For Office Use: HRIS

Interview Date:

Panel Interview:







EMPLOYMENT APPLICATION FORM

PERSO	NALPARTICULARS				
Name as pe	er : MUHAMAD NABIL FIKRI BIN HARIS FADZILAH			4	
Preferred N	lame : NABIL	Gender	: Male [/] Female []		
Old I/C No.	: -	New I/C No.	: 001010-14-0897		
Nationality	: MALAYSIA	Passport No.	: -		
Date of Birt	th : 10 OCT 2000	Place of Birth	: HOSPITAL KUALA	A LUMPUR (HKL)	
Age	: 24	Marital Status	: SINGLE		
Permanent Address (house) 15, JALAN 6/18C, TAMAN MASTIARA, 51200, W.P KUALA LUMPUR		Correspondence Address (mailing) Effective Until: 15, JALAN 6/18C, TAMAN MASTIARA, 51200, W.P KUALA LUMPUR			
Tel :	(House) -	Tel. No. :	(House) _		
No.	(Mobile) +6012-907 7132		(Office) -		
Fax No. :	~	E-mail :	nabil.10fikri@gmail.com		
FAMIL	YPARTICULARS				
(if appli Occupa					
1		Gender	Birth Date	Level of Education	
3 4					
6					

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify. NO **EDUCATIONALDETAILS** Name of School/College/University **START FINISH** Qualification obtained month/year month/year (CGPA/Class) Secondary Education(s) PMR/PT3 Aggregate Grade 2013 2017 Sekolah Menengah Kebangsaan Batu Muda 2(A-),3(B),1(C SPM Grade Aggregate: +),1(E)&1(D) A-Level/STPM/Matriculation(s) Result(s) Certificate(s) Major Grade Diploma Course(s) Major : AVIONICS MAINTENANCE Universiti Kuala Lumpur (UniKL) Malaysian Ins. **JULY 2018** JUNE 2021 of Aviation Technology (MIAT) CGPA/Grade : 3.65 Degree Course(s) Major : AVIONICS ENGINEERING AUGUST 2021 JANUARY Universiti Kuala Lumpur (UniKL) Malaysian Ins. Minor 2024 of Aviation Technology (MIAT) CGPA/Class : 3.46 Post Graduate Course(s) Area of study: AVIATION MANAGEMENT MARCH 2024 PRESENT CGPA/Class Professional Qualification(s) Level/Stage COURSE/TRAININGATTENDED Title(s) Organised by Date attended Location CAMP GAM 11-12 JUNE 2024 **SUBANG** CAME 5-6 JUNE 2024 GAM SUBANG **HUMAN FACTOR** 2-3 JULY 2024 GAM **SUBANG** LANGUAGEPROFICIENCY COMPUTERLITERACY * Please indicate (Average, Good, Excellent) Are you familiar in operating a computer? Yes*/No * Written Spoken List of PC Software that you are familiar with

EXTRACO-CURRICULARACTIVITIES(SPORTS, CLUBS, ETC.)

Excellent

Average

Excellent

Excellent

Highest Achievements or Current
Involvement

Yes

Bahasa Melayu

English : ___

Others

Naib Yang-Dipertua Residential College Committee 2021-2022, Exco Safety, Welfare & Community Residential College Committee 2019-2020, Exco Piacement Residential College Committee 2018-2019, UniKL Foreign Language Festival 2021 Head of Media and Promotions (2021) Chancellery Level, Participated in Masiswa Basketball Men Open 2019, Miat Crows Basketball Club Captain & President 2023, Runner Up National Community Basketball League Div 4 2023 and Supersport League 2020 & 2024 and Champion USSC 2024 Basketball), Partake in Aviation promotion events such as Prefect Camp 2020 Chancellery Level and Avia Lead Camp 2018 - 2019 and 2nd Runner Up for UniKL Business Model Canvas Competition, 2022.

Microsoft Office 365, Google Workspace, Adobe Photoshop, CanvaPro,

OTHERSKILLS (Please Specify)

Inna at Ourant-attan and	Period	i of Emplo	yment	C	1	December for	
lame of Organization and Position Held	From To Total No.		Total No.	Summary of	Last drawn/	Reason(s) for leaving/wantin to leave	
Position neid	(mm/yy) (mm/yy)		of years	responsibility	Last drawn/ current salary		
Salaxy Aerospace (M) Sdn Bhd Protege - CAMO Planner	May 2024	Present	2 Months	- Assist the CAMO Planner with aircraft types EC 155B1, EC 156B, EC 120B, AS 350B3, and AW 139. - Monitor and update maintenance status, keeping accurate records for safety and compliance. - Generate and distribute maintenance forecasts with clear schedules and	RM 1,919.58		
		-		timelines. - Plan and coordinate maintenance activities within specified time limits as per the Aircraft Maintenance Program (AMP). - Register and issue work orders and work packages. - Retrieve and review completed Aircraft Journey Logs (AJLs). - Acquire and review completed work packages to ensure all tasks are performed. - Update the AERONET system with changes and updates, keeping records current			
Spirit Aerosystems Sdn Bhd Internship - Manufacturing Engineer	July 2023	January 2024	6 Months	Collaborated with the Mamufacturing Engineer and production team to rearrange the PFD for the Assembly Jig Main Assembly (AJMA) jig, optimizing workflow and enhancing efficiency. Gained practical insights into assembly processes, emphasizing planning and collaboration. Completed Standard Time Value (STV) for various assembly processes, extracting data from Work Instructions and adjusting based on actual processes. Analyzed cutter usage to improve efficiency, created a data pack to prevent defects, and compiled a list of drill guides. Assisted in finalizing the A220 Winglet Assembly Process Flow Diagram and collaborated on multiple projects, including a CATIA 3D model design and providing a Drilling Cutters Dalapack.	RM 1000	End of internship	
Aero Nusantara Sdn Bhd Internship	February 2021	July 2021	4 Months	Prepared and maintained work instructions and technical documents for accuracy and compliance. Developed detailed process and workshop procedures, including control sheets, to enhance efficiency. Studied the history of aircraft, drones, and ICAO to deepen understanding. Collaborated with superiors on Migration/ Transition Plan Documentation for KL ATCC, contributing to strategic planning. Additionally, collaborated with Kementerian Pelajaran Malaysia in researching Google Workspace uses for ODL and was involved in the Migration/Transition Plan Documentation for KL ATCC.	-	End of internship	

REMUNERATION DETERMINENT	TAILS ON CURRENT/LAST	TRANSPORTATION			
Basic monthly salary: RM 1,919.58	Bonus (No. of months): Contractual : Variable :	Do you possess your own transport Yes : No : D What type of transport license do you have? B2,D,Others(Please specify): D			
Allowances (Please specify if any): Other Benefits (If any):	Car Privilege Type : Driver : (Yes/No) Petrol Allowance/month :	Loan subsidy : Interest rate House (Yes/No) : % Car (Yes/No) : % Others MAPA : % IFD Self \wurkne			
Expected monthly salary:	RM 3,400.00	Resignation notice period: 1 MONTH			

What is your greatest achievement in your previous/current career? Engage with an aircraft cleaning company to oversee a deep interior cleaning process for AW 139 (SAAS) Sultan of Pahang aircraft, ensuring a thorough and professional cleaning. Is there any other information (personal or work experience) which is relevant to this application? (If yes, please specify) Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview. PERSONALREFERENCES (NON-RELATIVES / NONSCEMPLOYEE) Khairil Effandi Khalid Name Name Halimi Haqqim Subang, Selangor UniKL MIAT, Sepang, Selangor Address Address +6013-960 0541 Tel No. Tel No. +6017-361 2528 CAMO Planner - Supervisor Relationship Relationship: Hostel Officer DECLARATION I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature:

Date: 05/08/2024

MUHAMAD NABIL FIKRI BIN HARIS FADZILAH Bachelor of Aircraft Engineering Technology (Hons.) in Avionics

nabil.10fikri@gmail.com | +6012-9077132 | Kuala Lumpur, Malaysia D.O.B: 10.10.2000 | Marital Status: Single



SUMMARY/OBJECTIVE

Detail-oriented Avionics Maintenance graduate with internship experience at Spirit Aerosystems Sdn Bhd. Possessing a solid understanding of aerospace manufacturing processes and demonstrated ability to collaborate effectively with cross-functional teams. Skilled in work instruction preparation, process optimization, and data analysis. Proven track record of contributing to project success through attention to detail and commitment to continuous improvement. I am seeking a challenging position in the aerospace industry where I can leverage my expertise to further develop my skills and contribute to innovative projects while pursuing professional growth and advancement within a dynamic organization.

EDUCATION

UniKL Malaysian Institute of Aviation Technology

2021 - 2023

CGPA: 3.46 | Bachelor of Aircraft Engineering Technology (Hons.) in Avionics

Final Year Project:

- Conducted a product-based project titled "Measurement of UAV's Propeller Static and Dynamic Thrust" in collaboration with a UAV Technology Company.
- Computer-Aided Engineering Final Project: Designed a 3D CATIA switch box design from January 2022 to July 2022.
- Embedded System Final Project: Developed a Bluetooth Radio Controlled Car Fitted with Humidity and Temperature Indicator, August 2022 January 2023.

UniKL Malaysian Institute of Aviation Technology

2018 - 2021

CGPA: 3.65 | Diploma in Avionics Maintenance

Final Year Project:

• Final Year Project: Conducted a product-based project titled "Implementation of Water Sensor System at Emergency Shower Station".

WORKING EXPERIENCE

Galaxy Aerospace (M) Sdn Bhd, Subang

May 2024 - Present

CAMO Planner (Protege).

- Responsible for assisting the CAMO Planner with aircraft types EC 155B1, EC 155B, EC 120B, AS 350B3, and AW 139, ensuring smooth operations and timely maintenance.
- Monitor and update the maintenance status for all assigned aircraft, keeping accurate records to ensure safety and compliance.
- · Generate and distribute maintenance forecasts, providing clear schedules and timelines for upcoming maintenance tasks.
- Plan and coordinate maintenance activities required by the Aircraft Maintenance Program (AMP) within specified time limits.
- Register and issue all work orders and work packages, maintaining an organized system for tracking and managing maintenance activities.
- Retrieve and review completed Aircraft Journey Logs (AJLs) to verify that all maintenance tasks have been accurately documented.
- Acquire and review completed work packages to ensure all tasks have been performed.
- Update the AERONET system with any changes and updates, keeping all records current and accurate.
- · Advise customers on additional maintenance requirements, providing expert guidance and recommendations.
- Project Involvement: Engage with an aircraft cleaning company to oversee a deep interior cleaning process for AW 139 aircraft, ensuring a thorough and professional cleaning.

Spirit Aerosystems Sdn Bhd, Subang

July 2023 - January 2024

Internship (Degree)

- Collaborated with the Manufacturing Engineer (ME) and production team to rearrange the PFD for the Assembly Jig Main Assembly (AJMA) jig.
- Reviewed and improved the sequence of steps to optimize workflow and enhance efficiency.
- Gained practical insights into assembly processes and emphasized the importance of planning and collaboration.
- Completed Standard Time Value (STV) for assembly processes, including AJMA jig, Workbench, Horizontal Fixture (HFIX), Paint Trolley, and Final Assembly.

- Extracted data from Work Instruction (WI) to input processes, actions, part descriptions, and quantities into the STV.
- Reviewed and adjusted STV based on actual processes to compare with estimations, highlighting differences in time requirements.
- Analyzed cutter list to identify opportunities to replace step cutters with straight cutters.
- Tabulated data on step cutter usage and determined opportunities for transition or reduction during restocking.
- · Identified usage of High-Speed Steel (HSS) and Carbide cutters, confirming unused cutters within the package.
- · Created a matrix table to mark cutter usage based on specific processes, aiding in preventing unnecessary restocking.
- · Developed a data pack providing guidance on the skin's open-size and anchor nut drilling processes to prevent defects.
- Illustrated example pictures and marked legends based on references from Work Instruction.
- Gathered data on rivet grip lengths to raise Engineering Assistance Requests (EAR) due to deviations from drawing specifications.
- Identified drill guides used in structure drilling by referencing Work Instructions and cross-checking with available inventory.
- Compiled a list of drill guides used in the structure drilling process, including part numbers, to ensure availability and accuracy.
- Assisted in creating a comprehensive flow chart for drilling processes on different materials.
- Identified drawing revisions differing from Condition of Supply (COS), ensuring alignment between revisions extracted from Enovia SMARTeam and COS.
- Assisted in the process of finalizing the Overview of the A220 Winglet Assembly Process Flow Diagram (PFD), ensuring
 accuracy and completeness in depicting the intricate steps involved in the assembly process.
- Project Involvements:
 - Collaborated with Industrial Engineer/LEAN for Timestudy procedure, Process Engineer for material approval, and Production Team for the testing process of the suction tool as a fastener remover.
 - Proposed 5 different projects as internship projects.
 - Proposed and designed a CATIA 3D model of a Static Wick Countersink Jig for countersink processes and Leading Edge Lower Countersink Base.
 - Assisted in identifying clerical changes or fault data in the current revision of Work Instruction (WI) for the purpose of creating updated Work Instruction (WI) with accurate data.
 - Assisted the Tiger Team (Production Team) in providing a Drilling Cutters Datapack as a visual reference for technicians to review during the drilling process and helped track cutter consumption.

Aero Nusantara Sdn Bhd, Sepang, Selangor

February 2021 - July 2021

Internship (Diploma)

- Prepared and maintained work instructions and other relevant technical documents to ensure accuracy and compliance.
- Developed detailed process and workshop procedures, including control sheets, to streamline operations and enhance efficiency.
- Studied and reviewed annexes, history of aircraft, history of drones, and history of ICAO to deepen understanding of relevant topics.
- Collaborated with superiors in developing Migration/Transition Plan Documentation for KL ATCC, contributing to strategic planning and implementation processes.
- Project Involvements:
- · Collaborated with Kementerian Pelajaran Malaysia in research for Google Workspace uses in ODL.
- Involved in Migration/Transition Plan Documentation for KL ATCC.

PART-TIME EXPERIENCE

AK Automotive, Sepang, Selangor

September 2022

Part-Time Aircraft Painter

- Involved with the aircraft parts painting process, ensuring adherence to industry standards and specifications.
- Collaborated with team members to prepare surfaces, apply coatings, and ensure the quality and durability of painted aircraft components.
- Implemented best practices and procedures to achieve consistent and high-quality paint finishes, contributing to the
 overall aesthetics and functionality of the aircraft.

Aris Ariwatan Marketing

March 2020 - Present

Part-Time Personal Assistant

- Drafted various documents for company use, including invoices for performance services and business proposals, ensuring accuracy and professionalism in content and formatting.
- Created impactful logos and posters to enhance promotional materials, aligning designs with brand identity and marketing objectives.
- Led the production process of promotional videos from shooting to editing, ensuring high-quality content that effectively
 engages target audiences and communicates key messages.

EXTRA CO-CURRICULAR

Exco Placement for Residential College Committee 18/19.

- Led the Hostel Placement Sorting Process for the January 2019 to January 2023 intake, ensuring fair and efficient allocation of accommodations.
- Collaborated with stakeholders and implemented process improvements to streamline sorting procedures, resulting in enhanced student satisfaction and operational efficiency.

Exco Safety, Welfare and Community for Residential College Committee 19/20.

- Managed the Hostel Vehicle Sticker Sorting Process for the January 2020 to January 2023 intake, ensuring accurate and organized distribution.
- Oversaw the safety system of UniKL MIAT's hostel, including CCTV monitoring and fostering a secure environment for residents, promoting safety and harmony among occupants.

Naib Yang Di-Pertua for Residential College Committee 21/22.

- Directed multimedia and promotional efforts for the Residential College Committee, strategizing and executing initiatives to enhance engagement and awareness.
- Managed the Hostel Vehicle Sticker Sorting Process and oversaw the safety system of Hostel UniKL MIAT, ensuring efficient organization and adherence to safety protocols.
- Provided guidance as an advisor for various hostel-related processes, including sorting, merit applications, and proposal/budget management, ensuring compliance and efficiency.
- Served as an advisor for events organized by RCC UniKL MIAT, offering insights and support to ensure successful planning and execution.

OTHERS INVOLVEMENTS

- Partake in Aviation promotion events such as Prefect Camp 2020 Chancellery Level and Avia Lead Camp 2018 2019.
- Participated in Masiswa Basketball Men Open 2019, UniKL Sports Carnival Basketball 2022 and 2023, UTEM.
- Basketball Men Open 2019, Winners for Intermiat Sports (Basketball) Tournament 2018 2023.
- UniKL Foreign Language Festival 2021 Head of Media and Promotions (2021) Chancellery Level.
- Author and Editor for E-Book Styling For Women Interview Edition (2021).
- 1st Runner up for Takraw, Netball and Volleyball Intermiat Sports Tournament 2023

ACHIEVEMENTS

- Received an offer of IPMA EXCELLENT SPONSORSHIP PROGRAMME LOCAL from MARA, 2021 2023.
- 2nd Runner Up for Innovation Competition SDCL Carnival, 2023.
- Selected to represent UniKL MIAT in the UniKL BMC Competition 2022, the project "AERO TOOLBOT IR 4.0" showcased innovative advancements in 2022.
- 2nd Runner Up for UniKL Business Model Canvas Competition, 2022.
- Top Creative Final Project for Embedded System course, 2022.

SKILLS & HIGHLIGHTS

Languages:

- · Malay: Native or bilingual proficiency.
- English: Professional working proficiency.

Technical Skills:

- Programming: Expert with Arduino and Programming Languages (C++).
- Aircraft Maintenance: Intermediate with Aircraft Welding, Non-Destructive Testing, and Aircraft Painting.
- Software:
 - Expert with Microsoft Office and CanvaPro.
 - Intermediate with CATIA Design, Adobe Photoshop and Davinci Resolve.

Interpersonal Skills:

- Collaboration: Effective at working with diverse teams to achieve goals and improve processes.
- · Teamwork: Strong team player, able to work well with colleagues to accomplish tasks.
- Communication: Clear and concise communicator, ensuring understanding and alignment among team members.
- Adaptability: Flexible and quick to adapt to different situations and tasks.
- Problem-Solving: Skilled at identifying and resolving issues to keep projects on track.
- · Initiative: Proactive and self-driven, always ready to contribute ideas and assist in project success.

REFERENCES

Halimi Haqqim CAMO Planner Galaxy Aerospace (M) Sdn Bhd +6013-960 0541 halimi.galaxyaerospace@gmail.com Khairil Effandi Khalid Hostel Officer UniKL MIAT +6017-361 2528 fendi@unikl.edu.my

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			APPRAISAL F		laxyAerospa		
Name: MUHAI	MAD NABIL FIL ILAH	PI BIN HARL!	Position: CA	MO PLANNER	Date : 5/8/2	024	
Interviewer's nam	e: 1974 NADHI	RA BINTT	. Designation :	MMM	Dept CAMO	•••••	
PHYSICAL APPEARANCE	Unpleasant appearance	Appears to lack energy	Good physical appearance	Appears fit and alert	Exceptionally energetic	4	
TRAITS	Nervous and embarassed	Stiff and uncomfortable	comfortable and at ease	Alert and free of tension	Unusually self possessed/alert	4	
CONFIDENCE	Shy, retiring, arrogant	Submissive, and argumentative	Reasonably self assured	Shows self confidence	Self assured and inspires confidence	5	
EXPRESSION OF IDEAS	Unclear and illogical	Not well defined or expressed	Makes sense	Convincing thoughts	Exceptionally good and logical	5	
EXPERIENCE	No experience at all	Experience not suitable but helpful	Fair experience	Experience suits job	Experienced. suits job very well	5	
EDUCATION	No education at all	Basic education but not enough	Sufficient education	Has relevant qualifications and certificates	Has additional qualifications, Diploma/Degree 5	5	
MOTIVATION & AMBITION	No motivation and ambition	Little interest, seems to be complacent	Interest fair, and reasonable desire to succeed	Definite future wants to succeed	Ambitious, high aims, planned aims, of success 5	5	
COMMUNICATIO SKILL	No skill at all	Little skill	Reasonable amount of skill	Good skill	Exceptionally good skill	Ц	
SUPERVISORY SKILL	Lacking in such skill	Has skills but not enough	Reasonably skilled	Good skill	Exceptionally good skill and experience	S	
ADAPTABILITY	Incompatible	Alright but not good enough	Reasonably sufficient	Good adaptability	Can definitely adapt well	4	
Recommendations for employment: Comments: 3 MONTHS AS PROTEGE FOR GAM CAMO PLANNER. SHOWS							
CONFIDENC	E ABLE TO	DEFINE	WELL PROC	Ess of CA	mo PLANNET	2. +100	
Signature of Inter	viewer:		Basic salary:	2500 CAMO	. Allowances :	PUNNER	
	e :						
Verified by HRD	:		Approved by :		Date :		

INTERVIEW APPRAISAL FORM

GalaxyAerospace*

Name: Muhan	nad Nami F	ikni	Bu Hara	. Position :	o Plamer	Date :	427
Interviewer's nam	e: Muhamad	Þ.	if Bin Najaludie	Designation:	HK	DeptHR	
PHYSICAL	Unpleasant		Appears to	Good physical	Appears fit	Exceptionally	
APPEARANCE	appearance		lack energy	appearance	and alert	energetic	3
		1	2	<u> </u>	4	5	
TRAITS	-Nervous and-		-Stiff and	-comfortable-and-	-Alert-and-free	-Unusually-self	
	embarassed		uncomfortable	at ease	of tension	possessed/alert	36
	[1	2	<u> </u>	4	5	
CONFIDENCE	Shy, retiring,		Submissive, and	Reasonably self	Shows self	Self assured	
	arrogant		argumentative	assured	confidence	and inspires confidence	2
		1	②	3	4	5	
EXPRESSION	Unclear and		Not well defined	Makes sense	Convincing	Exceptionally	ŀ
OF IDEAS	illogical		or expressed		thoughts	good and logical	3
	i	1	2	(3)	4	5	
EXPERIENCE	No experience	<u> </u>	Experience not	Fair experience	Experience suits	Experienced.	
	at all		suitable but helpful		job	suits job very well	2
	İ	1	(2)	3	4	5	
EDUCATION	No education	<u> </u>	Basic education	Sufficient	Has relevant	Has additional	
	at all		but not enough	education	qualifications and certificates	qualifications, Diploma/Degree	3
	1	1	2	G	-}	5	
MOTIVATION	No motivation	L!	Little interest,	Interest fair, and	Definite future	Ambitious, high	
& AMBITION	and ambition		seems to be	reasonable	wants to	aims, planned	3
		·	complacent	desire to succeed	succeed	aims, of success	
COMMUNICATIO	IA No skill	1_	2 Little skill	رت Reasonable	Good skill	Exceptionally	
SKILL	atall		LILLIG SKIII	amount of		good skill	ا ـ ا
011122				skili			_
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SUPERVISORY	Lacking in		Has skills but	Reasonably skilled	Good skill	good skill and	_
SKILL	such skill		not enough	Skilled		experience	2
		1	(D	3	4.	5	
ADAPTABILITY	Incompatible		Alright but not	Reasonably	Good	Can definitely	
			good enough	sufficient	adaptability	adapt well	2
		1	(2)	3	4	5	
<u></u>						TOTAL	23
Recommendation	s for employmen	ıt:	YES				<u> </u>
Comments : 3	months p	het	ege with G	om. Reaucot	for absorb	before &	
Comments: 3 Months pretize with Coam. Reavest for absorb before & Months							
Signature of Inter	viewer :	Ţ					
						Section :	
Commencing date	e:					Others:	
Varified by UDD				Approved by :		Date :	