

For Office Use : HRISInterview
Date:14 Dec 2022
Panel Interview :En Anuar ,
En Nik Mohd FareezChecked :
Date &
Initial**EMPLOYMENT APPLICATION
FORM****PERSONAL PARTICULARS**Name as per : NAJMI AIMAN BIN ZABIDI
NRIC

Preferred Name : NAJMI ZABIDI

Gender : Male [/] Female []

Old I/C No. : 960819055607

New I/C No : 960819055607

Nationality :
MALAYSIANSPassport No :
960819055607Date of Birth
: 19 AUG 1996Place of Birth
: PORT DICKSONAge
: 26 YEARS OLD

Marital Status : SINGLE

Permanent Address (house)
LOT 7864 , LORONG DAMAI 2, KG PAYA 71000
PORT DICKSON , N.SEMBILANCorrespondence Address (mailing) :
B05-11 Menara Suria , Taman Subang Mas , Subang
Mas , 47620 Petaling Jaya , Selangor.Tel
:0173616
211

(House)

No.

(Mobile)
0173616211

Tel. No. :

(House)

(Office)

Fax No. :

E-mail :

najmiaiman96@gmail.com

FAMILY PARTICULARSi) Name of Spouse :
(if applicable)
Occupation :
Name of Employer :
Tel No. :

ii) Details of Children (if applicable)

Name

Gender

Birth Date

Level of Education

1. _____

2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

EDUCATIONALDETAILS

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s)	Jan '09	Nov '13	PMR/PT3 Grade : Aggregate : SPM Grade : Aggregate :
A-Level/STPM/Matriculation(s)			Result(s) :
Certificate(s)			Major : Grade :
Diploma Course(s)	Jun '14	May '18	Major : Agribusiness CGPA/Grade : 2.96
Degree Course(s)	Sept '18	Aug '21	Major : Agribusiness CGPA/Class : Second Class Upper
Post Graduate Course(s)			Area of study : CGPA/Class :
Professional Qualification(s)			Level/Stage :

COURSE/TRAININGATTENDED

Title(s)	Organised by	Date attended	Location
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

LANGUAGEPROFICIENCY

COMPUTERLITERACY

* Please indicate (Average, Good, Excellent)

• Are you familiar in operating a computer?
Yes

• List of PC Software that you are familiar with
Windows & Mac

OTHERSKILLS (Please Specify)

Adobe Premiere Pro , Adobe Photoshop

EXTRACO-CURRICULARACTIVITIES(SPORTS,CLUBS,ETC.)

Highest Achievements
or Current
Involvement

WORKING EXPERIENCE

Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/ current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
Customer Service Associates	Oct '21	Oct '22	1	<ul style="list-style-type: none"> Reservation Agent for American Airlines , supporting US markets. Assisting customers through chats and calls (AWS - American Web Support). Exposed to USA and International Air Transport Association (IATA) policy. Learned about airlines products, rules and regulations. Assisting premium/VIP passengers under AAdvantage programme. 	3,000	For personal career development.

Please use attachment for additional information.

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT		TRANSPORTATION	
Basic monthly salary: 2,800	Bonus (No. of months): _____ Contractual : _____ Variable : _____	Do you possess your own transport Yes : ___/___ No : _____	What type of transport license do you have? B2,D,Others(Please specify) : B , D
Allowances (Please specify if any) : Other Benefits (If any):	Car Privilege Type : _____ Driver : (Yes/No) Petrol Allowance/month : _____	Loan subsidy : Interest rate House (Yes/No) : _____ % Car (Yes/No) : _____ % Others _____ : _____ %	
Expected monthly salary:	Resignation notice period :		

What is your greatest achievement in your previous/current career?

Achieve numbers clearing calls on queue.

Is there any other information (personal or work experience) which is relevant to this application?
(If yes, please specify)

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.

PERSONAL REFERENCES (NON-RELATIVES / NON-EMPLOYEE)

Name : _____	Name : _____
Address : _____	Address : _____
_____	_____
_____	_____
Tel No. : _____	Tel No. : _____
Relationship : _____	Relationship : _____

DECLARATION

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature : _____



Date : _____

14/12/2022