

For Office Use : HRIS

Interview

Date:

Panel Interview :

Checked :

Date &

Initial



Please Affix a
Recent Passport Size
Photograph

EMPLOYMENT APPLICATION FORM

PERSONAL PARTICULARS

Name as per NRIC : Noor Farrahin Binti Ahmad

Preferred Name : Farah

Gender : Male [] Female []

Old I/C No. :

New I/C No. : 990623025606

Nationality : Malaysian

Passport No. :

Date of Birth : 23.06.1999

Place of Birth : Hospital Kuala Nerang, Kedah

Age : 25 years

Marital Status : Single

Permanent Address (house)

51A Kampung Baru Mukim Tualak,
06300 Kuala Nerang,
Kedah

Correspondence Address (mailing)

Effective Until : _____

51A Kampung Baru Mukim Tualak,
06300 Kuala Nerang,
Kedah

Tel No. : (House)

(Mobile) 019-4086154

Tel. No. : (House)

(Office)

Fax No. :

E-mail : farrahinahmad99@gmail.com

FAMILY PARTICULARS

i) Name of Spouse :
(if applicable)
Occupation :
Name of Employer :
Tel No. :

ii) Details of Children (if applicable)

Name	Gender	Birth Date	Level of Education
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

No

EDUCATIONAL DETAILS

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s) Mrsm Kubang Pasu, Kedah	02/2012	12/2016	PMR/PT3 : Aggregate : Grade : SPM Grade : 5A 2B 2C Aggregate :
A-Level/STPM/Matriculation(s) Kolej Mara Kuala Nerang, Kedah	05/2017	06/2018	Result(s) : CGPA : 3.82
Certificate(s)			Major : Grade :
Diploma Course(s)			Major : CGPA/Grade :
Degree Course(s) UiTM Puncak Alam, Selangor	09/2018	08/2022	Major : Accounting Minor : CGPA/Class : 3.06
Post Graduate Course(s)			Area of study : CGPA/Class :
Professional Qualification(s)			Level/Stage :

COURSE / TRAINING ATTENDED

<u>Title(s)</u>	<u>Organised by</u>	<u>Date attended</u>	<u>Location</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

LANGUAGE PROFICIENCY

COMPUTER LITERACY

* Please indicate (Average, Good, Excellent)

• Are you familiar in operating a computer?
Yes*/No

	* Written	* Spoken
Bahasa Melayu	Excellent	Excellent
English : _____	Good	Good
Others : _____		

• List of PC Software that you are familiar with
Auto Count, Microsoft (words, excel & etc)

OTHER SKILLS (Please Specify)

Teamwork player & able to work in pressure

EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

Highest Achievements or Current Involvement	Join a Faculty's society (Sekretariat Mahasiswa Fakulti) and managed to get a sponsorship from Deloitte for faculty's event.
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WORKING EXPERIENCE						
Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
BDO Plt, Penang Audit Associate	12/2022	02/2023	3 months	Carry out audit job in planning, execution and finalisation of audit assignment. Perform test of control and preparation of audit working paper.	RM4,000.00	Got better opportunity that align with my interest.
Macro Dimension Concrete Kedah Account Assistant	03/2023	current	11 months	Process invoices received and issue payment. Perform documentation process to avoid misleading.	RM 2,100.00	Career advancement

Please use attachment for additional information.

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT		TRANSPORTATION	
Basic monthly salary: RM 2,100.00	Bonus (No. of months): _____ Contractual : _____ Variable : _____	Do you possess your own transport Yes : <input checked="" type="checkbox"/> No : _____	What type of transport license do you have? B2,D,Others(Please specify) : <u>B2,D</u>
Allowances (Please specify if any) :	Car Privilege Type : _____ Driver : (Yes/No) Petrol Allowance/month : _____	Loan subsidy : Interest rate House (Yes/No) : _____ % Car (Yes/No) : _____ % Others : _____ %	
Other Benefits (If any):			
Expected monthly salary: RM 3,200 - RM3,500		Resignation notice period : 1 month	

What is your greatest achievement in your previous/current career?

Manage to ensure timely payments to supplier and build some confidence in working environment

Is there any other information (personal or work experience) which is relevant to this application?
(If yes, please specify)

Accounting

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.

No

PERSONAL REFERENCES (NON - RELATIVES / NONS EMPLOYEE)

Name : Neo Woan Wey

Address :

:

:

Tel No. :

012-4222619

Relationship :

Account Executive

Name :

Address :

:

:

Tel No. :

Relationship :

DECLARATION

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature : *farrakin*

Date : 05.01.2024