

## HASMA HIDAYATUL HUSNA BINTI MOHD ZAWAWI

Nationality : Malaysian      Mobile : 013-7946787  
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### EDUCATION

JANUARY 2022      BACHELOR OF AIRCRAFT ENGINEERING TECHNOLOGY (HONS) IN MECHANICAL  
CGPA: 3.69  
Universiti Kuala Lumpur, Malaysian Institute of Aviation Technology (UniKL MIAT)

JULY 2018      DIPLOMA OF ENGINEERING TECHNOLOGY IN AEROPLANE MAINTENANCE  
CGPA: 3.65  
Universiti Kuala Lumpur, Malaysian Institute of Aviation Technology (UniKL MIAT)

### EXPERIENCE

#### **Galaxy Aerospace (M) Sdn Bhd**

Protégé Production Planner and Control (Amo 145 Planner)

November 2022 - Current

Duties & responsibilities:

- Coordinated with various departments such as Engineering, Logistics, and Quality Assurance to ensure all maintenance work is planned and executed safely.
- Monitored progress of aircraft maintenance to ensure they are completed on time and take appropriate actions to address any delays or issues arise.
- Responsible for planning and scheduling aircraft maintenance events in a timely manner based on the AW139 and EC120B Aircraft Maintenance Programme (AMP) provided.
- Maintained accurate record of maintenance activities, including maintenance work orders and aircraft journey logs, to ensure that all work is properly documented.
- Engaged in post activity evaluation of completed maintenance work to review opportunities for improvement and optimization.

### INTERNSHIP

#### **Bahagian Udara, Jabatan Bomba dan Penyelamat Malaysia**

- Involved in government working sector such as administration, finance, flight operation, engineering, and special team.
- Assisted client relationships through regular communication, scheduling, meetings, and responding to inquiries.
- Develop and maintaining the filing system for all related documentation.

## **COURSES**

### **2023          Engineering Procedure Manual for Production Planner and Control**

The EPM serves as a reference guide for engineers and technical staff. The purpose of an EPM class is to ensure consistency and efficiency in engineering operations while maintaining quality and safety standards. It also helps to ensure tasks are performed in a timely and cost-effective manner.

#### **Human Factor – Initial, Galaxy Aerospace (M) Sdn Bhd.**

A course that provides participants with knowledge and skill that can be applied in real-world situations to optimize performance, enhance safety, and reduce errors and accidents.

## **CO-CURRICULAR ACTIVITIES**

- Event committee, Karnival Jom Heboh Shah Alam 2023
- Participants, netball Kuala Langat 2023
- Participants, Midi Dean's Cup badminton 2022
- Participants, introduction to askar wataniah 2021
- Participants, woman in aviation 2020
- Event committee, kursus kepengadilan bola jaring 2019
- First runner-up, netball USSC UniKL 2018 & 2022

## **SKILLS**

- Aeronet Software: Advanced, Microsoft Office: Intermediate, Google Spreadsheet: Intermediate, Adobe Acrobat Pro: Intermediate, Dev C++: Intermediate, Canva: Intermediate

## **ADDITIONAL INFO**

- Languages: English (Expert), Bahasa Malaysia (Expert).

## **REFERENCES**

Naaim Hafiz Shah Bin Azman  
Production Planner KA350  
Galaxy Aerospace (M) Sdn. Bhd.  
013-3950313

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Timbalan Pengarah,  
Jabatan Bomba dan Penyelamat Johor,  
Jalan Kangkar Tebrau,  
81100 Johor Bahru, Johor  
07-3409999