

INTERVIEW APPRAISAL FORM

Name : HASZIZI BIN HASSIM Position : GSE PERSONNEL Date : 22/12/23

Interviewer's name : JASMALIZAM B. JAMALUDIN Designation : F. C Dept AMO ENGINEERING

PHYSICAL APPEARANCE	Unpleasant appearance <div style="text-align: right;">1</div>	Appears to lack energy <div style="text-align: right;">2</div>	Good physical appearance <div style="text-align: right;">3</div>	Appears fit and alert <div style="text-align: right;">4</div>	Exceptionally energetic <div style="text-align: right;">5</div>	3
TRAITS	Nervous and embarrassed <div style="text-align: right;">1</div>	Stiff and uncomfortable <div style="text-align: right;">2</div>	comfortable and at ease <div style="text-align: right;">3</div>	Alert and free of tension <div style="text-align: right;">4</div>	Unusually self possessed/alert <div style="text-align: right;">5</div>	3
CONFIDENCE	Shy, retiring, arrogant <div style="text-align: right;">1</div>	Submissive, and argumentative <div style="text-align: right;">2</div>	Reasonably self assured <div style="text-align: right;">3</div>	Shows self confidence <div style="text-align: right;">4</div>	Self assured and inspires confidence <div style="text-align: right;">5</div>	2
EXPRESSION OF IDEAS	Unclear and illogical <div style="text-align: right;">1</div>	Not well defined or expressed <div style="text-align: right;">2</div>	Makes sense <div style="text-align: right;">3</div>	Convincing thoughts <div style="text-align: right;">4</div>	Exceptionally good and logical <div style="text-align: right;">5</div>	3
EXPERIENCE	No experience at all <div style="text-align: right;">1</div>	Experience not suitable but helpful <div style="text-align: right;">2</div>	Fair experience <div style="text-align: right;">3</div>	Experience suits job <div style="text-align: right;">4</div>	Experienced. suits job very well <div style="text-align: right;">5</div>	2
EDUCATION	No education at all <div style="text-align: right;">1</div>	Basic education but not enough <div style="text-align: right;">2</div>	Sufficient education <div style="text-align: right;">3</div>	Has relevant qualifications and certificates <div style="text-align: right;">4</div>	Has additional qualifications, Diploma/Degree <div style="text-align: right;">5</div>	3
MOTIVATION & AMBITION	No motivation and ambition <div style="text-align: right;">1</div>	Little interest, seems to be complacent <div style="text-align: right;">2</div>	Interest fair, and reasonable desire to succeed <div style="text-align: right;">3</div>	Definite future wants to succeed <div style="text-align: right;">4</div>	Ambitious, high aims, planned aims, of success <div style="text-align: right;">5</div>	3
COMMUNICATION SKILL	No skill at all <div style="text-align: right;">1</div>	Little skill <div style="text-align: right;">2</div>	Reasonable amount of skill <div style="text-align: right;">3</div>	Good skill <div style="text-align: right;">4</div>	Exceptionally good skill <div style="text-align: right;">5</div>	2
SUPERVISORY SKILL	Lacking in such skill <div style="text-align: right;">1</div>	Has skills but not enough <div style="text-align: right;">2</div>	Reasonably skilled <div style="text-align: right;">3</div>	Good skill <div style="text-align: right;">4</div>	Exceptionally good skill and experience <div style="text-align: right;">5</div>	2
ADAPTABILITY	Incompatible <div style="text-align: right;">1</div>	Alright but not good enough <div style="text-align: right;">2</div>	Reasonably sufficient <div style="text-align: right;">3</div>	Good adaptability <div style="text-align: right;">4</div>	Can definitely adapt well <div style="text-align: right;">5</div>	3
TOTAL						25

Recommendations for employment : YES / NO / KIV

Comments :

Signature of Interviewer : Basic salary : Allowances :

Reporting to : Department : ENGINEERING Section :

Commencing date : Probation : Others :

Verified by HRD : Approved by : Date :

INTERVIEW APPRAISAL FORM



Name : Haszri Bin Hasrin Position : G&E Personnel Date : 22/12/23

Interviewer's name : Muhamad Arif Bin Najaludin Designation : Human Resource Dept Human Resource

PHYSICAL APPEARANCE	Unpleasant appearance	Appears to lack energy	Good physical appearance	Appears fit and alert	Exceptionally energetic	3
	1	2	(3)	4	5	
TRAITS	Nervous and embarrassed	Stiff and uncomfortable	comfortable and at ease	Alert and free of tension	Unusually self possessed/alert	3
	1	2	(3)	4	5	
CONFIDENCE	Shy, retiring, arrogant	Submissive, and argumentative	Reasonably self assured	Shows self confidence	Self assured and inspires confidence	3
	1	2	(3)	4	5	
EXPRESSION OF IDEAS	Unclear and illogical	Not well defined or expressed	Makes sense	Convincing thoughts	Exceptionally good and logical	3
	1	2	(3)	4	5	
EXPERIENCE	No experience at all	Experience not suitable but helpful	Fair experience	Experience suits job	Experienced, suits job very well	3
	1	2	(3)	4	5	
EDUCATION	No education at all	Basic education but not enough	Sufficient education	Has relevant qualifications and certificates	Has additional qualifications, Diploma/Degree	2
	1	(2)	3	4	5	
MOTIVATION & AMBITION	No motivation and ambition	Little interest, seems to be complacent	Interest fair, and reasonable desire to succeed	Definite future wants to succeed	Ambitious, high aims, planned aims, of success	4
	1	2	3	(4)	5	
COMMUNICATION SKILL	No skill at all	Little skill	Reasonable amount of skill	Good skill	Exceptionally good skill	3
	1	2	(3)	4	5	
SUPERVISORY SKILL	Lacking in such skill	Has skills but not enough	Reasonably skilled	Good skill	Exceptionally good skill and experience	3
	1	2	(3)	4	5	
ADAPTABILITY	Incompatible	Alright but not good enough	Reasonably sufficient	Good adaptability	Can definitely adapt well	4
	1	2	3	(4)	5	
TOTAL						31

Recommendations for employment :

(YES) / NO / KIV

Comments : Language: English (Low) BM (Good), Microsoft (Average) and can start immediately. Medical: NO critical issues.

Signature of Interviewer : _____ Basic salary : _____ Allowances : _____

Reporting to : _____ Department : _____ Section : _____

Commencing date : _____ Probation : _____ Others : _____

Verified by HRD : _____ Approved by : _____ Date : _____

For Office Use : HRISInterview
Date:

Panel Interview :

Checked :
Date &
InitialPlease Affix a
Recent Passport Size
Photograph**EMPLOYMENT APPLICATION
FORM****PERSONAL PARTICULARS**Name as per
NRIC : HASSIYU BIN HASSIM

Preferred Name :

Gender : Male [] Female []

Old I/C No. :

New I/C No. : 870216-14-5111Nationality : MALAYSIA

Passport No. :

Date of Birth : 16 FEB 1987Place of Birth : JKLAge : 36Marital Status : BERKAHWIN

Permanent Address (house)

PPAM A-6-7 Metropolitan Kepong
MRR2 5100 Kepong, KL

Correspondence Address (mailing)

Effective Until : _____

Tel :
No. (House)

Tel. No. : (House)

(Mobile) 03-2653547

(Office)

Fax No. :

E-mail :

fayyadh-fawwaz@yahoo.com**FAMILY PARTICULARS**

i) Name of Spouse : NUK FARHANA BT. PIRARI
(if applicable)
Occupation : Pen. Kjawai
Name of Employer : LEMBAGA JUKUTERA MALAYSIA
Tel No. : 03-2939318

ii) Details of Children (if applicable)

Name	Gender	Birth Date	Level of Education
1. <u>Muhammad Fayyadh Haniffa</u>	<u>L</u>	<u>22/7/2016</u>	<u>Dayah 1</u>
2. <u>Muhammad Fawwaz Haniffa</u>	<u>L</u>	<u>29/6/2018</u>	<u>- Stahin</u>
3. <u>Nur Farifa Haniffa</u>	<u>P</u>	<u>21/12/2020</u>	<u>- 3 tahun</u>
4. <u>Muhammad Talih Haniffa</u>	<u>L</u>	<u>1/1/2023</u>	<u>- 11 bulan</u>
5. _____	_____	_____	_____
6. _____	_____	_____	_____

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

EDUCATIONAL DETAILS

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s)		2004	PMR/PT3 Grade : Aggregate : SPM Grade : Aggregate :
A-Level/STPM/Matriculation(s)			Result(s) :
Certificate(s) <i>Arconditioning SITI KEMATIKA MARA</i>	2005	2007	Major : Grade : <i>SKM 2</i>
Diploma Course(s)			Major : CGPA/Grade :
Degree Course(s)			Major : Minor : CGPA/Class :
Post Graduate Course(s)			Area of study : CGPA/Class :
Professional Qualification(s)			Level/Stage :

COURSE / TRAINING ATTENDED

Title(s)	Organised by	Date attended	Location
<i>Human factor</i>			

LANGUAGE PROFICIENCY

COMPUTER LITERACY

* Please indicate (Average, Good, Excellent)

• Are you familiar in operating a computer?

Yes*/No

Bahasa Melayu

* Written

* Spoken

• List of PC Software that you are familiar with

English : _____

Excellent
Good

Excellent
Average

Word/Excel

Others : _____

OTHER SKILLS (Please Specify)

EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

Highest Achievements
or Current
Involvement

WORKING EXPERIENCE

Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
(DRIVER) Galaxy Aerospace (M) Sdn Bhd	18 April 2022	Current				
(DRIVER) Sinar Tech. Bhd	April 2016	Sept 2020		Driver	RM2500	Covid
(Document Controller) Grimin Eng. Sdn Bhd.	April 2012	Feb 2016		Tamat kontrak	RM3200	Tamat kontrak
(Technician) Sinar Teknik	2008	2012		Tamat kontrak	RM2200	Tamat kontrak

Please use attachment for additional information.

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT		TRANSPORTATION	
Basic monthly salary:	Bonus (No. of months): _____ Contractual : _____ Variable : _____	Do you possess your own transport Yes : <input checked="" type="checkbox"/> No : <input type="checkbox"/>	What type of transport license do you have? B2,D,Others(Please specify) : B2, D, GOR
Allowances (Please specify if any) : Car Privilege Type : _____ Driver : (Yes/No) _____ Petrol Allowance/month : _____	Loan subsidy : Interest rate _____ House (Yes/No) : _____ % Car (Yes/No) : _____ % Others : _____ %	Other Benefits (If any):	
Expected monthly salary: RM3400		Resignation notice period :	

What is your greatest achievement in your previous/current career?

Is there any other information (personal or work experience) which is relevant to this application?
(If yes, please specify)

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.

PERSONAL REFERENCES (NON-RELATIVES / NONSCEMPLOYEE)

Name : Muhammad Fauzan Adim
Address : Hess Oil & Gas
:
:
Tel No. : 016-4411989
Relationship : _____

Name : Muhammad Faiful
Address : Semang CRT
:
:
Tel No. : 03-6344934
Relationship : _____

DECLARATION

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature :  _____

Date : 22/12/23