

For Office Use : HRIS

Interview

Date:

Panel Interview :

Checked :

Date &

Initial



EMPLOYMENT APPLICATION FORM

PERSONAL PARTICULARS

Name as per : Muzdalifah Hanani Binti Roslizan
NRIC

Preferred Name : Muzdalifah

Gender : Male [] Female [/]

Old I/C No. : -

New I/C No. : 981230-01-6624

Nationality : Malaysia

Passport No. : -

Date of Birth : 30/12/1998

Place of Birth : Hospital Batu Pahat, Johor

Age : 25

Marital Status : Single

Permanent Address (house)

No 779, Jalan Masjid Lama, Kampung Sungai Rengas,
20050, Kuala Terengganu, Terengganu

Correspondence Address (mailing)

Effective Until : _____

Tel : (House)

Tel. No. : (House)

No.

(Mobile) 016-9444838

(Office)

Fax No. :

E-mail :

muzdalifahhanani@gmail.com

FAMILY PARTICULARS

i) Name of Spouse : -
(if applicable)
Occupation :
Name of Employer :
Tel No. :

ii) Details of Children (if applicable)

	Name	Gender	Birth Date	Level of Education
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

EDUCATIONAL DETAILS

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s) SMA Khairiah Maktab Rendah Sains Mara Pengkalan Chepa	2011 2014	2013 2015	PMR/PT3 Grade : 8A Aggregate : SPM Grade : 5A3B1CAggregate :
A-Level/STPM/Matriculation(s) Kolej Mara Kuala Nerang	2016	2017	Result(s) : 3.55
Certificate(s)			Major : Grade :
Diploma Course(s)			Major : CGPA/Grade :
Degree Course(s) Bachelor of engineering technology in product design	2017	2021	Major : Minor : CGPA/Class : 3.13
Post Graduate Course(s)			Area of study : CGPA/Class :
Professional Qualification(s)			Level/Stage :

COURSE / TRAINING ATTENDED

<u>Title(s)</u>	<u>Organised by</u>	<u>Date attended</u>	<u>Location</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

LANGUAGE PROFICIENCY

COMPUTER LITERACY

* Please indicate (Average, Good, Excellent)

• Are you familiar in operating a computer?
Yes*/No

	* Written	* Spoken
Bahasa Melayu	Good	Average
English : <u>Good</u>		
Others : _____		

• List of PC Software that you are familiar with
Autocad, Solidworks, Photoshop, Illustrator

OTHER SKILLS (Please Specify)

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EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

Highest Achievements or Current Involvement	Student Representative Committee, represent UniKL MIDI for Unikl Student Sport Carnival
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WORKING EXPERIENCE						
Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
Desa Murni Batik Sdn. Bhd.	February 2023	May 2023	4 months	Create posters, billboards, packaging, logos and marketing materials. Responsible for devising marketing campaigns to maintain a brand.	RM 1700	for career growth
CPI (KL) Sdn Bhd	September 2023	November 2023	3 months	Responsible for planning and developing new product as per customer requirement. Product design verification and suggestions. Issue trial form and follow up on trial progress & result.	RM 2000	end of contract
YH Electrical Engineering Sdn Bhd	May 2023	August 2023	4 months	Analyzing requirement documents, blueprints and project plans to gain a thorough understanding of the project. Preparing material estimates and cost estimates for the product or service.	RM 2000	for career growth and better salary

Please use attachment for additional information.

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT		TRANSPORTATION	
Basic monthly salary: RM1700	Bonus (No. of months): - Contractual : _____ Variable : _____	Do you possess your own transport Yes : <input checked="" type="checkbox"/> No : <input type="checkbox"/>	What type of transport license do you have? B2,D,Others(Please specify) : D_____
Allowances (Please specify if any) :	Car Privilege Type : _____ Driver : (Yes/No) Petrol Allowance/month : _____	Loan subsidy : Interest rate House (Yes/No) : _____ % Car (Yes/No) : _____ % Others : _____ %	
Other Benefits (If any):			
Expected monthly salary: RM2500		Resignation notice period : 1 month	

What is your greatest achievement in your previous/current career?

My greatest professional achievement was completing my Bachelor's degree in 4 years with upper secondary class GPA. I had no financial support from my family and had to work a part-time job while pursuing my Engineering degree.

Is there any other information (personal or work experience) which is relevant to this application?
(If yes, please specify)

Creating labor estimates for any project and compiling and recording actual costs.

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.

No

PERSONAL REFERENCES (NON - RELATIVES / NONSCEMPLOYEE)

Name : Mrs Samihah Binti Abd Rahman

Address : YPU Terengganu, Kuala Terengganu.

Terengganu

Tel No. : 019-9517766

Relationship : Intern Supervisor

Name : Dr Norhisham Bin Seyajah


Address : UniKL MIDI, Cheras, Kuala Lumpur

Tel No. : 012-5280887

Relationship : Final Year Project Degree Supervisor

DECLARATION

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature : 

Date : 24/5/2023