

# MOHD FADZLIE ADAM



## CONTACT



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Selangor, Malaysia

## BIODATA

Date of Birth : 15 Mar 1979  
Age : 41  
Marital Status : Married  
Nationality : Malaysia

## SKILLS

MS Office ██████████  
Communication ██████████  
Multi-Tasking ██████████  
Leadership ██████████  
Customer Service ██████████  
Photoshop ██████████  
Flush ██████████

## LANGUAGES

Malay

English



## ABOUT ME

A person with an excellent interpersonal skill in dealing with other people. Believing in honesty, trustworthy, responsible and reliable person. Able to work independently and in-group with minimum supervision and has a positive and constructive approach when dealing with others. Willing to improve areas of weakness by reviewing own performance and progress. Keen eye for detail. Will always prove an ability to deliver work in effective ways and to keep scheduled timelines



## EDUCATION

Sek. Men. Taman Kosas Ampang, Selangor | 1995 – 1996  
**SIJIL PELAJARAN MALAYSIA**

Sek. Men. Taman Kosas Ampang, Selangor | 1992 – 1994  
**PENILAIAN MENENGAH RENDAH**



## WORK EXPERIENCE

Hawker Pacific (M) Sdn. Bhd | 2017 - 2020  
**CAMO Executive**

- Raise Job Number (JN) for every confirmed Work Order
- Gather and consolidate maintenance and inspection requirement for a particular maintenance or workshop work, as per approved maintenance programme requirement
- Daily monitoring on the CAMP system i.e. due list and update the status to Continuing Airworthiness Manager (CAM)
- To discuss with CAM on any additional requirement especially Airworthiness Directives (AD) or Service Bulletins (SB) to be scheduled.
- Prepare Work pack and associated Worksheets and consult with Approved Maintenance Organization (AMO) to verify scope and content of the work pack
- Liaise with AMO of aircraft maintenance downtime or period needed to complete a particular maintenance or workshop task
- Prepare Daily Maintenance Status Report, which is to be made available to CAM, AMO and Operator on every scheduled maintenance or workshop task
- Ensure all parts used on aircraft or a particular workshop task are recorded in the worksheet
- To assist AMO organizing all outstanding parts for a particular maintenance or workshop task and update the AMO of lead time
- To gather and check all completed Work pack and Worksheets are accounted for, completed and duly signed. For Scheduled Inspections, ensure the Maintenance Release Certificate raised and duly signed

Hawker Pacific (M) Sdn. Bhd | 2015 - 2017  
**Maintenance Planner**

- To raise paperwork for all defects found during maintenance.
- To prepare and handle work packages for all aircrafts that coming for maintenance and Phase Check
- To ensure all paperwork completed and signed by engineers
- To check and ensure all completed paperwork are safe kept in the proper manner

## REFERENCE

MJ Ir Kandiah Patmanathan  
(Rtd)

Hawker Pacific (M) Sdn. Bhd  
HPM Country Manager  
+60 12-399 5439

Parthiban Krunamurthy  
Hawker Pacific (M) Sdn. Bhd  
Maintenance Manager  
+60 18-947 6003

Abd Warith b Jumat  
Hawker Pacific (M) Sdn. Bhd  
Lead Engineer  
+60 16-205 5110

- To monitor Scheduled Task in Computerized Aircraft Maintenance program (CAMP) and preparing task cards for almost due tasks at least 3 months before task due date
- To update in CAMP system for all completed Scheduled Tasks
- To transfer all defects that snag in Tech Log by pilot in to task cards
- To update Aircrafts Log Book for C of A renewal
- To stagger hours and prevent aircrafts due and grounded for Phase Check at the same time
- To prepare CAMO monthly reports for aircrafts owner.
- To liaise with OEM for any related Aircrafts Manuals Revision, AD or SB
- To update aircrafts airframe & engines hours, aircrafts landings and engines cycles

### Malaysia Airlines | 2002 - 2015

#### Planner

- To organize, compile and control the maintenance check package document and assist to co-ordinate with supporting sections in ensuring progress of aircraft check is under control and in accordance with company, customer and airworthiness requirement
- To maintain and updated check progress through progress report, check flow chart, check cards accomplished, major events, AOG situations, Aog spares
- To liaise with other supporting sections such as support workshop,
- material procurement, logistics, technical services, support service and all other external service supplier such as re fuller
- To control completed check cards to ensure all check cards are accounted for completion of check
- Provide clearance to Check Foreman to issue Certificate of Release at completion of check
- To ensure man-hours capturing of tasks and recording of additional works are made diligently to facilitate proper and timely data capturing.

### Malaysia Airlines | 1997 - 2001

#### Logistic (Warehouse)

- To issue 3rd party aircraft spares, commercial items and system updating or warehouse.

#### Supply Chain Department)

- To issue aircraft spares and dispatching spares to out of house repair

#### Ground Equipment Maintenance & Services

- To Maintain, repair and do painting on ground equipment that came for maintenance inspection at Malaysia Airlines System



## CAREER OBJECTIVE

- Permanent position in any post and related field, which offers a professional working environment and enabling me to build my skillful experience
- To serve in company with pleasant working environment that provides better future prospect for self development and advancement as well as to contribute to company success
- To gain further exposure, experience and continuous self-learning
- To serve and contribute to the company with all the experiences and soft skills that I had gained
- To give excellence performance by portraying a diligent, consistent, determine work and highly motivated to achieve successful goal

