

For Office Use : HRISInterview
Date:

Panel Interview :

Checked :
Date &
Initial**EMPLOYMENT APPLICATION
FORM****PERSONAL PARTICULARS**Name as per :
NRIC NURUL NAJIHA BINTI JASMIN

Preferred Name : NAJIHA

Gender : Male [] Female [X]

Old I/C No. :

New I/C No. : 990515-07-5948

Nationality : MALAYSIAN

Passport No. :

Date of Birth : 15 MAY 1999

Place of Birth : HOSPITAL BUKIT MERTAJAM

Age : 25

Marital Status : SINGLE

Permanent Address (house)

NO. 27, LORONG MERBAU INDAH 4,
TAMAN MERBAU INDAH,
13800 SUNGAI DUA,
BUTTERWORTH,
PULAU PINANG.

Correspondence Address (mailing)

Effective Until : _____
B-14-07, APARTMENT ALAM PRIMA, JIN BUDIMAN 22/3,
SEKSYEN 22, 40300 SHAH ALAM, SELANGOR

Tel : (House)

Tel. No. : (House)

(Mobile) 011-21076515

(Office)

Fax No. :

E-mail : najihajasmin@gmail.com

FAMILY PARTICULARSi) Name of Spouse :
(if applicable)
Occupation :
Name of Employer :
Tel No. :

ii) Details of Children (if applicable)

Name	Gender	Birth Date	Level of Education
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

No.

EDUCATIONAL DETAILS

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s) SM SULTAN ABDUL HALIM	2012	2016	PMR/PT3 Grade : 7A 1B Aggregate : SPM Grade : 5A 4B 1C Aggregate :
A-Level/STPM/Matriculation(s)			Result(s) :
Certificate(s)			Major : Grade :
Diploma Course(s) DIPLOMA IN MECHANICAL ENGINEERING	2017	2020	Major : CGPA/Grade : 3.53
Degree Course(s) BACHELOR OF ENGINEERING (HONS) MECHANICAL	2020	2023	Major : Minor : CGPA/Class : 3.25
Post Graduate Course(s)			Area of study : CGPA/Class :
Professional Qualification(s)			Level/Stage :

COURSE / TRAINING ATTENDED

Title(s)	Organised by	Date attended	Location
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

LANGUAGE PROFICIENCY

COMPUTER LITERACY

* Please indicate (Average, Good, Excellent)

• Are you familiar in operating a computer?
Yes*/No-

	* Written	* Spoken
Bahasa Melayu	GOOD	GOOD
English : YES _____	GOOD	GOOD
Others : _____	-	-

• List of PC Software that you are familiar with
AUTOCAD, SOLIDWORKS, CATIA

OTHER SKILLS (Please Specify)

EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

Highest Achievements or Current Involvement	
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WORKING EXPERIENCE						
Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
KEMUNCAK LANAI SDN. BHD.	FEB/2020	JULY/2020	5 MONTHS	INTERN	RM800	END OF INTERNSHIP
AMIRDIC SDN. BHD.	AUG/2022	OCT/2022	3 MONTHS	INTERN	RM400	END OF INTERNSHIP

Please use attachment for additional information.

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT		TRANSPORTATION	
Basic monthly salary:	Bonus (No. of months): _____ Contractual : _____ Variable : _____	Do you possess your own transport Yes : / _____ No : _____	What type of transport license do you have? B2,D,Others(Please specify) : _____ DA _____
Allowances (Please specify if any) :	Car Privilege Type : _____ Driver : (Yes/No) _____ Petrol Allowance/month : _____	Loan subsidy : Interest rate _____ % House (Yes/No) : _____ % Car (Yes/No) : _____ % Others _____ : _____ %	
Other Benefits (If any):			
Expected monthly salary: RM 2000		Resignation notice period : NOT APPLICABLE	

What is your greatest achievement in your previous/current career?

Assigned to the Flange Management Tool (FMT) Department to work on the PETRONAS RAPID Package 1 to 30 and learned to use the Digatex (QA Tool) to edit the piping drawings.

Is there any other information (personal or work experience) which is relevant to this application?
(If yes, please specify)

Prepared Technical Specification Adherence (TSA) and Testing and Commissioning (T&C) Forms during my intership.

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.

No.

PERSONAL REFERENCES (NON - RELATIVES / NONSCEMPLOYEE)

Name : DR NATASHA AHMAD NAWAWI

Address : _____

: _____

: _____

Tel No. : +6012 323 8741

Relationship : UiTM Academic Advisor

Name : SITI ZUBAIDAH BINTI LAIDDIN

Address : _____

: _____

: _____

Tel No. : +6012 316 8075

Relationship : Intern Supervisor, Amirdic Sdn. Bhd.

DECLARATION

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature : 

Date : 17 APRIL 2024