

For Office Use : HRIS

Interview

Date:

Panel Interview :

Checked :

Date &

Initial



EMPLOYMENT APPLICATION FORM

PERSONAL PARTICULARS

Name as per NRIC : WAN AHMAD MAHER BIN KHAIRUL ANUAR

Preferred Name : WAN

Gender : Male Female

Old I/C No. :

New I/C No. : 970913036575

Nationality : MALAYSIAN

Passport No. :

Date of Birth : 13 SEPTEMBER 1997

Place of Birth : KOTA BHARU KELANTAN

Age : 26

Marital Status : SINGLE

Permanent Address (house)

2359 A LORONG MAJU, JALAN SNS, ALOR LINTANG,
22200, BESUT, TERENGGANU

Correspondence Address (mailing)

Effective Until : _____

Tel No. : (House)

Tel. No. : (House)

(Mobile) 01156497446

(Office)

Fax No. :

E-mail : wanmaher11@gmail.com

FAMILY PARTICULARS

i) Name of Spouse :
(if applicable)
Occupation :
Name of Employer :
Tel No. :

ii) Details of Children (if applicable)

	Name	Gender	Birth Date	Level of Education
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

EDUCATIONAL DETAILS

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s) SMK TENGGU MAHMUD SMK SEKSYEN 5 WANGSA MAJU	2010 2013	2012 2014	PMR/PT3 Grade : 4A3B1C Aggregate : SPM Grade : Aggregate : 2B+3C+1C1D1E
A-Level/STPM/Matriculation(s)			Result(s) :
Certificate(s)			Major : Grade :
Diploma Course(s)	7/2015	6/2018	Major : AVIATION MANAGEMENT CGPA/Grade : 3.439
Degree Course(s)			Major : Minor : CGPA/Class :
Post Graduate Course(s)			Area of study : CGPA/Class :
Professional Qualification(s)			Level/Stage :

COURSE / TRAINING ATTENDED

Title(s)	Organised by	Date attended	Location
JAPAN EDUCATIONAL PROGRAM	JAPAN TRAVEL BUREAU	MAY 2014	WAKAYAMA, JAPAN
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

LANGUAGE PROFICIENCY

COMPUTER LITERACY

* Please indicate (Average, Good, Excellent)			• Are you familiar in operating a computer? Yes*/No
Bahasa Melayu English : _____ Others : _____	* Written	* Spoken	• List of PC Software that you are familiar with MICROSOFT (OFFICE WORD, POWERPOINT, EXCEL)
	GOOD	GOOD	
	GOOD	GOOD	OTHER SKILLS (Please Specify)

EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

Highest Achievements or Current Involvement	PANCARAGAM PERINGKAT KEBANGSAAN KEJOHANAN SEPAK TAKRAW PERINGKAT WILAYAH
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WORKING EXPERIENCE

Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/ current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
WANM ENTERPRISE (SELF EMPLOYED)	04/2019	CURRENT	4 YEARS	Conducted site inspections to discern risk and hazardous environment, performing safety and security measures.	RM1500	I'm looking for an opportunity that provides more challenges in my day-to-day functions. I believe this is crucial in developing my skills and abilities.
PROTON HOLDINGS BERHAD (SALESMAN)	11/2018	02/2019	4 MONTH	Developed and managed relationships with existing and prospective clients.	COMMISSION PLAN	I want to expose myself with entrepreneurship to enhance strong leadership in term of communication skills, negotiations skills, critical thinking and decision making.
ADK SOLUTION SDN BHD (TEAM LEADER)	04/2018	10/2018	6 MONTH	Monitored operations to ensure employees followed relevant procedures and worked towards defined Key Performance Indicator (KPI) targets.	RM1400	Receive good opportunity for my career growth which is involving myself with sales department team.
SYSTEMATIC AVIATION SERVICES (TRAINEE FLIGHT OPS DEPARTMENT)	11/2017	02/2018	4 MONTH	Perform daily task assigned such as fill a Flight Plan and Gendec/Manifest		Ended my internship for 4 month.

Please use attachment for additional information.

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT		TRANSPORTATION	
Basic monthly salary:	RM1500 Bonus (No. of months): _____ Contractual : _____ Variable : _____	Do you possess your own transport Yes : <input checked="" type="checkbox"/> No : _____	What type of transport license do you have? B2,D,Others(Please specify) : <u>B2,D</u>
Allowances (Please specify if any) :	Car Privilege Type : _____ Driver : (Yes/No) Petrol Allowance/month : _____	Loan subsidy : Interest rate House (Yes/No) : _____ % Car (Yes/No) : _____ % Others : _____ %	
Other Benefits (If any):			
Expected monthly salary:	RM 1600	Resignation notice period :	Anytime

What is your greatest achievement in your previous/current career?

Despite tough time especially during MCO, our company manage to settle down job which is build a house for customer as per commitment.

Is there any other information (personal or work experience) which is relevant to this application?

(If yes, please specify)

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.

PERSONAL REFERENCES (NON-RELATIVES / NONSCEMPLOYEE)

Name : _____
Address : _____
: _____
: _____
Tel No. : _____
Relationship : _____

Name : _____
Address : _____
: _____
: _____
Tel No. : _____
Relationship : _____

DECLARATION

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature :  _____

Date : 16 MARCH 2023