVES / NONSCEMPLOYEE)**

Name : \_\_\_\_\_  
Address : \_\_\_\_\_  
Tel No. : \_\_\_\_\_  
Relationship : \_\_\_\_\_

Name : \_\_\_\_\_  
Address : \_\_\_\_\_  
Tel No. : \_\_\_\_\_  
Relationship : \_\_\_\_\_

**DECLARATION**

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace.

Signature : 

Date : 23/03/2021

# INTERVIEW APPRAISAL FORM



Name: HAIRUL HANAF BIN HASSAN Position: LAE B2 Date: 23/3/2021

Interviewer's name: SUAFUL YAMAN Designation: EM Dept: AMO

PHYSICAL APPEARANCE	Unpleasant appearance 1	Appears to lack energy 2	Good physical appearance 3	Appears fit and alert 4	Exceptionally energetic 5	3
TRAITS	Nervous and embarrassed 1	Stiff and uncomfortable 2	comfortable and at ease 3	Alert and free of tension 4	Unusually self possessed/alert 5	4
CONFIDENCE	Shy, retiring, arrogant 1	Submissive, and argumentative 2	Reasonably self assured 3	Shows self confidence 4	Self assured and inspires confidence 5	4
EXPRESSION OF IDEAS	Unclear and illogical 1	Not well defined or expressed 2	Makes sense 3	Convincing thoughts 4	Exceptionally good and logical 5	4
EXPERIENCE	No experience at all 1	Experience not suitable but helpful 2	Fair experience 3	Experience suits job 4	Experienced. suits job very well 5	4
EDUCATION	No education at all 1	Basic education but not enough 2	Sufficient education 3	Has relevant qualifications and certificates 4	Has additional qualifications, Diploma/Degree 5	4
MOTIVATION & AMBITION	No motivation and ambition 1	Little interest, seems to be complacent 2	Interest fair, and reasonable desire to succeed 3	Definite future wants to succeed 4	Ambitious, high aims, planned aims, of success 5	3
COMMUNICATION SKILL	No skill at all 1	Little skill 2	Reasonable amount of skill 3	Good skill 4	Exceptionally good skill 5	3
SUPERVISORY SKILL	Lacking in such skill 1	Has skills but not enough 2	Reasonably skilled 3	Good skill 4	Exceptionally good skill and experience 5	4
ADAPTABILITY	Incompatible 1	Alright but not good enough 2	Reasonably sufficient 3	Good adaptability 4	Can definitely adapt well 5	4
<b>TOTAL</b>						<b>37</b>

Recommendations for employment :

YES / NO / KIV

Comments : .....

Signature of Interviewer : *Suaful Yaman* Basic salary : RM 3,300 Allowances : RM 100

Reporting to : EM Department : AMO Section : .....

Commencing date : ..... Probation : ..... Others : .....

Verified by HRD : ..... Approved by : ..... Date : .....