

**For Office Use : HRIS**Interview  
Date:

Panel Interview :

Checked :  
Date &  
Initial**EMPLOYMENT APPLICATION  
FORM****PERSONAL PARTICULARS**Name as per : HAMIDAH BINTI HAMA  
NRIC

Preferred Name : HAMIDAH

Gender : Male [ ] Female [✓]

Old I/C No. : T5800466

New I/C No. : 751010-12-6350

Nationality : MALAYSIAN

Passport No. : NIL

Date of Birth : 10 OCTOBER 1975

Place of Birth : SABAH, MALAYSIA

Age : 45 YRS

Marital Status : MARRIED

Permanent Address (house)

29-04-01, BLOK 29, PANGSAPURI SEROJA,  
JALAN ARCA U8/80, BUKIT JELUTONG,  
40150, SHAH ALAM, SELANGOR

Correspondence Address (mailing)

Effective Until : UFN

Tel : (House) NIL

Tel. No. : (House) NIL

(Mobile) 019-6175844

(Office) NIL

Fax No. : NIL

E-mail : hmdhhama44@gmail.com

**FAMILY PARTICULARS**i) Name of Spouse : MUHAMAD ILHAM BIN NAIDIN  
(if applicable)  
Occupation :  
Name of Employer :  
Tel No. : 019-2338923

ii) Details of Children (if applicable)

	Name	Gender	Birth Date	Level of Education
1.	NURUL HIDAYAH SYUHADAH	FEMALE	23/02/2004	SECONDARY SCHOOL
2.	NURUL RABIATUL ADAWIYAH	FEMALE	06/03/2006	SECONDARY SCHOOL
3.	MUHAMAD FAKHRULLAH ALHAM	MALE	17/08/2011	PRIMARY SCHOOL
4.	MUHAMAD ZIQRI ALHAM	MALE	30/07/2014	PRIMARY SCHOOL
5.				
6.				

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

NO

### EDUCATIONAL DETAILS

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s)	JAN 1988	DIS 1992	PMR/PT3 Grade : 11 A Aggregate : SPM Grade : 2 Aggregate :
A-Level/STPM/Matriculation(s)			Result(s) :
Certificate(s) KEJURUTERAAN ELEKTRONIK	JUN 1995	JUN 1997	Major : Grade : 3.19 CGPA
Diploma Course(s) KEJURUTERAAN ELEKTRONIK	JUN 1999	JUN 2000	Major : CGPA/Grade : 3.25 CGPA
Degree Course(s)			Major : Minor : CGPA/Class :
Post Graduate Course(s)			Area of study : CGPA/Class :
Professional Qualification(s) OPERASI PENYELENGGARAAN PESAWAT DAN PERSIJILAN (AVIONIK) - JPK		2017	Level/Stage : LEVEL 4 AND 5  DIPLOMA KEMAHIRAN MALAYSIA

### COURSE / TRAINING ATTENDED

Title(s)	Organised by	Date attended	Location
UNDERSTANDING ISO 45001-2018	SKILL SOLUTION	18 JAN 2020	SUBANG JAYA
SAFETY AND HEALTH OFFICER	NIOISH	06 OCT 2018	BANGI
SERVICING & MAINTENANCE AC C130H	RMAF, NO 20 SQN	MARCH 2012	SUBANG
OPERATOR TRAINING COURSE	FLIR SYSTEM INC	JULY 2008	AIROD SUBANG
INSTRUCTIONAL TECHNIQUE COURSE	RMAF, SITU	FEB 2005	PULAU PINANG
B200T SERVICING & MAINTENANCE COURSE	RMAF, NO 16 SQN	OCT 1997	SUBANG

### LANGUAGE PROFICIENCY

\* Please indicate (Average, Good, Excellent)

	* Written	* Spoken
Bahasa Melayu		
English : <u>YES</u>	EXCELLENT	GOOD
Others : <u>NIL</u>		

### COMPUTER LITERACY

- Are you familiar in operating a computer?  
Yes\*/~~No~~
- List of PC Software that you are familiar with  
MICROSOFT OFFICE AND AUTOCAD

### OTHER SKILLS ( Please Specify)

### EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

Highest Achievements or Current Involvement	VOLLEYBALL, NETBALL AND HOCKEY INSTRUCTOR FOR RMAF AND SK TTDI JAYA
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WORKING EXPERIENCE						
Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
ZETRO SERVICES SDN BHD POSITION: 1. HEAD OF BRANCH AT SUBANG 2. MAINTENANCE MANAGER AT NILAI 3. TECHNICAL SPECIALIST AT NILAI	JAN 2018	JAN 2021	3 YRS	PLEASE SEE THE ATTACHMENT	RM 7000	END OF MY CONTRACT -1 YEAR
RMAF, NO 16 SQN AIRCRAFT B200T POSITION: 1. HEAD OF INSTRUCTOR/SYSTEM SCHOOL 2. SENIOR MAINTENACE 3. TECHNICAL SPECIALIST	JAN 2009	JAN 2016	7 YRS	PLEASE SEE THE ATTACHMENT	RM 6800	RETIRED

Please use attachment for additional information.

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT		TRANSPORTATION	
Basic monthly salary: RM 7000	Bonus (No. of months): _____ Contractual : 1 YRS Variable : _____	Do you possess your own transport Yes : <input checked="" type="checkbox"/> No : _____	What type of transport license do you have? YES B2,D,Others(Please specify) : B2, D
Allowances (Please specify if any) :	Car Privilege Type : NO Driver : (Yes/No) Petrol Allowance/month : NO	Loan subsidy : Interest rate House (Yes/No) : _____ % Car (Yes/No) : _____ % Others : _____ %	
Other Benefits (If any): MEDICAL			
Expected monthly salary: RM 7000		Resignation notice period : NIL	

What is your greatest achievement in your previous/current career?

PROJECT BUILD-UP THE FLIR LABORATORY (NILAI)  
PROJECT UPGRADING THE BATTERY WORKSHOP(SUBANG)  
PROJECT UPGRADING THE AVIONIC WORKSHOP (NILAI)

Is there any other information (personal or work experience) which is relevant to this application?  
(If yes, please specify)

YES, AS A HEAD OF BRANCH AND MAINTENANCE MANAGER IN ZETRO AND RMAF

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.

NO

**PERSONAL REFERENCES (NON-RELATIVES / NONSCEMPLOYEE)**

Name : MEJ MOHD RAIS BIN ISMAIL TUDM

Address : APMM SUBANG AIR STATION

JALAN TUDM, TUDM SUBANG,

40150, SHAH ALAM, SELANGOR

Tel No. : 012-3995147

Relationship : RMAF ENGINEERING OFFICER

Name : COL. Ir MOHD ASRI BIN ISMAIL (RTD)

Address : ZETRO SERVICES SDN BHD (NILAI)

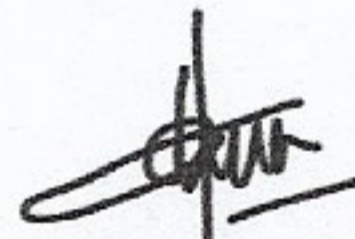
Tel No. : 019-2315879

Relationship : HEAD OF SENIOR MAINTENANCE MANAGER

**DECLARATION**

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature :



Date : 13 JUN 2021

## **SUMMARY OF RESPONSIBILITY HEAD OF BRANCH (ZETRO SERVICE SDN BHD)**

1. The Overall operation of the ZSSU branch and implementation of company objectives and policies.
2. The efficient management of all production functions including planning and control. He is also responsible for the maintenance of plant and equipment within the branch where applicable.
3. Manage the operation of the respective branch to ensure the efficient and cost effective utilization of available resources to accomplish tasks on schedule in accordance with laid down policies and procedures.
4. Ensure the human resources are sufficient, trained, competent and adequately motivated to maximize productivity.
5. Ensure that test equipment and tools are adequate for the tasks in hand and that they are maintained in good working order, where applicable.
6. Co-ordinate with the Quality Department on the implementation of the Company Quality Programmed and the training and qualification of personnel. Continuously strive to improve product/service quality.
7. Prepare and analyses production and performance reports/returns to the Managing Director and management as need be.
8. Maintain liaison with customers, third party agencies, sub-contractors, suppliers, etc. and constantly seek to increase production output and reduce costs.

## **SUMMARY OF RESPONSIBILITY MAINTENANCE MANAGER/TECHNICAL SPECIALIST (FLIR) ZETRO SERVICES SDN BHD**

1. Monitor all the processes of input and output of components.
2. Handling the customers' requirements.
3. Assist in repairing when received components that do not have thoroughly specialized staff.
4. Manage, supervise, review reports and update data related to production and abandoned/delay components.
5. Plan an annual training chart for each staff to maintain a high level of skill and competencies.
6. Monitor the components repair within the time frame.

**SUMMARY OF RESPONSIBILITY HEAD OF INSTRUCTOR (RMAF NO 16 SQUADRON)**

1. Monitors all courses that involved with competencies and co-curriculum for aircrews and ground crews of aircraft Beechcraft B200T.
2. Involved with modification, major upgrading aircraft system and major trouble shooting such as FLIR system, AMASCCOS, Communication System and Autopilot System.
3. Prepare quarterly and yearly report for system school.

**SUMMARY OF RESPONSIBILITY TECHNICAL SPECIALIST FOR AIRCRAFT BEECHCRAFT B200T (RMAF NO 16 SQUADRON)**

1. Monitor and performed aircraft performance and schedule preventative maintenance.
2. Examine parts for damage, wear, tear and tampering.
3. Maintain database records of parts repairs and labor tasks.
4. Assessed quality of work for trainees and instructed on proper procedures.
5. Operated wide range of tools and specialty equipment's to complete maintenance and repairs.