

GALAXY AEROSPACE (M) SDN. BHD.

PERFORMANCE REVIEW FORM

(OTHER THAN TECHNICIAN/STOREMAN/LAE/MI-S)

Name of Appraisee's : Radzuan Bin Zainal
 Designation : EIC PGU KK Date Join : 1 August 2021
 Employee no.: 8312C Department : Engineering

*Write number at appropriate column		*Rating			
		Unsatisfactory	Satisfactory	Good	Very Good
No	Rating Factor	1	2	3	4
1	Attendance & Punctuality				4
2	Job knowledge				4
3	Company Procedure				4
4	Planning & Organizing			3	
5	Interpersonal Relations			3	
6	Judgement				4
7	Communications			3	
8	Quality of work			3	
9	Initiative/Creativity				4
10	Managing of Resources				4
11	Leadership Qualities			3	
12	Safety & Security Awareness			3	
Sub Total		0	0	18	24

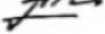

Total score

88%

Note: Minimum score for confirmation/ extension/ conversion shall be 60%

Recommendation. Please tick (√) where applicable:

To be Confirmed	
To Extend Probation for Further ____ (months/years)	
To Extend Contract for <u>2</u> (months/years)	√
To Convert Permanent Employment	
To Terminate Employment	
Others	

Appraiser's Signature : <u></u> Name: <u>Amran Shah Bin Masnon</u> Designation: <u>Chief Engineer</u> Date : <u>11/7/2024</u>	Concurred by Head of <u></u> Name: <u>Syafrul Yamani Bin Safruddin</u> Designation: <u>Engineering Manager</u> Date : <u>11/7/2024</u>
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