

INTERVIEW APPRAISAL FORM



Name: MUHAIMIN SHAH BIN ZAMAN SHAH

Position: PRODUCTION PLANNER

Date: 16 JUNE 2022

Interviewer's name : AMRAN SHAH MASNON

Designation: CHIEF ENGINEER

Dept : AMO

PHYSICAL APPEARANCE	Unpleasant appearance	Appears to lack energy	Good physical appearance	Appears fit and alert	Exceptionally energetic	4
TRAITS	Nervous and embarrassed	Stiff and embarrassed	comfortable and at ease	Alert and free of tension	Unusually self possessed / alert	8
CONFIDENCE	Shy, retiring, arrogant	Submissive, and argumentative	Reasonably self assured	Shows self confidence	Self assured and inspires confidence	4
EXPRESSION OF IDEAS	Unclear and illogical	Not well defined or expressed	Makes sense	Convincing thoughts	Exceptionally good and logical	3
EXPERIENCE	No experience at all	Experience not suitable but helpful	Fair experience	Experience suits job	Experienced suits job very well	3
EDUCATION	No education at all	Basic education but not enough	Sufficient education	Has relevant qualifications and certificates	Has additional qualifications, Diploma/Degree	4
MOTIVATION & AMBITION	No motivation and ambition	Little interest, seems to be complacent	Interest fair, and reasonable desire to succeed	Definite future wants to succeed	Ambitious, high aims, planned aims, of success	4
COMMUNICATION SKILL	No skill at all	Little skill	Reasonable amount of skill	Good skill	Exceptionally good skill	4
SUPERVISORY	Lacking in such skill	Has skills but not enough	Reasonably skilled	Good skill	Exceptionally good skill and experience	3
ADAPTABILITY	Incompatible	Alright but not good enough	Reasonably sufficient	Good adaptability	Can definitely adapt well	3
TOTAL						40

Recommendations for employment

YES

Comments To become PPC

Signature of Interviewer:
Reporting to
Commencing date:

Amran Shah
Chief Engineer
15/7/2022

Basic salary
Department
Probation
Approved by

RM 2,000.00
AMO

Verified by HRD

Muhaimin Shah Bin Zaman Shah
Graduate Engineer
muhaiminshah40@gmail.com | 016-472 0860 | Cheras, Kuala Lumpur



PROFILE

An enthusiastic and highly motivated individual who seeks a position as a mechanical engineer with a company that offers excellent career development opportunities and interesting engineering challenges to improve my knowledge and skills.

EXPERIENCE

Press Production Internship, 2021

Toyota Auto Body (M) Sdn. Bhd. – Selangor

- Assist technician during pallet and rail maintenance
- Palleting body parts for delivery purposes
- Inspection of body parts for any defects with quality control team member

Engineering Internship, 2018

Hospital Universiti Kebangsaan Malaysia (HUKM) – Kuala Lumpur

- Assist technician and engineers on maintenance of air conditioning unit
- Inspection of Fire Alarm System and Elevator System

EDUCATION

Bachelor of Mechanical Engineering, 2019- 2022

CGPA: 3.48 | Universiti Tun Hussein Onn Malaysia

Diploma in Mechanical Engineering, 2016 - 2019

CGPA: 3.38 | Universiti Tun Hussein Onn Malaysia

SKILLS & HIGHLIGHTS

- | | | |
|-------------|-----------------------|----------------|
| - Solidwork | - Autocad | - Ansys |
| - MS Office | - Analytical Thinking | - Adaptability |

LANGUAGES

- | | |
|-----------|-----------------|
| - English | - Bahasa Melayu |
|-----------|-----------------|

TRAINING & COURSES ATTENDED

Safety and Health Officer (RL)

National Institute of Occupational Safety and Health

11th April 2022 - 3rd June 2022

REFERENCES

Mohd Sukarnain Bin Bernados

Internship Supervisor | Padaidi Resources Sdn Bhd
018-255 5474

Mohammad Asyraf Safwan Bin Abdul Mutalib

Production Engineer | Southern Cable Sdn Bhd
017-580 3951



KEMENTERIAN
SUMBER MANUSIA



K238468-22

CERTIFICATE OF ATTENDANCE

This is to certify that

MUHAIMIN SHAH BIN ZAMAN SHAH
980429-14-6667

has attended

SAFETY AND HEALTH OFFICER (REMOTE LEARNING)

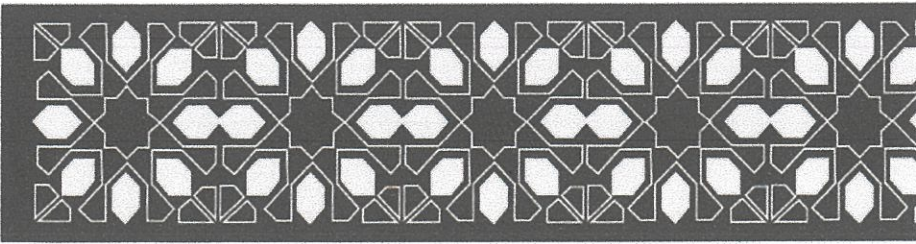
on

11-04-2022 - 03-06-2022

at

NIOSH Bandar Baru Bangi

Hj. Ayop bin Salleh
Executive Director
NIOSH





NAME : MUHAIMIN SHAH BIN ZAMAN SHAH

PROGRAMME OF STUDY : BACHELOR OF MECHANICAL ENGINEERING WITH HONOURS

GENDER : MALE

FACULTY : FACULTY OF MECHANICAL AND MANUFACTURING ENGINEERING

C/PASSPORT NUMBER : 980429146667

DATE OF BIRTH : 29/04/1998

YEAR OF ADMISSION : 02/2019

MATRIX NUMBER : DD180037

STATUS : COMPLETED

CITIZENSHIP : MALAYSIAN

GRADUATION : 2022

FINAL CGPA : 3.48

CREDIT TRANSFERRED : 34

CODE	COURSE	CREDIT	GRADE POINT	GRADE	REMARKS	CODE	COURSE	CREDIT	GRADE POINT	GRADE	REMARKS
SEMESTER II SESSION 2018/2019											
DA10203	STATICS	3	11.46	A-		BDA10602	CREATIVITY AND INNOVATION	2	8.00	A	
DA10803	MATERIAL SCIENCE	3	11.82	A-		BDA14103	ENGINEERING MATHEMATICS II	3	9.00	B	
DA20402	ENGINEERING MATERIAL SELECTION	2	4.12	C		UHB10100	ENGLISH FOR HIGHER EDUCATION	0	0.00	HL	PASSED
JQU10202	ETHNIC RELATIONSHIP	2	8.00	A							
			CURRENT						CUMMULATIVE		
TOTAL CREDITS ACCUMULATED	:	15							15		
TOTAL CREDITS COUNTED	:	15							15		
TOTAL GRADE POINTS	:	52.40							52.40		
GPA	:	3.49							CGPA : 3.49		

SEMESTER I SESSION 2019/2020

DA10903	SOLID MECHANICS I	3	10.86	B+		BDA17101	ENGINEERING LABORATORY I	1	3.82	A-	
DA20103	DYNAMICS	3	10.62	B+		BDA20703	THERMODYNAMICS I	3	5.40	C-	
DA24003	ENGINEERING MATHEMATICS III	3	7.62	C+		UQ10302	ISLAMIC AND ASIAN CIVILISATION	2	7.52	A-	
			CURRENT						CUMMULATIVE		
TOTAL CREDITS ACCUMULATED	:	15							30		
TOTAL CREDITS COUNTED	:	15							30		
TOTAL GRADE POINTS	:	45.84							98.24		
GPA	:	3.06							CGPA : 3.27		

SEMESTER II SESSION 2019/2020

DA20303	MECHANICS OF MACHINE	3	11.46	A-		BDA20903	SOLID MECHANICS II	3	12.00	A+	
DA24103	ENGINEERING STATISTICS	3	12.00	A+		BDA30203	FLUID MECHANICS II	3	11.28	A-	
DA30403	THERMODYNAMICS II	3	12.00	A		UHB20102	ESSENTIAL ACADEMIC ENGLISH	2	7.40	A-	
			CURRENT						CUMMULATIVE		
TOTAL CREDITS ACCUMULATED	:	17							47		
TOTAL CREDITS COUNTED	:	17							47		
TOTAL GRADE POINTS	:	66.14							164.38		
GPA	:	3.89 (AD)							CGPA : 3.50		

SEMESTER I SESSION 2020/2021

DA30703	CONTROL ENGINEERING	3	9.90	B+		BDA30903	SOLID MODELLING	3	9.18	B	
DA31003	FINITE ELEMENT METHOD	3	9.72	B		BDA31103	VIBRATION	3	11.82	A-	
DA34003	ENGINEERING MATHEMATICS IV	3	12.00	A+		BDA37201	ENGINEERING LABORATORY V	1	3.46	B+	
			CURRENT						CUMMULATIVE		
TOTAL CREDITS ACCUMULATED	:	16							63		
TOTAL CREDITS COUNTED	:	16							63		
TOTAL GRADE POINTS	:	56.08							220.46		
GPA	:	3.51 (AD)							CGPA : 3.50		

CERTIFIED BY :

DIRECTOR

UNIVERSITI TUN HUSSEIN ONN MALAYSIA

86400 PARIT RAJA, BATU PAHAT, JOHOR DARUL TA'ZIM, MALAYSIA. TEL: 07-4537696 FAX: 07-4536085

Date : 23.06.2022



NAME : MUHAIMIN SHAH BIN ZAMAN SHAH

PROGRAMME OF STUDY : BACHELOR OF MECHANICAL ENGINEERING WITH HONOURS

GENDER : MALE
 IC/PASSPORT NUMBER : 980429146667
 DATE OF BIRTH : 29/04/1998
 MATRIX NUMBER : DD180037
 CITIZENSHIP : MALAYSIAN

FACULTY : FACULTY OF MECHANICAL AND MANUFACTURING
 ENGINEERING
 YEAR OF ADMISSION : 02/2019
 STATUS : COMPLETED
 GRADUATION : 2022
 FINAL CGPA : 3.48
 CREDIT TRANSFERRED : 34

CODE	COURSE	CREDIT	GRADE POINT	GRADE	REMARKS	CODE	COURSE	CREDIT	GRADE POINT	GRADE	REMARKS
SEMESTER II SESSION 2020/2021											
3DA30603	HEAT TRANSFER	3	11.46	A-		BDA31203	MECHANICAL COMPONENT DESIGN	3	7.38	C+	
3DA37301	ENGINEERING LABORATORY VI	1	3.62	B+		BDA40502	ENGINEERS AND SOCIETY	2	8.00	A+	
3DA40703	INDUSTRIAL ENGINEERING	3	12.00	A		BDA40902	ENGINEERING ECONOMIC	2	6.12	B	
3DA49002	BACHELOR DEGREE PROJECT I	2	7.52	A-		UHB30102	ENGLISH FOR TECHNICAL PURPOSES	2	6.00	B	
		CURRENT		CUMMULATIVE							
TOTAL CREDITS ACCUMULATED :		18		81							
TOTAL CREDITS COUNTED :		18		81							
TOTAL GRADE POINTS :		62.10		282.56							
GPA :		3.45		CGPA : 3.49							

SEMESTER III SESSION 2020/2021

3DA38004 INDUSTRIAL TRAINING 4 0.00 HL PASSED

		CURRENT		CUMMULATIVE							
TOTAL CREDITS ACCUMULATED :		4		85							
TOTAL CREDITS COUNTED :		0		81							
TOTAL GRADE POINTS :		0		282.56							
GPA :		0		CGPA : 3.49							

SEMESTER I SESSION 2021/2022

3DA40804 INTERGRATED ENGINEERING DESIGN 4 13.84 B+ BDA49104 BACHELOR DEGREE PROJECT II 4 14.80 A-
 3DB40203 MATERIALS TESTING 3 7.62 C+ BDE40203 ENERGY MANAGEMENT AND CONSERVATION 3 11.82 A-
 JHB40102 ENGLISH FOR OCCUPATIONAL PURPOSES 2 6.60 B+

		CURRENT		CUMMULATIVE							
TOTAL CREDITS ACCUMULATED :		16		101							
TOTAL CREDITS COUNTED :		16		97							
TOTAL GRADE POINTS :		54.68		337.24							
GPA :		3.42		CGPA : 3.48							

AWARDED :

BACHELOR OF MECHANICAL ENGINEERING WITH HONOURS

SECOND CLASS HONOURS (UPPER)

BY THE SENATE ON 16 MARCH 2022

CERTIFIED BY :

DIRECTOR

UNIVERSITI TUN HUSSEIN ONN MALAYSIA

86400 PARIT RAJA, BATU PAHAT, JOHOR DARUL TA'ZIM, MALAYSIA. TEL: 07-4537696 FAX: 07-4536085

Date : 23.06.2022

For Office Use : HRIS

Interview
Date:
Panel Interview :

Checked :
Date &
Initial



EMPLOYMENT APPLICATION FORM

PERSONAL PARTICULARS

Name as per NRIC : Muhaimin Shah Bin Zaman Shah

Preferred Name : Muhaimin

Gender : Male [] Female []

Old I/C No. :

New I/C No. : 980429-14-6667

Nationality : Malaysian

Passport No. :

Date of Birth : 29/04/1998

Place of Birth : Hospital University Kebangsaan Malaysia (HUKM)

Age : 24

Marital Status : Single

Permanent Address (house):

No 51, Jalan Ikhlas, Bandar Tun Razak, Cheras 56000, Kuala Lumpur

Correspondence Address (mailing)

Effective Until : _____

Tel No. : (House)

(Mobile) 016 - 472 0860

Tel. No. : (House)

(Office)

Fax No. :

E-mail :

muhaiminshah40@gmail.com

FAMILY PARTICULARS

i) Name of Spouse :
(if applicable)
Occupation :
Name of Employer :
Tel No. :

ii) Details of Children (if applicable)

Name	Gender	Birth Date	Level of Education
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

No.

EDUCATIONAL DETAILS

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s) SEKOLAH MENENGAH KEBANGSAAN BANDAR TUN RAZAK	2011	2015	PMR/PT3 Grade : 8A Aggregate : SPM Grade : 6A 3C Aggregate :
A-Level/STPM/Matriculation(s)			Result(s) :
Certificate(s)			Major : Grade :
Diploma Course(s) Diploma In Mechanical Engineering Universiti Tun Hussein Onn Malaysia (UTHM)	2016	2019	Major : Mechanical Engineering CGPA/Grade : 3.38
Degree Course(s) Bachelor Of Mechanical Engineering Universiti Tun Hussein Onn Malaysia (UTHM)	2019	2022	Major : Mechanical Engineering Minor : CGPA/Class : 3.48
Post Graduate Course(s)			Area of study : CGPA/Class :
Professional Qualification(s)			Level/Stage :

COURSE / TRAINING ATTENDED

Title(s)	Organised by	Date attended	Location
Safety and Health Officer	National Institute of Occupational Safety and Health (NIOSH)	11 th April 2022 - 3 rd June 2022	Online

LANGUAGE PROFICIENCY

COMPUTER LITERACY

* Please indicate (Average, Good, Excellent)

• Are you familiar in operating a computer?
YES

	* Written	* Spoken
Bahasa Melayu	Excellent	Excellent
English	Good	Good

• List of PC Software that you are familiar with
Solidwork, Autocad, Ansys

OTHER SKILLS (Please Specify)

EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

Highest Achievements or Current Involvement	Chairman of the Anti Drug Club and Peers Guidance Club during secondary school Team members for marathon event called as Glow Run during Diploma Studies
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WORKING EXPERIENCE

Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
Toyota Auto Body (M) Sdn Bhd Press Production Internship	07/2021	20/2021	3 months	<ul style="list-style-type: none"> Assist technician during pallet and rail maintenance Inspection of body parts for any defects with quality control team member Palleting body parts for delivery purposes 	RM 1200	Continuing degree studies

Please use attachment for additional information.

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT		TRANSPORTATION	
Basic monthly salary:	Bonus (No. of months): _____ Contractual : _____ Variable : _____	Do you possess your own transport Yes : <input checked="" type="checkbox"/> No : _____	What type of transport license do you have? B2,D,Others(Please specify) : B2, D
Allowances (Please specify if any) : Other Benefits (If any):	Car Privilege Type : _____ Driver : (Yes/No) Petrol Allowance/month : _____	Loan subsidy : Interest rate House (Yes/No) : _____% Car (Yes/No) : _____% Others : _____%	
Expected monthly salary:		Resignation notice period :	

What is your greatest achievement in your previous/current career?
Able to finish my Bachelor of Mechanical Engineering with honours with second class honours

Is there any other information (personal or work experience) which is relevant to this application?
(If yes, please specify)

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.
No.

PERSONAL REFERENCES (NON - RELATIVES / NONSCEMPOLOYEE)

Name : Mohd Sukarnain Bin Bernados
Address : Padaidi Resources Sdn Bhd
Tingkat 2, Unit 25B, Persiaran
: Jubli Perak, Pusat Perdagangan
Suri Puteri, Seksyen 20, 40300
: Shah Alam, Selangor
Tel No. : 018 - 255 5474
Relationship : Internship Supervisor

Name : Mohammad Asyraf Safwan Bin Abdul Mutalib
Address : Southern Cable Sdn Bhd
: Lot 42 Jalan Merbau Pulas,
Kawasan Perusahaan Merbau
: Pulas, 09300, Kuala Ketil, Kedah
Tel No. : 017 - 580 3951
Relationship : Friend

DECLARATION

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature :  _____

Date : 4/7/2022 _____