

# INTERVIEW APPRAISAL FORM

Galaxy Aerospace

Name : MOHAMMAD FARIS HAKIMI MOHD YUSRI Position : TOOLS STAFF Date : 6/1/2023

Interviewer's name : MARDIANA BIN JAHARA Designation : Dep. ENG. CONTROL Dept : ENGINEERING

PHYSICAL APPEARANCE	Unpleasant appearance <div style="text-align: right;">1</div>	Appears to lack energy <div style="text-align: right;">2</div>	Good physical appearance <div style="text-align: right;">3</div>	Appears fit and alert <div style="text-align: right;">4</div>	Exceptionally energetic <div style="text-align: right;">5</div>	4
TRAITS	Nervous and embarrassed <div style="text-align: right;">1</div>	Stiff and uncomfortable <div style="text-align: right;">2</div>	comfortable and at ease <div style="text-align: right;">3</div>	Alert and free of tension <div style="text-align: right;">4</div>	Unusually self possessed/alert <div style="text-align: right;">5</div>	4
CONFIDENCE	Shy, retiring, arrogant <div style="text-align: right;">1</div>	Submissive, and argumentative <div style="text-align: right;">2</div>	Reasonably self assured <div style="text-align: right;">3</div>	Shows self confidence <div style="text-align: right;">4</div>	Self assured and inspires confidence <div style="text-align: right;">5</div>	5
EXPRESSION OF IDEAS	Unclear and illogical <div style="text-align: right;">1</div>	Not well defined or expressed <div style="text-align: right;">2</div>	Makes sense <div style="text-align: right;">3</div>	Convincing thoughts <div style="text-align: right;">4</div>	Exceptionally good and logical <div style="text-align: right;">5</div>	3
EXPERIENCE	No experience at all <div style="text-align: right;">1</div>	Experience not suitable but helpful <div style="text-align: right;">2</div>	Fair experience <div style="text-align: right;">3</div>	Experience suits job <div style="text-align: right;">4</div>	Experienced, suits job very well <div style="text-align: right;">5</div>	3
EDUCATION	No education at all <div style="text-align: right;">1</div>	Basic education but not enough <div style="text-align: right;">2</div>	Sufficient education <div style="text-align: right;">3</div>	Has relevant qualifications and certificates <div style="text-align: right;">4</div>	Has additional qualifications, Diploma/Degree <div style="text-align: right;">5</div>	5
MOTIVATION & AMBITION	No motivation and ambition <div style="text-align: right;">1</div>	Little interest, seems to be complacent <div style="text-align: right;">2</div>	Interest fair, and reasonable desire to succeed <div style="text-align: right;">3</div>	Definite future wants to succeed <div style="text-align: right;">4</div>	Ambitious, high aims, planned aims, of success <div style="text-align: right;">5</div>	3
COMMUNICATION SKILL	No skill at all <div style="text-align: right;">1</div>	Little skill <div style="text-align: right;">2</div>	Reasonable amount of skill <div style="text-align: right;">3</div>	Good skill <div style="text-align: right;">4</div>	Exceptionally good skill <div style="text-align: right;">5</div>	3
SUPERVISORY SKILL	Lacking in such skill <div style="text-align: right;">1</div>	Has skills but not enough <div style="text-align: right;">2</div>	Reasonably skilled <div style="text-align: right;">3</div>	Good skill <div style="text-align: right;">4</div>	Exceptionally good skill and experience <div style="text-align: right;">5</div>	3
ADAPTABILITY	Incompatible <div style="text-align: right;">1</div>	Alright but not good enough <div style="text-align: right;">2</div>	Reasonably sufficient <div style="text-align: right;">3</div>	Good adaptability <div style="text-align: right;">4</div>	Can definitely adapt well <div style="text-align: right;">5</div>	3
<b>TOTAL</b>						<b>36</b>

Recommendations for employment :

**YES** / NO / KIV

Comments : AVAILABLE ANYTIME, POSITIVE ATTITUDE

Signature of Interviewer : Basic salary : 1600 Allowances : 100

Reporting to : ..... Department : ..... Section : .....

Commencing date : ..... Probation : ..... Others : .....

Verified by HRD : ..... Approved by : ..... Date : .....

# INTERVIEW APPRAISAL FORM

Galaxy Aerospace

Name: **MUHAMMAD FARUQI HATIMI** Position: **PROTEGE TOLL STOR** Date: **6/1/2023**  
 Interviewer's name: **ANWAR CAZMAN** Designation: **HR** Dept: **HR**

PHYSICAL APPEARANCE	Unpleasant appearance	Appears to lack energy	Good physical appearance	Appears fit and alert	Exceptionally energetic	
	1	2	3	4	5	
TRAITS	Nervous and embarrassed	Stiff and uncomfortable	comfortable and at ease	Alert and free of tension	Unusually self possessed/alert	
	1	2	3	4	5	
CONFIDENCE	Shy, retiring, arrogant	Submissive, and argumentative	Reasonably self assured	Shows self confidence	Self assured and inspires confidence	
	1	2	3	4	5	
EXPRESSION OF IDEAS	Unclear and illogical	Not well defined or expressed	Makes sense	Convincing thoughts	Exceptionally good and logical	
	1	2	3	4	5	
EXPERIENCE	No experience at all	Experience not suitable but helpful	Fair experience	Experience suits job	Experienced. suits job very well	4
	1	2	3	4	5	
EDUCATION	No education at all	Basic education but not enough	Sufficient education	Has relevant qualifications and certificates	Has additional qualifications, Diploma/Degree	
	1	2	3	4	5	
MOTIVATION & AMBITION	No motivation and ambition	Little interest, seems to be complacent	Interest fair, and reasonable desire to succeed	Definite future wants to succeed	Ambitious, high aims, planned aims, of success	
	1	2	3	4	5	
COMMUNICATION SKILL	No skill at all	Little skill	Reasonable amount of skill	Good skill	Exceptionally good skill	
	1	2	3	4	5	
SUPERVISORY SKILL	Lacking in such skill	Has skills but not enough	Reasonably skilled	Good skill	Exceptionally good skill and experience	
	1	2	3	4	5	
ADAPTABILITY	Incompatible	Alright but not good enough	Reasonably sufficient	Good adaptability	Can definitely adapt well	
	1	2	3	4	5	
<b>TOTAL</b>						<b>40</b>

Recommendations for employment: **YES** / NO / KIV

Comments: **Suitable candidate to run on shift.** **1600**  
**Accepted of protege scheme.** **ACAP**

Signature of Interviewer: *[Signature]* Basic salary: ..... Allowances: .....  
 Reporting to: ..... Department: ..... Section: .....  
 Commencing date: ..... Probation: ..... Others: .....  
 Verified by HRD: ..... Approved by: ..... Date: .....

**For Office Use : HRIS**Interview  
Date:

Panel Interview :

Checked :  
Date &  
Initial

**GalaxyAerospace**   
maintenance . repair . overhaul



## EMPLOYMENT APPLICATION FORM

### PERSONAL PARTICULARS

Name as per NRIC : MUHAMMAD FARIS HAKIMI BIN MOHD YUSRI

Preferred Name : FARIS

Gender : Male  Female 

Old I/C No. : 010328020179

New I/C No. : 010328020179

Nationality : MALAYSIAN

Passport No. : -

Date of Birth : 28/03/2001

Place of Birth : ALOR SETAR, KEDAH

Age : 21 YEARS OLD

Marital Status : SINGLE

Permanent Address (house)

4-1-14, TAMAN BUKIT ANGKASA,  
JALAN PANTAI DALAM, 59200,  
KUALA LUMPUR

Correspondence Address (mailing)

Effective Until : \_\_\_\_\_  
4-1-14, TAMAN BUKIT ANGKASA,  
JALAN PANTAI DALAM, 59200,  
KUALA LUMPUR

Tel No. : (House) 03-22421509

Tel. No. : (House) -

(Mobile) 0184728033

(Office) -

Fax No. : -

E-mail : farishakimi.mohdyusri@gmail.com

### FAMILY PARTICULARS

i) Name of Spouse :  
(if applicable)  
Occupation :  
Name of Employer :  
Tel No. :

ii) Details of Children (if applicable)

	Name	Gender	Birth Date	Level of Education
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____

III. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

**EDUCATIONAL DETAILS**

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s) SMK SRI PANTAI, KUALA LUMPUR	2014	2017	PMR/PT3 Grade : 4A1B5C Aggregate : 4A1B5C SPM Grade : 4A5B Aggregate : 4A5B
A-Level/STPM/Matriculation(s)			Result(s) :
Certificate(s)			Major : Grade :
Diploma Course(s) POLITEKNIK BANTING, SELANGOR			Major : DIPLOMA IN AIRCRAFT MAINTENANCE CGPA/Grade : 3.78
Degree Course(s)			Major : Minor : CGPA/Class :
Post Graduate Course(s)			Area of study : CGPA/Class :
Professional Qualification(s)			Level/Stage :

**COURSE / TRAINING ATTENDED**

Title(s)	Organised by	Date attended	Location

**LANGUAGE PROFICIENCY**

**COMPUTER LITERACY**

\* Please Indicate (Average, Good, Excellent)

• Are you familiar in operating a computer?  
Yes\*/No-

Bahasa Melayu  
English : \_\_\_\_\_  
Others : \_\_\_\_\_

* Written	* Spoken
Excellent	Excellent
Excellent	Excellent

• List of PC Software that you are familiar with  
MICROSOFT OFFICE : WORD, EXCEL, POWERPOINT AND ETC.

**OTHER SKILLS ( Please Specify)**

**EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)**

Highest Achievements | - 3rd place in Woodball competition at Politeknik Banting.

## WORKING EXPERIENCE

Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/ current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
SYSTEMATIC AVIATION SERVICES - ENGINEERING TRAINEE	03/2022	08/2022	6M	Assisted in daily task dealing with fixed wing and chopper task.	-	FINISHED INTERNSHIP PORGRAM

**Please use attachment for additional information.**

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT		TRANSPORTATION	
Basic monthly salary:	Bonus (No. of months): _____ Contractual : _____ Variable : _____	Do you possess your own transport Yes : <u>YES</u> No : _____	What type of transport license do you have? B2,D,Others(Please specify) : <u>B2</u>
Allowances (Please specify if any) :  Other Benefits (If any):	Car Privilege Type : _____ Driver : (Yes/No) _____ Petrol Allowance/month : _____	Loan subsidy : Interest rate House (Yes/No) : _____ % Car (Yes/No) : _____ % Others : _____ %	
Expected monthly salary: RM 1900- RM 2100		Resignation notice period : 1 MONTH	

What is your greatest achievement in your previous/current career?

- Got dean's list in every semester in Diploma

Is there any other information (personal or work experience) which is relevant to this application?  
(If yes, please specify)

Yes, I have been participated in volunteer of Peranti Siswa Program. So, my task was to take care all the tablet and must be in a good condition before deploy to students.

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.

### PERSONAL REFERENCES (NON-RELATIVES / NONSCEMPLOYEE)

Name : Mr. Ibrahim Bin Burhan

Address :  
Bibrahim1971@yahoo.com

Tel No. : 017-4368927

Relationship : Project Supervisor

Name : Mr. Muhd Sani Bin Buang

Address : msani879428@gmail.com

Tel No. : 016-6682002

Relationship : Academic Advisor

### DECLARATION

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature :



Date : 31/12/2022



# MUHAMMAD FARIS HAKIMI BIN MOHD YUSRI

## OBJECTIVE

- Seeking a position to explore career options for future. A hard-working and self-motivated. To get an opportunity where I can make the best of my potential and contribute to the

## PERSONAL PARTICULAR

Email: farishakimi.mohdyusri@gmail.com

H/P: +60184728033

Address: Blok 4-1-14, Taman Bukit Angkasa,  
Jalan Pantai Dalam, 59200, Kuala Lumpur

Age: 21 Year old

Sex: Male

Nationality: Malaysian

## EDUCATION

- **2019 - 2022**  
Diploma in Aircraft Maintenance Engineering,  
Politeknik Banting.
- **2013 - 2017**  
Sijil Pelajaran Malaysia (SPM) at SMK Sri Pantai, Kuala Lumpur.  
Result: 4A5B

## LANGUAGE

<u>Languages</u>	<u>Written</u>	<u>Spoken</u>
• Malay	Fluent	Fluent
• English	Fluent	Fluent

## COMPUTER SKILLS

- MS Word Intermediate
- MS Power Point Intermediate
- MS Excel Intermediate

## JOB EXPERIENCES

- **October 2022- November 2022**  
Volunteer of Peranti Siswa deployment for IPT students (ZON SELATAN)
- **March 2022- August 2022**  
Internship Trainee  
*Systematic Aviation Services Sdn.Bhd*
- **November 2021- January 2022**  
Domino's Pizza delivery  
*Domino's Pizza*

## EXTRACURRICULAR INVOLVEMENT

- RELASIS Club member
- Volunteer Banjir 2021
- Participated in giving Speech for Merdeka Festival

## AWARD &

- Head of departments Award 2019-2021 (Dean list all semester)

## REFERENCES

- Mr. Ibrahim Bin Burhan  
Project Supervisor  
Banting Polytechnic  
Tel: 017-4368927  
Bibrahim1971@yahoo.com