

INTERVIEW APPRAISAL FORM



Name : KAMRUL AZHAR KAMALI Position : DRIVER Date :

Interviewer's name : AZIZOL MOHAMMAD Designation : AC Dept :

PHYSICAL APPEARANCE	Unpleasant appearance	Appears to lack energy	Good physical appearance	Appears fit and alert	Exceptionally energetic
	1	2	3	4	5
TRAITS	Nervous and embarrassed	Stiff and uncomfortable	comfortable and at ease	Alert and free of tension	Unusually self possessed/alert
	1	2	3	4	5
CONFIDENCE	Shy, retiring, arrogant	Submissive, and argumentative	Reasonably self assured	Shows self confidence	Self assured and inspires confidence
	1	2	3	4	5
EXPRESSION OF IDEAS	Unclear and illogical	Not well defined or expressed	Makes sense	Convincing thoughts	Exceptionally good and logical
	1	2	3	4	5
EXPERIENCE	No experience at all	Experience not suitable but helpful	Fair experience	Experience suits job	Experienced. suits job very well
	1	2	3	4	5
EDUCATION	No education at all	Basic education but not enough	Sufficient education	Has relevant qualifications and certificates	Has additional qualifications, Diploma/Degree
	1	2	3	4	5
MOTIVATION & AMBITION	No motivation and ambition	Little interest, seems to be complacent	Interest fair, and reasonable desire to succeed	Definite future wants to succeed	Ambitious, high aims, planned aims, of success
	1	2	3	4	5
COMMUNICATION SKILL	No skill at all	Little skill	Reasonable amount of skill	Good skill	Exceptionally good skill
	1	2	3	4	5
SUPERVISORY SKILL	Lacking in such skill	Has skills but not enough	Reasonably skilled	Good skill	Exceptionally good skill and experience
	1	2	3	4	5
ADAPTABILITY	Incompatible	Alright but not good enough	Reasonably sufficient	Good adaptability	Can definitely adapt well
	1	2	3	4	5
TOTAL					

Recommendations for employment :

YES / NO / KIV

Comments : Married and available anytime. Personal driver to MD (Pinar)
Unemployed due to contract ended.

Signature of Interviewer : [Signature] Basic salary : Allowances :

Reporting to : Department : Section :

Commencing date : Probation : Others :

Verified by HRD : Approved by : Date :

GD in progress.