

INTERVIEW APPRAISAL FORM



Name : MUHAMAD HILMI BIN HASAN Position : EA Date : 02/04/2024

Interviewer's name : DJ Designation : ED Dept :

PHYSICAL APPEARANCE	Unpleasant appearance	Appears to lack energy	Good physical appearance	Appears fit and alert	Exceptionally energetic	4
	1	2	3	4	5	
TRAITS	Nervous and embarrassed	Stiff and uncomfortable	comfortable and at ease	Alert and free of tension	Unusually self possessed/alert	4
	1	2	3	4	5	
CONFIDENCE	Shy, retiring, arrogant	Submissive, and argumentative	Reasonably self assured	Shows self confidence	Self assured and inspires confidence	3
	1	2	3	4	5	
EXPRESSION OF IDEAS	Unclear and illogical	Not well defined or expressed	Makes sense	Convincing thoughts	Exceptionally good and logical	4
	1	2	3	4	5	
EXPERIENCE	No experience at all	Experience not suitable but helpful	Fair experience	Experience suits job	Experienced. suits job very well	2
	1	2	3	4	5	
EDUCATION	No education at all	Basic education but not enough	Sufficient education	Has relevant qualifications and certificates	Has additional qualifications, Diploma/Degree	5
	1	2	3	4	5	
MOTIVATION & AMBITION	No motivation and ambition	Little interest, seems to be complacent	Interest fair, and reasonable desire to succeed	Definite future wants to succeed	Ambitious, high aims, planned aims, of success	4
	1	2	3	4	5	
COMMUNICATION SKILL	No skill at all	Little skill	Reasonable amount of skill	Good skill	Exceptionally good skill	3
	1	2	3	4	5	
SUPERVISORY SKILL	Lacking in such skill	Has skills but not enough	Reasonably skilled	Good skill	Exceptionally good skill and experience	3
	1	2	3	4	5	
ADAPTABILITY	Incompatible	Alright but not good enough	Reasonably sufficient	Good adaptability	Can definitely adapt well	3
	1	2	3	4	5	
TOTAL						12+16+5

Recommendations for employment : YES / NO / KIV

Comments :

Signature of Interviewer : Basic salary : Allowances :

Reporting to : Department : Section :

Commencing date : Probation : Others :

Verified by HRD : Approved by : Date :

SG PETANI, KEDAH
 GRAD OCT 2019
 ADMIN EXEC, BATS AVIATION (SCHOOL), STUDENT PILOT (1YR)
 SELLING KEREPEK POPIA (RAMADHAN/RAYA)
 SGI VACATION CLUB (5MTHS)
 PART TIME HOTEL FRONT OFFICE
 BADMINTON

FATHER PASSED AWAY 2 YRS AGO 2/3
 MOTHER H/WIFE WIDOW 63YRO
 BROTHER PEG PENJARA KAJANG SINGLE - 30YRO
 YOUNGER SISTER - DIP VIDEO & COMPLETE STUDY
 AXIA - RM400+