

For Office Use : HRIS

Interview

Date:

Panel Interview :

Checked :

Date &

Initial



EMPLOYMENT APPLICATION FORM

PERSONAL PARTICULARS

Name as per : NUR ADILAH BINTI HARUN
NRIC

Preferred Name : ADILAH / DILAH

Gender : Male [] Female [/]

Old I/C No. : -

New I/C No. : 950320-12-5232

Nationality : MALAYSIAN

Passport No. : -

Date of Birth : 20 MARCH 1995

Place of Birth : SABAH

Age : 28

Marital Status : SINGLE

Permanent Address (house)

KAMPUNG LAGO, PETI SURAT 10,
89807 BEAUFORT,
SABAH.

Correspondence Address (mailing)

Effective Until : _____

KAMPUNG LAGO, PETI SURAT 10,
89807 BEAUFORT,
SABAH.

Tel : (House)

Tel. No. : (House)

(Mobile) 019-8419149

(Office)

Fax No. :

E-mail :

FAMILY PARTICULARS

i) Name of Spouse :
(if applicable)
Occupation :
Name of Employer :
Tel No. :

ii) Details of Children (if applicable)

	Name	Gender	Birth Date	Level of Education
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

NO.

EDUCATIONAL DETAILS

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s)	2008	2012	PMR/PT3 Grade : 4B 4C Aggregate : SPM Grade : 1A 1A- 3B+ 2C+ Aggregate :
A-Level/STPM/Matriculation(s)	2013	2014	Result(s) : 2.67
Certificate(s)			Major : Grade :
Diploma Course(s)			Major : CGPA/Grade :
Degree Course(s)	2016	2019	Major : INDUSTRIAL RELATIONS Minor : LABOUR STUDIES CGPA/Class : 3.23
Post Graduate Course(s)			Area of study : CGPA/Class :
Professional Qualification(s)			Level/Stage :

COURSE / TRAINING ATTENDED

Title(s)	Organised by	Date attended	Location
AIR LEGISLATION	GALAXY AEROSPACE (M) SDN. BHD	19/10/2022	ONLINE GMEET
MAINTENANCE ORGANISATION EXPOSITION	GALAXY AEROSPACE (M) SDN. BHD	26/10/2022	ONLINE GMEET
ENGINEERING PROCEDURE MANUAL (EPM)	GALAXY AEROSPACE (M) SDN. BHD	27/10/2022	ONLINE GMEET
SMS (INITIAL)	GALAXY AEROSPACE (M) SDN. BHD	24-25/05/2023	ONLINE GMEET
AIRCRAFT GENERAL FAMILIARISATION - KING AIR B300	GALAXY AEROSPACE (M) SDN. BHD	18-20/07/2022	PGUKK

LANGUAGE PROFICIENCY

COMPUTER LITERACY

* Please indicate (Average, Good, Excellent)

• Are you familiar in operating a computer?
Yes*/No

Bahasa Melayu

* Written

* Spoken

English : _____

EXCELLENT
GOOD

EXCELLENT
GOOD

Others : _____

• List of PC Software that you are familiar with
MS WORD, MS EXCEL, MS POWERPOINT, GOOGLE CHROME,
GOOGLE APPS, & CANVA

OTHER SKILLS (Please Specify)

EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

Highest Achievements
or Current
Involvement

WORKING EXPERIENCE						
Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			

Please use attachment for additional information.

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT		TRANSPORTATION	
Basic monthly salary: RM 2,000	Bonus (No. of months): - _____ Contractual : - _____ Variable : - _____	Do you possess your own transport Yes : <u> / </u> No : _____	What type of transport license do you have? B2,D,Others(Please specify) : <u> D </u>
Allowances (Please specify if any) :	Car Privilege Type : - _____ Driver : (Yes/No) Petrol Allowance/month : - _____	Loan subsidy : Interest rate House (Yes/No) : _____ % Car (Yes/No) : _____ % Others _____ : _____ %	
Other Benefits (If any): -			
Expected monthly salary: RM 3,000		Resignation notice period : -	

What is your greatest achievement in your previous/current career?

Is there any other information (personal or work experience) which is relevant to this application?
(If yes, please specify)

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.

YES, I HAVE BEEN INTERVIEWED ON 30 JUNE 2022 FOR POSITION AS A PLANNER UNDER PROTEGE PROGRAMME.

PERSONAL REFERENCES (NON - RELATIVES / NONS EMPLOYEE)

Name : SITI AISHAH BINTI MANSOR

Address : GALAXY AEROSPACE (M) SDN. BHD
SUITE 11-14, HELICOPTER CENTRE,
MALAYSIA INTERNATIONAL AEROSPACE
CENTRE,
SULTAN ABDUL AZIZ SHAH AIRPORT, 47200
SUBANG, SELANGOR.

Tel No. : 012-672 8954

Relationship : SUPERVISOR

Name : _____

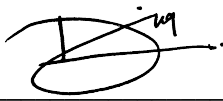
Address : _____

Tel No. : _____

Relationship : _____

DECLARATION

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature :  _____

Date : 16/06/2023 _____