

For Office Use : HRISInterview
Date:

Panel Interview :

Checked :
Date &
Initial**EMPLOYMENT APPLICATION
FORM****PERSONAL PARTICULARS**Name as per : NUR AMIRA SYUHADAH BINTI HAKIMI
NRIC

Preferred Name : AMIRA

Gender : Male [] Female [/]

Old I/C No. :

New I/C No. : 990208045300

Nationality : MALAYSIA

Passport No. :

Date of Birth : 8 FEBRUARY 2024

Place of Birth : HOSPITAL BESAR MELAKA

Age : 25 YEARS OLD

Marital Status : SINGLE

Permanent Address (house)

NO 4, JALAN KEMPAS, TAMAN IMPIAN EHSAN, 43300,
BALAKONG, SELANGOR

Correspondence Address (mailing)

Effective Until : _____

Tel : (House)

Tel. No. : (House)

(Mobile) 011-23631262

(Office)

Fax No. :

E-mail : syuhadah859@gmail.com

FAMILY PARTICULARSi) Name of Spouse :
(if applicable)
Occupation :
Name of Employer :
Tel No. :

ii) Details of Children (if applicable)

	Name	Gender	Birth Date	Level of Education
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

EDUCATIONAL DETAILS

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s) SMK RAHMAT	2012	2016	PMR/PT3 : Aggregate : Grade : SPM Grade : Aggregate :
A-Level/STPM/Matriculation(s)			Result(s) :
Certificate(s)			Major : Grade :
Diploma Course(s)	2017	2020	Major : Electronic Computer CGPA/Grade : 3.48
Degree Course(s)	2020	2024	Major : Electronics Engineering Minor : Computer Engineering CGPA/Class : 2.72
Post Graduate Course(s)			Area of study : CGPA/Class :
Professional Qualification(s)			Level/Stage :

COURSE / TRAINING ATTENDED

Title(s)	Organised by	Date attended	Location
CST MICROWAVE STUDIO	RF STATION SDN BHD	19 MAY 2023	UTEM
IOT ARCHITECTURE	ARCITURA	25 NOV 2023	ZOOM MEETING
_____	_____	_____	_____
_____	_____	_____	_____

LANGUAGE PROFICIENCY

COMPUTER LITERACY

* Please indicate (Average, Good, Excellent)

• Are you familiar in operating a computer?
Yes*/No

	* Written	* Spoken
Bahasa Melayu	GOOD	GOOD
English : <u>GOOD</u>		
Others : _____		

• List of PC Software that you are familiar with

OTHER SKILLS (Please Specify)

Microsoft SQL Server, Autocad

EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

Highest Achievements or Current Involvement	GOLD MEDAL BAMINTON SAF-17 GOLD MEDAL FUTSAL SAF-17
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WORKING EXPERIENCE						
Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
OK PHARMACY - ADMIN CLERK	03/2024	05/2024		Maintain documentations, assistant account, payroll, supplier invoice through Microsoft SQL Server	RM1501.20	Better Opportunity

Please use attachment for additional information.

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT		TRANSPORTATION	
Basic monthly salary: RM1600	Bonus (No. of months): _____ Contractual : _____ Variable : _____	Do you possess your own transport Yes : <u> / </u> No : _____	What type of transport license do you have? B2,D,Others(Please specify) : <u> B2, D </u>
Allowances (Please specify if any) :	Car Privilege Type : _____ Driver : (Yes/No) Petrol Allowance/month : _____	Loan subsidy : Interest rate House (Yes/No) : _____ % Car (Yes/No) : <u> 3.44 </u> % Others _____ : _____ %	
Other Benefits (If any):			
Expected monthly salary: RM2200		Resignation notice period : TWO WEEKS	

What is your greatest achievement in your previous/current career?

Is there any other information (personal or work experience) which is relevant to this application?
(If yes, please specify)

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.

PERSONAL REFERENCES (NON - RELATIVES / NONS EMPLOYEE)

Name : DR. JUWITA BINTI MOHD SULTAN

Address : UTEM

: _____

: _____

Tel No. : 0187924575

Relationship : ACADEMIC ADVISOR FACULTY OF
ENGINEERING

Name : _____

Address : _____

: _____

: _____

Tel No. : _____

Relationship : _____

DECLARATION

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature :  _____

Date : 4/7/2024 _____