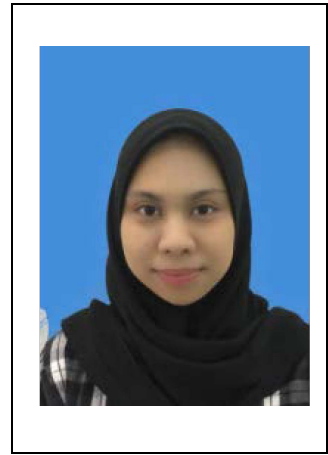


For Office Use : HRIS

Interview Date: 08 JUNE 2021

Panel Interview :

Checked :
Date &
Initial**EMPLOYMENT APPLICATION FORM****PERSONAL PARTICULARS**

Name as per NRIC : NUR HARLINA BINTI ABDULLAH

Preferred Name : HARLINA

Gender : Male [] Female [X]

Old I/C No. : -

New I/C No. : 970713-11-5682

Nationality : MALAYSIAN

Passport No. : -

Date of Birth : 13 JULY 1997

Place of Birth : KUALA TERENGGANU

Age : 24 YEARS OLD

Marital Status : SINGLE

Permanent Address (house)

G-311, BLOK G, JALAN MATAHARI U5/117,
PANGSAPURI RUBY, SEKSYEN U5,
40150 SHAH ALAM SELANGOR.

Correspondence Address (mailing)

Effective Until : _____

Tel No. : (House)

Tel. No. : (House)

(Mobile) 018-2797932

(Office)

Fax No. :

E-mail :

FAMILY PARTICULARS

i) Name of Spouse : -
(if applicable)
Occupation :
Name of Employer :
Tel No. :

ii) Details of Children (if applicable)

	Name	Gender	Birth Date	Level of Education
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

NO

EDUCATIONAL DETAILS

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s) MRSM KUALA TERENGGANU	JAN 2010	NOV 2014	PMR/PT3 Grade : 8A Aggregate : SPM Grade : 9A Aggregate :
A-Level/STPM/Matriculation(s) KOLEJ MATRIKULASI PAHANG	MAY 2015	APRIL 2017	Result(s) : 3.45
Certificate(s)			Major : Grade :
Diploma Course(s)			Major : CGPA/Grade :
Degree Course(s) BACHELOR OF AVIATION MANAGEMENT (HONS)			Major : Minor : CGPA/Class : 3.25
Post Graduate Course(s)			Area of study : CGPA/Class :
Professional Qualification(s)			Level/Stage :

COURSE / TRAINING ATTENDED

Title(s)	Organised by	Date attended	Location
SOFT SKILLS & ENTREPRENEURSHIP	FOCUS LEARNING	03 AUG 2020	GALAXY AEROSPACE
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

LANGUAGE PROFICIENCY

COMPUTER LITERACY

* Please indicate (Average, Good, Excellent)

• Are you familiar in operating a computer?

Yes* / No

• List of PC Software that you are familiar with

Bahasa Melayu

* Written

* Spoken

English : EXCELLENT

EXCELLENT

EXCELLENT

Others : _____

OTHER SKILLS (Please Specify)

EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

Highest Achievements
or Current
Involvement

WORKING EXPERIENCE						
Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
CAMO (TECHNICAL PUBLICATION)	JUL 2020	JUL 2021	1	1. Subscribe email notification for aircraft publication. 2. Register all publication and raise tic. 3. Distribute publication such as AMP, MEL & RFM to operator, CAMO, AMO & QA. 4. Ensure publication updated for controlled holder and update publication master list monthly.	RM2000	
COMMON SENSE CONCEPT STORE (RETAIL ASSISTANT)	FEB 2017	JUL 2018	1Y 6M	1. Supervised the retail shop and maintain the daily operation. 2. Managed cash flow up to RM10k.	RM6/hour	STUDY

Please use attachment for additional information.

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT		TRANSPORTATION	
Basic monthly salary:	Bonus (No. of months): _____ Contractual : _____ Variable : _____	Do you possess your own transport Yes : <input checked="" type="checkbox"/> No : _____	What type of transport license do you have? B2,D,Others(Please specify) : <u>D</u>
Allowances (Please specify if any) :	Car Privilege Type : _____ Driver : (Yes/No) Petrol Allowance/month : _____	Loan subsidy : Interest rate House (Yes/No) : _____ % Car (Yes/No) : _____ % Others : _____ %	
Other Benefits (If any):			
Expected monthly salary: RM2300		Resignation notice period :	

What is your greatest achievement in your previous/current career?
Supervised the retail shop as a person in charge and responsible for the training of part timers.

Is there any other information (personal or work experience) which is relevant to this application?
(If yes, please specify)

NO

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.

NO

PERSONAL REFERENCES (NON - RELATIVES / NONS EMPLOYEE)

Name : AZAHAR BIN HAMID

Address : UNIKL MIAT

: _____

: _____

Tel No. : 010-4027990

Relationship : LECTURER

Name : NURBALQIS BINTI AZMEI

Address : NO. 77 JALAN BATANG KELANG

: 27/40

: 40400 SHAH ALAM

Tel No. : 017-7495846

Relationship : FRIEND

DECLARATION

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature : HARLINA

Date : 4 JUNE 2021