

**For Office Use : HRIS**

Interview

Date:

Panel Interview :

Checked :

Date &amp;

Initial



## EMPLOYMENT APPLICATION FORM

### PERSONAL PARTICULARS

Name as per : NUR SHAFIQAH ATHIRAH BINTI HAZLISHAM  
NRIC

Preferred Name : SHAFIQAH		Gender : Male [ ] Female [ <input checked="" type="checkbox"/> ]	
Old I/C No. :		New I/C No. : 980822-07-6052	
Nationality : MALAYSIA		Passport No. :	
Date of Birth : 22/8/1998		Place of Birth : SEBERANG JAYA, PULAU PINANG	
Age : 26		Marital Status : SINGLE	
Permanent Address (house) 8-A12, BLOK 8, APARTMENT DAISY, JALAN DINAR U3/1, SEKSYEN U3, 40150 SHAH ALAM, SELANGOR		Correspondence Address (mailing) Effective Until : _____ 8-A12, BLOK 8, APARTMENT DAISY, JALAN DINAR U3/1, SEKSYEN U3, 40150 SHAH ALAM, SELANGOR	
Tel No. :	(House) -	Tel. No. :	(House) -
	(Mobile) 013-2866052		(Office) -
Fax No. :	-	E-mail :	athirahshafiqah8@gmail.com

### FAMILY PARTICULARS

i) Name of Spouse :  
(if applicable)  
Occupation :  
Name of Employer :  
Tel No. :

ii) Details of Children (if applicable)

	Name	Gender	Birth Date	Level of Education
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

Haji Yusoff Ahmad

### EDUCATIONAL DETAILS

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s) MRSm TRANSKRIPAN MRSm TGB	2011 2014	2013 2015	PMR/PT3 Grade : 8A Aggregate : SPM Grade : 7A 2B Aggregate :
A-Level/STPM/Matriculation(s)			Result(s) :
Certificate(s) UNIMAS	2016	2017	Major : ASAS SAINS HAYAT Grade : 3.24
Diploma Course(s)			Major : CGPA/Grade :
Degree Course(s) UNIMAS	2017	2020	Major : BACHELOR OF SCIENCE WITH HONOURS (Cognitive Science) Minor : CGPA/Class : 3.41
Post Graduate Course(s)			Area of study : CGPA/Class :
Professional Qualification(s)			Level/Stage :

### COURSE / TRAINING ATTENDED

Title(s)	Organised by	Date attended	Location
PROTEGE TRAINING	MEDAC / PLUS	NOV 2023 - DEC 2023	TERAS TEKNOLOGI
EOSP - RL	MOSH / TERAS	28/3/2023	TERAS TEKNOLOGI

### LANGUAGE PROFICIENCY

### COMPUTER LITERACY

\* Please indicate (Average, Good, Excellent)

• Are you familiar in operating a computer?

Yes\*/No

Bahasa Melayu : \_\_\_\_\_  
English : \_\_\_\_\_  
Others : \_\_\_\_\_

* Written	* Spoken
EXCELLENT	EXCELLENT
AVERAGE	AVERAGE

• List of PC Software that you are familiar with  
MICROSOFT OFFICE

### OTHER SKILLS (Please Specify)

MySQL, SPSS, PYTHON

### EXTRA-CURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

Highest Achievements or Current Involvement

- ORGANIZE "PUSAK SHOW" EVENT
- PARTICIPATED IN "FESTIVAL SEMI BUDAYA UNIMAS 2018"
- VOLUNTEERISM FOR COVID-19 MASK PACKAGING UNIMAS

## WORKING EXPERIENCE

Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/ current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
Protege Customer Success	Sep 2022	Sep 2023	1	<ul style="list-style-type: none"> <li>- Work closely with the Account manager, Pre-Sales and technical team in preparing the quotations, proposals and tenders based on customer requirement</li> <li>- Keep track the pipelines for presales tasks, manages and updates progress for the sales and business development activities</li> <li>- Ensure all sales order value are captured and updated in the sales dashboard (CS Sales Tracker)</li> <li>- Record and minute taker for customer success department weekly meeting.</li> </ul>	RM 2000	End of contract

Please use attachment for additional information.

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT		TRANSPORTATION	
Basic monthly salary:  RM 2000	Bonus (No. of months): _____ Contractual : _____ Variable : _____	Do you possess your own transport Yes : _____ No : <input checked="" type="checkbox"/>	What type of transport license do you have? B2,D,Others(Please specify) : <u>DA</u>
Allowances (Please specify if any) :	Car Privilege Type : _____ Driver : (Yes/No) Petrol Allowance/month : _____	Loan subsidy : Interest rate House (Yes/No) : _____ % Car (Yes/No) : _____ % Others : _____ %	
Other Benefits (If any):			
Expected monthly salary: RM 2000		Resignation notice period :	

What is your greatest achievement in your previous/current career?

Accomplished analytic analysis for company sales

Is there any other information (personal or work experience) which is relevant to this application?  
(If yes, please specify)

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.

### PERSONAL REFERENCES (NON-RELATIVES / NONSCEMPLOYEE)

Name : Mohd Harry Ramle  
Address : Teras Teknologi Sdn. Bhd.  
Annex 3, Persada PLUS, Persimpangan  
Bertingkat Subang, KM15, Lebuhraya Baru  
Lembah Klang, 47301 Petaling Jaya  
Tel No. : 013 - 3922092  
Relationship : Supervisor

Name : Samatha YP Poon  
Address : No. 12, Jalan 17/21, Seksyen 17,  
A7400 Petaling Jaya  
Tel No. : 016-7802988  
Relationship : Supervisor

### DECLARATION

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature : Am

Date : 19/1/2024