

For Office Use : HRIS

Interview

Date:

Panel Interview :

Checked :

Date &

Initial



EMPLOYMENT APPLICATION FORM

PERSONAL PARTICULARS

Name as per NRIC : HANIM NASYIRAH BINTI SAFIEN

Preferred Name : HANIM

Gender : Male [] Female [✓]

Old I/C No. :

New I/C No. : 000927-03-0396

Nationality : MALAYSIAN

Passport No. : -

Date of Birth : 27 SEPTEMBER 2000

Place of Birth : HOSPITAL TANAH MERAH

Age : 23

Marital Status : SINGLE

Permanent Address (house)

LOT 6289, KAMPUNG GEMANG BARU,
17700 AYER LANAS
KELANTAN

Correspondence Address (mailing)

Effective Until : hanimsafien@gmail.com

Tel No. : (House) -

Tel. No. : (House) -

(Mobile) 014-9274610

(Office) -

Fax No. : -

E-mail : hanimsafien@gmail.com

FAMILY PARTICULARS

i) Name of Spouse :
(if applicable)
Occupation :
Name of Employer :
Tel No. :

ii) Details of Children (if applicable)

| | Name | Gender | Birth Date | Level of Education |
|----|-------|--------|------------|--------------------|
| 1. | _____ | _____ | _____ | _____ |
| 2. | _____ | _____ | _____ | _____ |
| 3. | _____ | _____ | _____ | _____ |
| 4. | _____ | _____ | _____ | _____ |
| 5. | _____ | _____ | _____ | _____ |
| 6. | _____ | _____ | _____ | _____ |

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

No.

EDUCATIONAL DETAILS

| Name of School/College/University | START | FINISH | Qualification obtained (CGPA/Class) |
|-----------------------------------|------------|------------|--|
| | month/year | month/year | |
| Secondary Education(s) | JAN 2013 | DEC 2017 | PMR/PT3 Grade : 4A Aggregate : SPM Grade : 6A, 3B Aggregate : |
| A-Level/STPM/Matriculation(s) | MAR 2018 | MAR 2019 | Result(s) : 3.22 |
| Certificate(s) | | | Major : Grade : |
| Diploma Course(s) | | | Major : CGPA/Grade : |
| Degree Course(s) | AUG 2019 | AUG 2023 | Major : MECHANICAL ENGINEERING Minor : CGPA/Class : 3.63 |
| Post Graduate Course(s) | | | Area of study : CGPA/Class : |
| Professional Qualification(s) | | | Level/Stage : |

COURSE / TRAINING ATTENDED

| Title(s) | Organised by | Date attended | Location |
|----------|--------------|---------------|----------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

LANGUAGE PROFICIENCY

COMPUTER LITERACY

* Please indicate (Average, Good, Excellent)

• Are you familiar in operating a computer?
Yes*/No

Bahasa Melayu
English : _____
Others : _____

| * Written | * Spoken |
|-----------|-----------|
| EXCELLENT | EXCELLENT |
| EXCELLENT | GOOD |

• List of PC Software that you are familiar with
CATIA V5, C++, ANSYS WORKBENCH, FINITE ELEMENT ANALYSIS, MATLAB, MICROSOFT OFFICE

OTHER SKILLS (Please Specify)

BEGINNER: SOLIDWORK, AUTOCAD, CFD

EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

Highest Achievements or Current Involvement

- Actively served as a dedicated member of KOR SUKSIS UiTM Shah Alam
- Engaged in KEM INDUKSI, a well-organized event by KOR SUKSIS, gaining valuable insights and experiences while developing essential leadership and teamwork skills.

| WORKING EXPERIENCE | | | | | | |
|--|----------------------|------------|--------------------|---|---------------------------|--|
| Name of Organization and Position Held | Period of Employment | | | Summary of responsibility | Last drawn/current salary | Reason(s) for leaving/wanting to leave |
| | From (mm/yy) | To (mm/yy) | Total No. of years | | | |
| Institute of Infrastructure Engineering Sustainable Management (IIESM) (Research Assistant) | AUG 2022 | MAR 2023 | 8 Months | <ul style="list-style-type: none"> Executed hands-on experimental work and produced detailed reports as part of a research grant (UTVSB/CS/P 20220805003) focused on natural fiber composite repairs for structures and buildings. Actively contributed to the design, installation, testing, and inspection processes. Engaged in consultancy activities, utilizing expertise in materials analysis to provide valuable insights and recommendations for various projects. | RM1500 | End of industrial training period |
| Please use attachment for additional information. | | | | | | |

| REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT | | TRANSPORTATION | |
|---|--|--|--|
| Basic monthly salary: RM1500 | Bonus (No. of months): - Contractual : - Variable : - | Do you possess your own transport Yes : CAR No : | What type of transport license do you have? B2,D,Others(Please specify) : <u>B2, D</u> |
| Allowances (Please specify if any) : | Car Privilege Type : - Driver : (Yes/No) Petrol Allowance/month : - | Loan subsidy : Interest rate House (Yes/No) : - % Car (Yes/No) : - % Others : - % | |
| Other Benefits (If any): | | | |
| Expected monthly salary: RM 2000 | | Resignation notice period : IMMEDIATELY | |

What is your greatest achievement in your previous/current career?

- Achieved Dean's List in Bachelor Mechanical Engineering for 5 semesters during my study. (FRESH GRADUATE)

Is there any other information (personal or work experience) which is relevant to this application?
(If yes, please specify)

-

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.

-

PERSONAL REFERENCES (NON - RELATIVES / NONS EMPLOYEE)

Name : Dr Ummu Raihanah Hashim

Address : School of Mechanical Engineering,

: Universiti Teknologi MARA

: 40450 Shah Alam Selangor Malaysia

Tel No. : 013-713 9171

Relationship : Supervisor

Name : Prof Madya Dr. Azianti Ismail

Address : School of Mechanical Engineering,

: Universiti Teknologi MARA

: 40450 Shah Alam Selangor Malaysia

Tel No. : 016-6461580

Relationship : Lecturer during Final Year Degree

DECLARATION

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature : 

Date : 27/8/2023