

For Office Use : HRIS

Interview

Date:

Panel Interview :

Checked :

Date &

Initial



EMPLOYMENT APPLICATION FORM

PERSONAL PARTICULARS

Name as per : FARAH HADFINA BINTI MOHD FAUDZAN
NRIC

Preferred Name : FARAH

Gender : Male [] Female [✓]

Old I/C No. :

New I/C No. : 000221-12-1464

Nationality : MALAYSIAN

Passport No. :

Date of Birth : 21 FEBRUARI 2000

Place of Birth : KOTA KINABALU, SABAH

Age : 23 YEARS OLD

Marital Status : SINGLE

Permanent Address (house)

NO 356, JLN. KENANGA 7/2
PRSN. AMANJAYA 5
BNDR. AMANJAYA
08000, SG. PETANI
KEDAH

Correspondence Address (mailing)

Effective Until : _____

NO 356, JLN. KENANGA 7/2
PRSN. AMANJAYA 5
BNDR. AMANJAYA
08000, SG. PETANI
KEDAH

Tel : (House)

Tel. No. : (House)

(Mobile) 018-7644363

(Office)

Fax No. :

E-mail : farahhadfina9@gmail.com

FAMILY PARTICULARS

i) Name of Spouse :

(if applicable)

Occupation :

Name of Employer :

Tel No. :

ii) Details of Children (if applicable)

	Name	Gender	Birth Date	Level of Education
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

EDUCATIONAL DETAILS

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s) SMKA YAN	JAN 2013	DEC 2017	PMR/PT3 Grade : Aggregate : SPM Grade : 8A's Aggregate :
A-Level/STPM/Matriculation(s)			Result(s) :
Certificate(s)			Major : Grade :
Diploma Course(s)			Major : CGPA/Grade :
Degree Course(s) UNIVERSITI MALAYA			Major : Minor : CGPA/Class : 3.43
Post Graduate Course(s)			Area of study : CGPA/Class :
Professional Qualification(s)			Level/Stage :

COURSE / TRAINING ATTENDED

Title(s)	Organised by	Date attended	Location
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

LANGUAGE PROFICIENCY

COMPUTER LITERACY

* Please indicate (Average, Good, Excellent)

• Are you familiar in operating a computer?
Yes*/No

Bahasa Melayu
English : _____
Others : _____

* Written	* Spoken
EXCELLENT	EXCELLENT
GOOD	GOOD

• List of PC Software that you are familiar with
MICROSOFT WORD & MICROSOFT POWERPOINT

OTHER SKILLS (Please Specify)

EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

Highest Achievements or Current Involvement	
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WORKING EXPERIENCE

Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
TABUNG HAJI CAWANGAN PENDANG (PRACTICAL)	JULY 2022	OCT 2022	3 MONTHS	Actively educated and advised customers about a broad range of THIJARI products and services.	-	END OF INTERNSHIP

Please use attachment for additional information.

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT		TRANSPORTATION	
Basic monthly salary:	Bonus (No. of months): _____ Contractual : _____ Variable : _____	Do you possess your own transport Yes : _____ No : <input checked="" type="checkbox"/>	What type of transport license do you have? B2,D,Others(Please specify) : <u>B2, D</u>
Allowances (Please specify if any) : Other Benefits (If any):	Car Privilege Type : _____ Driver : (Yes/No) Petrol Allowance/month : _____	Loan subsidy : Interest rate House (Yes/No) : _____ % Car (Yes/No) : _____ % Others _____ : _____ %	
Expected monthly salary: RM2200	Resignation notice period :		

What is your greatest achievement in your previous/current career?

Is there any other information (personal or work experience) which is relevant to this application?
(If yes, please specify)

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.

PERSONAL REFERENCES (NON - RELATIVES / NONS EMPLOYEE)

Name : FILZATUL AFIQAH BINTI MOHD HELMI

Address : NO 149, PARIT HAJI ISMAIL 2,

: 34300, BAGAN SERAI, PERAK

Tel No. : 018-9523048

Relationship : CLASSMATE

Name : FARIHA HUSNA BINTI MUHAMMAD AZAM

Address : NO. 11, JLN. IMPIAN GEMILANG 1/5,

: SAUJANA IMPIAN,

: 43000, KAJANG, SELANGOR

Tel No. : 014-3376406

Relationship : CLASSMATE

DECLARATION

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature : 

Date : 15/05/2023