

For Office Use : HRIS

Interview

Date:

Panel Interview :

Checked :

Date &

Initial



EMPLOYMENT APPLICATION FORM

PERSONAL PARTICULARS

Name as per : INTAN AYATUL TAFRIJIYAH BINTI AZLAN
NRIC

Preferred Name : INTAN

Gender : Male [] Female [/]

Old I/C No. : -

New I/C No. : 950605-10-6000

Nationality : MALAYSIAN

Passport No. : -

Date of Birth : 5TH JUNE 1995

Place of Birth : TANJUNG KARANG, SELANGOR

Age : 28 YEARS OLD

Marital Status : SINGLE

Permanent Address (house)

B5 FELDA TERSANG 2,
27600 RAUB,
PAHANG DARUL MAKMUR

Correspondence Address (mailing)

Effective Until : _____

B5 FELDA TERSANG 2,
27600 RAUB,
PAHANG DARUL MAKMUR

Tel No. : (House) -

Tel. No. : (House) -

(Mobile) +6011-25447479

(Office) -

Fax No. : -

E-mail : intanazlan95@gmail.com

FAMILY PARTICULARS

i) Name of Spouse :
(if applicable)
Occupation :
Name of Employer :
Tel No. :

ii) Details of Children (if applicable)

| Name | Gender | Birth Date | Level of Education |
|----------|--------|------------|--------------------|
| 1. _____ | _____ | _____ | _____ |
| 2. _____ | _____ | _____ | _____ |
| 3. _____ | _____ | _____ | _____ |
| 4. _____ | _____ | _____ | _____ |
| 5. _____ | _____ | _____ | _____ |
| 6. _____ | _____ | _____ | _____ |

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

NO

EDUCATIONAL DETAILS

| Name of School/College/University | START | FINISH | Qualification obtained (CGPA/Class) |
|--|------------|------------|--|
| | month/year | month/year | |
| Secondary Education(s) MRSM TUN GHAFAR BABA | 1/2011 | 12/2012 | PMR/PT3 Grade : 8A Aggregate : SPM Grade : 6A,2B,1C Aggregate : |
| A-Level/STPM/Matriculation(s) | | | Result(s) : |
| Certificate(s) MALAYSIAN SKILLS CERTIFICATE LEVEL 2 | 1/2017 | 6/2017 | Major : MOTORCYCLE SERVICE AND MAINTENANCE Grade : 3.52 |
| Diploma Course(s) DIPLOMA OF ENGINEERING TECHNOLOGY IN AVIONICS MAINTENANCE | 7/2013 | 6/2016 | Major : AVIONICS MAINTENANCE CGPA/Grade : 3.79 |
| Degree Course(s) BACHELOR OF AIRCRAFT ENGINEERING TECHNOLOGY (HONS) IN AVIONICS | 7/2017 | 6/2020 | Major : AVIONICS Minor : CGPA/Class : 3.29 |
| Post Graduate Course(s) | | | Area of study : CGPA/Class : |
| Professional Qualification(s) | | | Level/Stage : |

COURSE / TRAINING ATTENDED

| Title(s) | Organised by | Date attended | Location |
|--|----------------------------------|---------------------|---------------|
| E-USAHAWAN HAB TRAIN THE TRAINERS | MCMC | 1-3 AUGUST 2023 | ONLINE COURSE |
| DIGITAL MARKETING AND E-COMMERCE | MSD DIGITAL INTELLIGENCE SDN BHD | 23 MAY 2023 | ONLINE COURSE |
| ANALYZING AND VISUALIZING DATA WITH POWER BI | UNIVERSITI KUALA LUMPUR | 25-26 MARCH 2023 | ONLINE COURSE |
| MICROSOFT EXCEL ADVANCED LEVEL | UNIVERSITI KUALA LUMPUR | 18-19 MARCH 2023 | ONLINE COURSE |
| JOB SEARCH MASTERCLASS | TALENT CORP | 17-21 DECEMBER 2023 | ONLINE COURSE |

LANGUAGE PROFICIENCY

COMPUTER LITERACY

* Please indicate (Average, Good, Excellent)

| | * Written | * Spoken |
|-----------------|-----------|-----------|
| Bahasa Melayu | EXCELLENT | EXCELLENT |
| English : _____ | GOOD | GOOD |
| Others : _____ | | |

• Are you familiar in operating a computer?
Yes*/No

• List of PC Software that you are familiar with
MICROSOFT OFFICE

OTHER SKILLS (Please Specify)

EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

Highest Achievements
or Current
Involvement

- SECRETARY RUKUN TETANGGA FELDA TERSANG 2
- AHLI LEMBAGA KOPERASI FELDA TERSANG DUA BERHAD

WORKING EXPERIENCE

| Name of Organization and Position Held | Period of Employment | | | Summary of responsibility | Last drawn/current salary | Reason(s) for leaving/wanting to leave |
|---|----------------------|------------|--------------------|--|--|---|
| | From (mm/yy) | To (mm/yy) | Total No. of years | | | |
| PUSAT EKONOMI DIGITAL (PEDI) MANAGER | 9/2021 | 8/2023 | 2 | 1. PLAN AND MANAGE DAILY OPERATION OF PEDI 2. MANAGE FINANCIAL RECORD 3. PREPARE AND UPDATE RELATED REPORT | UNABLE TO DISCLOSE DUE TO COMPANY POLICY | FINDING JOB THAT RELATED TO MY BACKGROUND |
| PUSAT EKONOMI DIGITAL (PEDI) ASSISTANT MANAGER | 10/2020 | 8/2021 | 1 | 1. UPDATE PEDI PORTAL ACCORDING TO THE SCHEDULE 2. PROVIDE ICT TRAINING 3. ASSIST MANAGER TO MANAGE PEDI | UNABLE TO DISCLOSE DUE TO COMPANY POLICY | JOB PROMOTION |
| BHIC AEROSERVICES SDN BHD TRAINEE | 1/2020 | 6/2020 | 6M | 1. EXPOSE TO LINE AND BASE MAINTENANCE 2. FAMILIAR WITH AIRCRAFT MANUALS, TOOLS AND EQUIPMENT 3. ASSIST IN PERFORMING AS365N3 600 HOURS INSPECTION | | |
| SYSTEMATIC AVIATION SERVICES SDN BHD TRAINEE | 1/2016 | 6/2016 | 6M | 1. ASSIST IN AIRCRAFT MAINTENANCE | | |

Please use attachment for additional information.

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT

Basic monthly salary:
UNABLE TO DISCLOSE DUE TO COMPANY POLICY

Bonus (No. of months): _____
Contractual : _____
Variable : _____

TRANSPORTATION

Do you possess your own transport
Yes : /
No : _____

What type of transport license do you have?
B2,D,Others(Please specify) : D

Allowances (Please specify if any) :

| | |
|--------------------------------|-------------------------------------|
| Car Privilege Type : _____ | Loan subsidy : Interest rate _____% |
| Driver : (Yes/No) _____ | House (Yes/No) : _____% |
| Petrol Allowance/month : _____ | Car (Yes/No) : _____% |
| | Others _____ : _____% |

Other Benefits (If any):

Expected monthly salary: RM2,800.00 – RM3,200.00

Resignation notice period : 1 WEEK

What is your greatest achievement in your previous/current career?

1. HANDLE EVENT THAT INVOLVE OVER 500 PEOPLE INCLUDING AGENCIES, HIGH POSITION COMMUNITY AND COMMUNITY
2. INCREASE AT LEAST 50% OF ENTREPRENEUR INCOME

Is there any other information (personal or work experience) which is relevant to this application?
(If yes, please specify)

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.

NO

PERSONAL REFERENCES (NON - RELATIVES / NONSCEMPLOYEE)

Name : MR. SH AZMANISHAM BIN SH OTHMAN
Address : MSD DIGITAL INTELLIGENCE SDN BHD
: JALAN PUTERI 5/20, BANDAR PUTERI,
: 47100 PUCHONG, SELANGOR
Tel No. : +6019-9898839
Relationship : DEPUTY REGIONAL MANAGER
: PEDI PAHANG

Name : MR. HAFIZAN BIN JAHAFFAR
Address : GALAXY AEROSPACE (M) SDN BHD
: STESEN UDARA MARITIM SUBANG,
: JALAN TUDM,40150 SHAH ALAM
Tel No. : +6012-6737183
Relationship : B2 MAINTENANCE MANAGER AS365N3

DECLARATION

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature :  _____

Date : 10/8/2023