

For Office Use : HRIS

Interview

Date:

Panel Interview :

Checked :

Date &

Initial



EMPLOYMENT APPLICATION FORM

PERSONAL PARTICULARS

Name as per NRIC : Nurul Shafika binti Zakaria

Preferred Name : Shafika

Gender : Male [] Female [/]

Old I/C No. : -

New I/C No. : 960601-11-5312

Nationality : Malaysia

Passport No. : -

Date of Birth : 01.06.1996

Place of Birth : Dungun, Terengganu

Age : 27

Marital Status : Single

Permanent Address (house)

Kuarters TNB No 44, Jalan Perindustrian Taman Kemiri 31100, Sungai Siput, Perak

Correspondence Address (mailing)

Effective Until : 2027

Tel No. : (House) -

Tel. No. : (House) -

(Mobile) 013-9064783

(Office) -

Fax No. : -

E-mail : nurulshafika.zakaria@gmail.com

FAMILY PARTICULARS

i) Name of Spouse : -
(if applicable)
Occupation :-
Name of Employer :-
Tel No. :-

ii) Details of Children (if applicable)

	Name	Gender	Birth Date	Level of Education
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

No

EDUCATIONAL DETAILS

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s) Sekolah Menengah Kebangsaan Seri Paka	2009	2011	PMR/PT3 Grade : PMR 8A Aggregate :
Sekolah Menengah Kebangsaan Mak Lagam	2012	2013	SPM Grade : 3A1A-3B+1B1C Aggregate :
A-Level/STPM/Matriculation(s) Kolej Matrikulasi Kedah	2014	2015	Result(s) : 2.91 / 4.00
Certificate(s)			Major : Grade :
Diploma Course(s)			Major : CGPA/Grade :
Degree Course(s) Universiti Tun Hussein Onn Malaysia (UTHM)	2015	2019	Major : Bachelor of Electronic Engineering with Honours Minor : CGPA/Class : 2.95
Post Graduate Course(s)			Area of study : CGPA/Class :
Professional Qualification(s)			Level/Stage :

COURSE / TRAINING ATTENDED

Title(s)	Organised by	Date attended	Location
PIPC Bridging Gaps 2019 Downstream Oil and Gas Industry	JPDC & UTHM	2-11 December 2019	UTHM
TIA PORTAL Basic PLC (SCE TIA-BPLC)	SITRAIN Digital Industry Academy, SIEMENS	13-17 January 2020	SIEMENS Malaysia

LANGUAGE PROFICIENCY

* Please indicate (Average, Good, Excellent)

Bahasa Melayu
English : _____
Others : _____

* Written	* Spoken
Good	Good
Good	Average

COMPUTER LITERACY

- Are you familiar in operating a computer?
Yes*/No
- List of PC Software that you are familiar with
Microsoft word, Microsoft Excel, Microsoft Power Point

OTHER SKILLS (Please Specify)

Adobe Photoshop, team work, communication skill

EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

Highest Achievements or Current Involvement	Club - Majlis Kepimpinan Pelajar Kolej Kediaman (University)
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WORKING EXPERIENCE

Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
GITN sdn bhd - TM Elit Protege	07/2021	06/2022	1 year	To ensure the quality of network from agencies government in good condition To ensure the equipment of Internet in good services. To provide the network service to agencies government.	RM 2000	End of contract services
Jabatan Kerja Raya Dungun - Internship Student	07/2018	09/2018	3 months	To provide electrical maintenance services to agencies government. To repair or troubleshoot the broken of traffic light and road lamp. Provide the services of installing the electrical Instruments. Provide the services of wiring electrical.	N/A	End of internship period

Please use attachment for additional information.

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT

Basic monthly salary:	Bonus (No. of months): _____ Contractual : _____ Variable : _____	Do you possess your own transport Yes : _____ No : /_____	What type of transport license do you have? B2,D,Others(Please specify) : _____ D _____
Allowances (Please specify if any) :	Car Privilege Type : _____ Driver : (Yes/No) Petrol Allowance/month : _____	Loan subsidy : Interest rate House (Yes/No) : _____% Car (Yes/No) : _____% Others : _____%	
Other Benefits (If any):			
Expected monthly salary: RM 2000		Resignation notice period : 0	

What is your greatest achievement in your previous/current career?

Manage to solve the problem of users regarding to network of Internet and Internet equipment. Manage to liaise to one to 10 users per day based on ticket.

Is there any other information (personal or work experience) which is relevant to this application?
(If yes, please specify)

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.

No

PERSONAL REFERENCES (NON - RELATIVES / NONSCEMPLOYEE)

Name : Mr Aizan bin Ubun

Address : Universiti Tun Hussein Onn Malaysia

:
:
:

Tel No. : 013-7867245

Relationship : UTHM academic advisor

Name : Mr Mohd Yusof bin Zainudin

Address : Bangunan TM, Jalan Raja Chulan 33000

: Kuala Kangsar Perak

:
:

Tel No. : 05-7773110

Relationship : Supervisor

DECLARATION

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature : 

Date : 24/01/2023